

Humboldt
County



RESOURCE
CONSERVATION DISTRICT

Board of Directors Meeting

The Mission of the Humboldt County Resource Conservation District is to enhance and improve the sustainability of natural resources by educating, providing training, and assisting private and public landowners and land users.

AGENDA

Thursday, May 9, 2019

8:00 A.M.

Agricultural Center – Auditorium – 5630 South Broadway - Eureka

(Items marked with * are attached to director packets.)

To request board packet information, please contact Jill Demers at 707-832-5594)

1. **CALL TO ORDER** – Dan Cohoon, Chairman
2. **INTRODUCTIONS**
3. **ADDITIONS OR CHANGES TO AGENDA** (Gov. Code 54954.2(B))
4. **PUBLIC COMMENT PERIOD**
Any person may address the Board regarding any matter within the Board's jurisdiction that is not on the agenda. Speakers are asked to limit comments to three minutes. Members of the public may also comment on agenda items when they are discussed. (Gov. Code 54954.3(a))
5. **INFORMATIONAL ITEMS**
 - 5.1 District Correspondence (*Circulated at meeting*)
 - 5.2 HCRCD Director Updates and Announcements – Directors may provide updates on their activities related to the HCRCD such as other meetings attended and other relevant announcements.
 - 5.3 NRCS Update – *Jon Shultz, NRCS District Conservationist*
6. **BOARD ACTION ITEMS**
 - 6.1 Minutes for Regular Meeting of April 11, 2019* presented for approval
 - 6.2 May 2019 Financial Report presented for approval (*Handout*)
7. **SALT RIVER ECOSYSTEM RESTORATION PROJECT *- ACTION**
 - 7.1 Discussion and possible action regarding 2019 implementation planning, channel alignment, and landowner communications.
 - 7.2 Discussion and possible action regarding Salt River Ecosystem Restoration Project Adaptive Management Plan (AMP) and management of Riverside Ranch (Salt River Unit of the CA Department of Fish and Wildlife's (CDFW) Eel River Wildlife Management Area).
8. **RCD PROJECT UPDATES and STAFF REPORTS***

9. FUTURE AGENDA ITEMS

10. NEXT REGULAR MEETING: Thursday, June 13, 2019 at 8 a.m.

Meeting location: Agriculture Center Auditorium, 5630 South Broadway (Humboldt Hill exit), Eureka, CA

11. ADJOURNMENT

Public Notice: In compliance with the Americans with Disabilities Act and Government Code Section 54954.2, if special assistance is needed to participate in a Board meeting, please contact the RCD at 707-442-6058 x 5. Notification at least 48 hours prior to meeting time will assist staff in assuring that reasonable accommodations can be made to provide accessibility at the meeting.



**Humboldt County Resource Conservation District
Board of Directors Meeting Minutes
April 11, 2019**

1. Meeting called to order by Chairman Cohoon at 8:02 am
2. Roll Call and Introductions
 - 2.1 HCRCD Board-Dan Cohoon, Gary Markegard, Sandra Dale, Mark Moore, Pete Bussman, Gray Belli, Ryan Rice
HCRCD Staff-Executive Director Jill Demers, Program Manager Curtis Ihle, Project Coordinator Frances Tjarnstrom, Watershed Coordinator Doreen Hansen, Office Manager Lauri Barnwell
HCRCD Staff Excused- Project Coordinator Summer Daugherty
Guests- NRCS District Conservationist Jon Shultz, UCCE Livestock Office Jeff Stackhouse, LACO Kelly Morris, LACO Christine Manhart, LACO Susan Willis, NRCS Darren Pinnegar, NRCS Ann Tan, NRCS Sue Aszma, and Kathy Phillis.
3. No additions or changes to the agenda.
4. No public comment received not directly related to an agenda item.
5. Informational Items-
 - 5.1 District correspondence discussed and circulated at meeting for review.
 - 5.2 Director's updates provided with directly related agenda item.
 - 5.3 NRCS District Conservationist Jon Shultz provided an update on staffing changes. Programs moving forward, applications going through the approval process and moving into the contracting phase. Next batching period anticipated for June. Shultz updated on the up-coming addition of a temporary office facility to house up to 4 employees. GSA preparing a solicitation for build-to-suit options for NRCS expansion. The County of Humboldt continues to work with NRCS to address the need for additional space for current and expanding staff needs within the Agricultural Center.
 - 5.4 UCCE Livestock Advisor Jeff Stackhouse provided an update on the 4-H advisor position to be reposted, completion of grant reports on funded projects, range improvements and herd health studies, and prescribed fire activities throughout the California, including on the ground projects and legislative changes.
 - 5.5 NRCS Soil Survey Leader Sue Aszman provided the HCRCD Board with an overview of approximately 16 million acres in Humboldt and Del Norte County that were part of the Soil Survey. Aszman presented maps outlining completed areas as well as areas to be finished and areas of denied access. Information obtained through the soil survey is available through Web Soil Survey, an online data base. The information available can be used by landowners, producers, agencies, etc. to view soil characteristics to assist in determining uses. Studies anticipated to be completed by 2026.
6. Board Action Items-
 - 6.1 Motion by Director Markegard to approve the Regular Monthly Board Meeting Minutes of March 14, 2019. Second by Director Bussman. Ayes-Dale, Cohoon, Moore, Rice, Belli Noes-None.
 - 6.2 Motion by Director Markegard to accept the HCRCD Monthly Financial Statements as presented and approve the staff recommendation as outlined. Second by Director Bussman. Ayes-Dale, Cohoon, Moore, Rice, Belli. Noes-None
 - 6.3 Oath of Office for Appointed Director Ryan Rice administered by HCRCD Executive Director J. Demers.

