

Humboldt  
County



RESOURCE  
CONSERVATION DISTRICT

# Board of Directors Meeting

*The Mission of the Humboldt County Resource Conservation District is to enhance and improve the sustainability of natural resources by educating, providing training, and assisting private and public landowners and land users.*

## AGENDA

Thursday, December 12, 2019

8:00 A.M.

Agricultural Center – Auditorium – 5630 South Broadway - Eureka

Teleconference Number: 707-890-6214 (No PIN required)

(Items marked with \* are attached to director packets.

To request board packet information, please contact Doreen Hansen at 707-832-5593)

1. **CALL TO ORDER** – Dan Cohoon, Chairman
2. **INTRODUCTIONS**
3. **ADDITIONS OR CHANGES TO AGENDA** (Gov. Code 54954.2(B))
4. **PUBLIC COMMENT PERIOD**  
Any person may address the Board regarding any matter within the Board's jurisdiction that is not on the agenda. Speakers are asked to limit comments to three minutes. Members of the public may also comment on agenda items when they are discussed. (Gov. Code 54954.3(a))
5. **INFORMATIONAL ITEMS**
  - 5.1 District Correspondence (*Circulated at meeting*)
  - 5.2 HCRCD Director Updates and Announcements – Directors may provide updates on their activities related to the HCRCD such as other meetings attended and other relevant announcements.
  - 5.3 NRCS Update – Discussion on NRCS-RCD Memorandum of Agreement, *Jon Shultz, NRCS District Conservationist*
  - 5.4 UCCE Update - Jeffery Stackhouse, *Rangeland Specialist*
6. **BOARD ACTION ITEMS**
  - 6.1 Minutes for Regular Meeting of November 12, 2019\* presented for approval
  - 6.2 Minutes for Special Meeting of December 5, 2019\* presented for approval
  - 6.3 December 2019 Financial Report presented for approval (*Handout*)
  - 6.4 Possible Action to Extend Line of Credit for 2020
7. **SALT RIVER ECOSYSTEM & WILLIAMS CREEK RESTORATION PROJECT**
8. **BOARD OF DIRECTORS ANNUAL ORGANIZATIONAL SESSION (CONT)– ACTION (Cohoon)**

- 8.1 Oath of Office for Appointed Directors
- 8.2 Associate Directors – Discuss implementing and review Associate Directors Policy\*
- 8.3 Committees - Discuss current committees, establish or abolish any new committees as may be needed, appoint committee chairs to serve a one-year term.

Current Standing Committees (Approved December 2018):

Executive Committee – Cohoon, Markegard, Moore

Soil Health Committee – Bussman (Chair), Markegard, Belli, Jeff Stackhouse/UCCE, Jon Shultz/NRCS

Dairy Committee –Renner (Chair), Belli

Current Ad Hoc Committees:

Salt River Implementation Committee: Cohoon, Moore, Belli (Approved December 2018)

Riverside Ranch Committee: Bussman, Belli, Markegard (Approved December 2018)

Forestry Committee: Cohoon, Moore (Approved March 2019)

- 9. **RCD PROJECT UPDATES and STAFF REPORTS\***
- 10. **FUTURE AGENDA ITEMS**
- 11. **NEXT REGULAR MEETING: Thursday, January 12, 2019 at 8 a.m.**  
Meeting location: Location TBD
- 12. **ADJOURNMENT**

*Public Notice: In compliance with the Americans with Disabilities Act and Government Code Section 54954.2, if special assistance is needed to participate in a Board meeting, please contact the RCD at 707-442-6058 x 5. Notification at least 48 hours prior to meeting time will assist staff in assuring that reasonable accommodations can be made to provide accessibility at the meeting.*



**Humboldt County Resource Conservation District  
Board of Directors Meeting Minutes  
November 14, 2019**

1. Meeting called to order by Chairman Cohoon at 8:05 am
2. Roll Call and Introductions
  - 2.1 HCRCD Board- Sandra Dale, Dan Cohoon, Gary Markegard, Ryan Rice, Peter Bussman  
HCRCD Board Excused- Mark Moore, Gary Belli  
HCRCD Staff- Program Manager Curtis Ihle, Watershed Coordinator Doreen Hansen, Project Coordinator Summer Daugherty, Office Manager Lauri Barnwell, Project Coordinator Frances Tjarnstrom, Executive Director Jill Demers,  
HCRCD Staff Excused- None  
Guests-Jeff Stackhouse-UCCE, Shawn Fresz-CDFW, Jon Shultz-NRCS, Lane Russ, Rim Regli, Eric Bess, Dustin Wallis-NRCS, Daniel Cordalis-Yurok Tribe, and Kathy Phillis.
3. Changes to agenda, add item 5.5 Update by CDFW Shawn Fresz, and move item 6.4 to follow item 9 pending arrival of presenter from Yurok Tribe.
4. Public comment received from Jim Regli Salt River Watershed Council Board Vice Chairman. Mr. Regli provided positive community support for completion of the 2019 Salt River construction season at highway 211, however express concerns regarding community involvement and input as the project designs and planning move forward toward connection of Williams Creek. Mr. Regli also addressed the Watershed Council's concern regarding their role for taking over long-term maintenance and management of the project 5 years after completion.
5. Informational Items-
  - 5.1 Correspondence distributed for review by Directors. Items circulated included CDFA letter of completion for a Technical Services Grant, Board applications, and a thank you letter regarding the CIMIS installation project.
  - 5.2 No Director up-dates.
  - 5.3 NRCS District Conservationist Jon Shultz-Mr. Shultz provided an overview of an updated draft Memorandum of Agreement between NRCS and California RCDs. This agreement outlines roles and responsibilities between NRCS, CARCD, and individual RCDs in efforts to support each organizations mission. The updated draft MOA is currently in review and will be presented later in winter. NRCS is undergoing a systems software and program change. Staff will be attending trainings for these changes. The 2020 NRCS program year began October 1, the Federal budget has not been determined. Activities will move forward under a continuing resolution. Del Norte District Conservationist is working on a fuel break project with the Forest Service for planning and implementation.
  - 5.4 UCCE Livestock and Natural Resources Advisor Jeff Stackhouse- Mr. Stackhouse provided an update on UCCE programs and activities; Masters Food Preserve continues to grow, 4-H is suffering budget cuts from the State level, however the local office is researching opportunities to bridge the funding gap, Sudden Oak Death sampling is being performed in Del Norte with possible confirmation of the disease, and prescribed fire activities and interest continue to grow.
  - 5.5 CDFW Lands and Wildlife Program, Shawn Fresz- Mr. Fresz provided updates on the Riverside Ranch Wildlife Conservation Board's pre-proposal application for additional restoration activities, Ocean Ranch CEQA environmental review, and Cannibal Island wetland and riparian restoration efforts.
6. Board Action Items-

