

Humboldt
County



RESOURCE
CONSERVATION DISTRICT

Board of Directors Meeting

The Mission of the Humboldt County Resource Conservation District is to enhance and improve the sustainability of natural resources by educating, providing training, and assisting private and public landowners and land users.

AGENDA

Thursday, January 9, 2020

8:00 A.M.

Agricultural Center – Auditorium – 5630 South Broadway - Eureka

(Items marked with * are attached to director packets.)

To request board packet information, please contact Doreen Hansen at 707-832-5593)

1. **CALL TO ORDER** – Dan Cohoon, Chairman
2. **INTRODUCTIONS**
3. **ADDITIONS OR CHANGES TO AGENDA** (Gov. Code 54954.2(B))
4. **PUBLIC COMMENT PERIOD**
Any person may address the Board regarding any matter within the Board's jurisdiction that is not on the agenda. Speakers are asked to limit comments to three minutes. Members of the public may also comment on agenda items when they are discussed. (Gov. Code 54954.3(a))
5. **INFORMATIONAL ITEMS**
 - 5.1 District Correspondence (*Circulated at meeting*)
 - 5.2 HCRCDD Director Updates and Announcements – Directors may provide updates on their activities related to the HCRCDD such as other meetings attended and other relevant announcements.
 - 5.3 North Coast RCD Durable Collaborations Forest Health Update, *Tim Bailey, HCRCDD, Forest Health Watershed Coordinator*
 - 5.4 NRCS Update, *Jon Shultz, NRCS District Conservationist*
 - 5.5 UCCE Update - *Jeffery Stackhouse, Rangeland Specialist*
6. **BOARD ACTION ITEMS**
 - 6.1 Minutes for Regular Meeting of December 12, 2019* presented for approval
 - 6.2 January 2020 Financial Report presented for approval (*Handout*)
 - 6.3 Resolution No. 20-01 authorizing application for the California Resilience Challenge Grant on behalf of the Resource Conservation Districts of the North Coast Durable Collaborative.
7. **SALT RIVER ECOSYSTEM & WILLIAMS CREEK RESTORATION PROJECT**
 - 7.1 Update and discussion of activities

7.2 Update regarding Salt River Ecosystem Restoration Project Adaptive Management Plan (AMP) and management of Riverside Ranch (Salt River Unit of the CA Department of Fish and Wildlife's (CDFW) Eel River Wildlife Management Area).

8. BOARD OF DIRECTORS ANNUAL ORGANIZATIONAL SESSION (CONT)– ACTION (Cohoon)

8.1 Oath of Office for Appointed Directors

8.2 Review Conflict of Interest Code* and Distribute Form 700

8.3 Associate Directors Policy and Appointments*

8.4 Committees - Discuss current committees, establish or abolish any new committees as may be needed, appoint committee chairs to serve a one-year term.

Current Standing Committees (Approved December 2018):

Executive Committee – Cohoon, Markegard, Moore

Soil Health Committee – Bussman (Chair) (Ryan Rice), Markegard, Belli, Jeff Stackhouse/UCCE, JonShultz/NRCS

Dairy Committee –Renner (Chair), Belli

Current Ad Hoc Committees:

Salt River Implementation Committee: Cohoon, Moore, Belli (Approved December 2018)

Riverside Ranch Committee: Bussman (Ryan Rice), Belli, Markegard (Approved December 2018)

Forestry Committee: Cohoon, Moore (Approved March 2019)

8.5 Review Annual Calendar*

8.6 Discuss Update to Long-Range / Strategic Plan

9. RCD PROJECT UPDATES and STAFF REPORTS*

10. FUTURE AGENDA ITEMS

11. NEXT REGULAR MEETING: Thursday, February 13, 2020 at 8 a.m.

Meeting location: Location TBD

12. ADJOURNMENT

Public Notice: In compliance with the Americans with Disabilities Act and Government Code Section 54954.2, if special assistance is needed to participate in a Board meeting, please contact the RCD at 707-442-6058 x 5. Notification at least 48 hours prior to meeting time will assist staff in assuring that reasonable accommodations can be made to provide accessibility at the meeting.