- 6.4 Board of Directors held a discussion regarding options for acknowledgement of service and contribution by recently retired founding member Jim Renner.
 - 6.5 Updated Statement of Facts Roster of Public Agencies Filing reviewed by Directors.
 - 6.6 Distributed updated Board Roster and Contact List
 - 6.7 Motion by Director Markegard for HCRC D Staff to engage with CARCD to assist with self-assessment, guidance, and potential development of policy regarding working with cannabis producers on natural resource conservation projects. Staff to provide regular updates to Board of Directors. Second by Director Moore. Ayes-Dale, Cohoon, Rice, Belli. Noes-Bussman.
 - 6.8 Motion by Director Markegard to authorize Resolution 19-04 endorsing the application to State Coast Conservancy Proposition 1 Solicitation to advance planning in the Williams Creek watershed and conditionally accept grant if offered. Second by Director Bussman. Ayes-Dale, Cohoon, Moore, Rice, Belli. Noes-None
 - 6.9 Motion by Markegard to approve modify terms of employment for Executive Director Jill Demers to a modified hourly position to facilitate her return to her position upon completion of Pregnancy Disability Leave. Second by Director Moore. Ayes-Dale, Cohoon, Bussman, Rice, Belli. Noes-None
7. Salt River Ecosystem Restoration Project-
- 7.1 2019 Salt River Ecosystem Restoration Project implementation footprint to extend from near Market Street to around HWY 211 Bridge. Current timeframe to finish designs and go out to bid is mid-June. There is considerable work remaining in terms of design and landowner coordination before bid release. Once the plans for 2019 are nearly complete, the design team will explore options and feasibility of temporary pilot channels or other options upstream of HWY 211 to ease flooding and ensure performance of downstream channel. Work has been complete by two surveyors hired by the HCRC D to provide information regarding landowner boundaries. In order to avoid a non-participating landowner, the RCD Staff recommendation is to place restored Salt River channel corridor 10ft north of the centerline of a northern watercourse, the northern most potential property boundary, and notify landowner in writing that the project will be constructed north of the northern watercourse.
Motion by Director Bussman to accept findings of Kelly O’Hern Associates March 12, 2019 memo regarding location of centerline Salt River and, as outlined in staff recommendation, to confirm with GHD design team the preferred alignment 10 ft north of the northern watercourse, and to notify landowner in writing. Second by Director Markegard. Ayes-Dale, Cohoon, Moore, Rice, Belli. Noes-None
 - 7.2 Staff is finalizing necessary year-end monitoring reports. Staff continues to work with the Watershed Council, agencies, and other interested parties to refine the Adaptive Management Plan for the successful maintenance and monitoring of the Salt River Ecosystem Project. AMP Project Management Team meeting was held on April 9. Discussion held regarding Riverside Ranch berm as related to flooding and draining of surrounding lands. Member of the public Kathy Phillis concerned about flood level flows, drainage, and impacts to surrounding agriculture lands provided drawings of a spillway/floodgate design. Staff is awaiting analysis of data to best address the landowner concerns while working with agency requirements.
Motion by Director Bussman to move the Riverside Ranch Berm concerns to the Riverside Ranch Committee to more appropriately address and review the data findings. Second by Director Markegard. Ayes-Dale, Cohoon, Moore, Rice, Belli. Noes-None

8. HCRCDD provided written report outlining current activities and project updates, including continuing 2019 White Slough implementation, WCB Carbon Farm Plans, DOC Forest Health Watershed Coordinator and CDFA AMMP and HSP.
10:40 am Directors Dale and Moore Excused
9. Future agenda items include continued project updates, including CARCD and Cannabis update, and Riverside Ranch Committee update.
10. Next regular Board Meeting scheduled for May 9, 2019 at 8 a.m.
11. Meeting adjured at 10:56 a.m.