- 6.1 Motion by Director Markegard to approve the Regular Monthly Board Meeting Minutes of September 12, 2019. Second by Director Dale. Ayes-Bussman, Cohoon, Rice Noes-None.
- 6.2 Motion by Director Markegard to accept the HCRCDC Monthly Financial Statements as presented and approve the staff recommendation as outlined. Second by Director Dale. Ayes-Bussman, Cohoon, Rice Noes-None.
- 6.3 Motion by Director Markegard to accept and approve Resolution 19-05 CDFW Proposition 1 and Proposition 68 Restoration Grant Opportunity to advance planning in the Williams Creek watershed and conditionally accept the grant if offered. Second by Director Bussman. Ayes-Dale, Cohoon, Rice Noes-None.
- 6.4 Presentation and discussion regarding a partnership opportunity between the HCRCDC and Yurok Tribe for activities including; restoration, fire and fuel break and bridge replacement as part of a CCI CALFire Forest Health Grant.  
Motion by Director Rice directed staff to further review the request for participation by the HCRCDC with the Yurok Tribe for a CCI CALFire Forest Health Grant. Second by Director Bussman. Ayes-Dale, Markegard Noes-None, Abstained-Cohoon  
Special meeting to be scheduled to accept and approve a resolution should the project partnership be a feasible opportunity. Deadline for the application submission is December 6.
7. Salt River Ecosystem Restoration Project-
  - 7.1 The 2019 Salt River Ecosystem Restoration Project construction activities have been completed. Riparian planting activities for the 2019 footprint will begin in early December. The 2020 Salt River Project planning is well underway with development of draft design plans, field studies and landowner and agency meetings. Board of Directors requested a presentation of the proposed 2020 project at the January 2020 monthly meeting.
  - 7.2 Staff continues to work with consultants on required project monitoring reports. Future meeting to be scheduled with the Watershed Council outlining the roles and responsibilities of the Adaptive Management Plan for the successful maintenance and monitoring of the Salt River Ecosystem Project.  
  
Wildlife Conservation Board pre-proposal to investigate modifications of the set-back berm on Riverside Ranch has been submitted. No timeframe has been provided by WCB regarding review of the proposal.
8. HCRCDC Annual Organizational Meeting-Action
  - 8.1 Board reviewed the terms of current Directors and reviewed applications received by interested parties. Applicants present provided brief introductions. Motion by Director Bussman to recommend applicant Lane Russ to the Humboldt County Board of Supervisors to be appointed the Humboldt County RCD Board of Directors. Second by Director Markegard. Ayes-Rice, Dale, Cohoon Noes-None. Additional discussion held by Board and staff to bring interested applicants on as Associates Directors per HCRCDC policy.
  - 8.2 Review and discussion of current committees. Due to changes of members and lack of full Board, committees to be further discussed and established in December.
9. HCRCDC provided a written staff report outlining current activities and project updates, including development of Carbon Farm Plans through a WCB grant award; CDFW and CALFire contracts; NRCS Wetland Easement Program restoration efforts; DOC Forest Health Watershed Coordinator new hire Tim Bailey; and CARCD Cannabis Self-Assessment.

10. Future agenda items -establish HCRCO Committees and Salt River 2020 Presentation
11. Next regular Board Meeting scheduled for December 12, 2019 at 8 a.m.
12. Closed Session-Conference with Legal Counsel- Litigation- No Action Taken
13. Meeting adjured at 11:08 a.m.

**Humboldt County Resource Conservation District  
Special Board of Directors Meeting  
December 5, 2019**

1. Called to Order by Vice Chairman Gary Markegard 9:00am
2. Roll Call  
Present: HCRCO Executive Director Jill Demers, HCRCO Office Manager Lauri Barnwell, HCRCO Program Manager Curtis Ihle, HCRCO Forest Health Coordinator Tim Bailey  
Phone Attendance: Director Belli, Director Markegard, Director Dale, Director Rice  
Not in Attendance: Director Cohoon, Director Moore
3. No additions or changes to the agenda.
4. No public comment
5. CCI CALFIRE Forest Health Grant Program-Action  
The Board may take action to endorse Resolution 19-06 for the District to submit an application to the CALFIRE Forest Health Grant Program in partnership with the Yurok Tribe for forest health improvement projects
  - a. Motion by Director Rice to accept and approve Resolution 19-06 the CALFIRE Forest Health Grant Program in partnership with the Yurok Tribe for forest health improvement projects. Second by Director Belli. Ayes (roll call)-Director Dale, Director Markegard Noes-None, Absent-Director Moore, Director Cohoon
6. Next Regular Meeting-Thursday December 12, 2019
7. Meeting adjourned 9:19am