**Humboldt County Resource Conservation District
Board of Directors Meeting Minutes
December 12, 2019**

1. Meeting called to order by Chairman Cohoon at 8:05 am
2. Roll Call and Introductions
 - 2.1 HCRCD Board Present- Mark Moore, Dan Cohoon, Gary Markegard, Ryan Rice
HCRCD Board Via Teleconference- Sandra Dale
HCRCD Board Excused- Gary Belli
HCRCD Staff- Program Manager Curtis Ihle, Watershed Coordinator Doreen Hansen, Office Manager Lauri Barnwell
HCRCD Staff Via Teleconference- Executive Director Jill Demers
HCRCD Staff Excused- Project Coordinator Frances Tjarnstrom, Project Coordinator Summer Daugherty, Forest Health Coordinator Tim Bailey
Guests- Jon Shultz-NRCS, Christine Manhart-LACO Associates and Kathy Phillis.
3. Changes to agenda, remove 5.4 UCCE Jeff Stackhouse update.
4. No public comment received.
5. Informational Items-
 - 5.1 Correspondence distributed for review by Directors. Item circulated included 2019 Agricultural Center Holiday Gathering announcement. A verbal update on correspondence from the County of Humboldt regarding reimbursement of encroachment permit fees was given.
 - 5.2 Director Moore provided an update on a meeting attended as part of the USFW Partners Program. 2020 annual meeting schedule to be held in Bend, OR.
 - 5.3 NRCS District Conservationist Jon Shultz-Mr. Shultz provided on staff training for environmental compliance and new software for mapping and conservation planning. Late season field work underway with erosion control projects and site visits. Staff working through final contract close out process.
 - 5.4 UCCE Livestock and Natural Resources Advisor Jeff Stackhouse-Unable to attend.
6. Board Action Items-
 - 6.1 Motion by Director Markegard to approve the Regular Monthly Board Meeting Minutes of November 12, 2019. Second by Director Moore. Ayes-Dale, Cohoon, Rice Noes-None.
 - 6.2 Motion by Director Markegard to approve the Special Meeting Minutes of December 5, 2019. Second by Director Moore. Ayes-Dale, Cohoon, Rice Noes-None
 - 6.3 Motion by Director Markegard to accept the HCRCD Monthly Financial Statements as presented and approve the staff recommendation as outlined. Second by Director Dale. Ayes-Moore, Cohoon, Rice Noes-None.
 - 6.4 Motion by Director Moore to direct staff to discuss potential 2020 renewal of line of credit with the Bertha Russ Lytle Foundation. Second by Director Markegard. Ayes-Dale, Cohoon, Rice Noes-None.
7. Salt River Ecosystem & Williams Creek Restoration Project-

Construction on the 2019 Salt River Project has been completed. Staff and contractors, Mattole Restoration Council and CalFire, are currently on site installing 10 acres of riparian. Salt River design engineers and hydrologists are continuing to develop channel design plan options for the 2020 construction season and meeting with key landowners.

Wildlife Conservation Board pre-proposal for restoration activities at Riverside Ranch was submitted. The pre-proposal may be considered at the WCB Directors Meeting in February.

Williams Creek alternative analysis is nearly finalized. Community meeting is anticipated to be held in January or February. To continue the Williams Creek planning process and proceed towards implementation of restoration activities, a grant proposal was submitted to CDFW for development of 65% design plans and being the permitting process.

8. HCRCO Annual Organizational Meeting-Action

- 8.1 No Oath Given. The Humboldt County Board of Supervisors December 17 agenda will include appointment of a new HCRCO Board Member. HCRCO will conduct the Oath of Office in January.
 - 8.2 Review and discussion of Associate Director Policy. Board requested interested applicants to attend the January organizational session.
 - 8.3 Board of Directors have scheduled the organization season for January following the appointment of a new director by the Board of Supervisors and attendance of those interest in serving as Associate Directors.
Motion by Director Markegard to appoint Director Rice to serve as interim committee member for the HCRCO standing Soil Health Committee and Ad Hoc Riverside Ranch Committee replacing retired Director Bussman until January 2020 Organization Meeting is held. Second by Director Dale. Ayes-Moore, Cohoon Noes-None
9. HCRCO staff reviewed a written staff report outlining current activities and project updates, including 2020 funding for White Slough Restoration, development of Carbon Farm; CDFW and CalFire contracts; NRCS Wetland Easement Program restoration efforts; DOC Forest Health Watershed; and CARCD Cannabis Self-Assessment final report.
 10. Future agenda items -HCRCO Organizational Meeting, Cannabis Self-Assessment Report and scheduling of Salt River 2020 Presentation Meeting
 11. Next regular Board Meeting scheduled for January 9, 2020 at 8 a.m.
 12. Meeting adjured at 9:38 a.m.