

Humboldt
County



RESOURCE
CONSERVATION DISTRICT

Board of Directors Meeting

The Mission of the Humboldt County Resource Conservation District is to enhance and improve the sustainability of natural resources by educating, providing training, and assisting private and public landowners and land users.

AGENDA

Thursday, June 13, 2019

8:00 A.M.

Agricultural Center – Auditorium – 5630 South Broadway - Eureka

(Items marked with * are attached to director packets.

To request board packet information, please contact Jill Demers at 707-832-5594)

1. **CALL TO ORDER** – Dan Cohoon, Chairman
2. **INTRODUCTIONS**
3. **ADDITIONS OR CHANGES TO AGENDA** (Gov. Code 54954.2(B))
4. **PUBLIC COMMENT PERIOD**
Any person may address the Board regarding any matter within the Board's jurisdiction that is not on the agenda. Speakers are asked to limit comments to three minutes. Members of the public may also comment on agenda items when they are discussed. (Gov. Code 54954.3(a))
5. **INFORMATIONAL ITEMS**
 - 5.1 District Correspondence (*Circulated at meeting*)
 - 5.2 HCRCD Director Updates and Announcements – Directors may provide updates on their activities related to the HCRCD such as other meetings attended and other relevant announcements.
 - 5.3 NRCS Update – *Jon Shultz, NRCS District Conservationist*
6. **BOARD ACTION ITEMS**
 - 6.1 Minutes for Regular Meeting of May 9, 2019* presented for approval
 - 6.2 June Financial Report presented for approval (*Handout*)
7. **White Slough Enhancement Project*- ACTION**
 - 7.1 Discussion regarding the description of the 2019 White Slough Enhancement Project located at the USFWS Humboldt Bay Refuge and bid opening and results.*
 - 7.2 Resolution 19-05: Award Bid for White Slough Wetland Enhancement Project – 2019 Soil Transportation Services*

Background – The HCRCD publicly invited bids for this year's trucking services on May 17 and advertised on May 21 and 28. The bid opening occurred on June 4th at 3pm and 3 bids were received.

The Board will receive a report from staff on available funding and consider awarding to the apparent lowest responsive, responsible bidder. Should the Board take action to award the contract; the Board will review, approve and adopt Resolution 19-05 which will authorize the Board Chairman or his designee to execute contract documents with the apparent lowest responsive, responsible bidder including any subsequent amendments and issue a Notice to Proceed when all contract and bonding requirements have been satisfied.

8. SALT RIVER ECOSYSTEM RESTORATION PROJECT *- ACTION

8.1 Discussion regarding 2019 implementation design plans and landowner communications

8.2 Resolution 19-06 Award Bid for Salt River Ecosystem Restoration Project – 2019 Construction*

Background – HCRCD publicly invited bids for this year’s construction of the Salt River Project beginning May 22nd. The announcement was posted on the HCRCD website, sent to Humboldt County Builder’s Exchanges, and emailed to interested contractors. A Legal Notice was published in the Times Standard on May 23rd and May 30th. The mandatory bid walk was held on May 31st with 11 potential bidders in attendance. Bids were due and publicly opened at the offices of GHD, Inc. on June 7th at 4pm.

The Board will receive a report from staff on available funding and consider awarding to the apparent lowest responsive, responsible bidder. Should the Board take action to award the contract; the Board will review, approve and adopt Resolution 19-06 which will authorize the Board Chairman or his designee to execute contract documents with the apparent lowest responsive, responsible bidder including any subsequent amendments and issue a Notice to Proceed when all contract and bonding requirements have been satisfied.

8.3 Discussion and possible action regarding Salt River Ecosystem Restoration Project Adaptive Management Plan (AMP) and management of Riverside Ranch (Salt River Unit of the CA Department of Fish and Wildlife’s (CDFW) Eel River Wildlife Management Area).*

9. RCD PROJECT UPDATES and STAFF REPORTS*

10. FUTURE AGENDA ITEMS

11. NEXT REGULAR MEETING: Thursday, July 11, 2019 at 8 a.m.

Meeting location: Agriculture Center Auditorium, 5630 South Broadway (Humboldt Hill exit), Eureka, CA

12. ADJOURNMENT

Public Notice: In compliance with the Americans with Disabilities Act and Government Code Section 54954.2, if special assistance is needed to participate in a Board meeting, please contact the RCD at 707-442-6058 x 5. Notification at least 48 hours prior to meeting time will assist staff in assuring that reasonable accommodations can be made to provide accessibility at the meeting.



**Humboldt County Resource Conservation District
Board of Directors Meeting Minutes
May 9, 2019**

1. Meeting called to order by Chairman Cohoon at 8:01 am
2. Roll Call and Introductions
 - 2.1 HCRC Board - Dan Cohoon, Sandra Dale, Mark Moore, Pete Bussman, Gray Belli, Ryan Rice
HCRC Board Excused - Gary Markegard
HCRC Staff - Interim Executive Director Curtis Ihle, Project Coordinator Frances Tjarnstrom, Watershed Coordinator Doreen Hansen, Office Manager Lauri Barnwell, Project Coordinator Summer Daugherty
HCRC Staff Excused - Executive Director Jill Demers
Guests - NRCS District Conservationist Jon Shultz, NRCS Kate Howard, LACO Christine Manhart, Kathy Phillis, Lucas McMillan.
3. No additions or changes to the agenda.
4. No public comment received not directly related to an agenda item.
5. Informational Items -
 - 5.1 District correspondence discussed and circulated at meeting for review.
 - 5.2 No Director's Reports.
 - 5.3 NRCS District Conservationist Jon Shultz provided an update on staffing changes, EQIP applications proceeding through the approval process and moving into the contracting phase for 2019 implementation.
6. Board Action Items -
 - 6.1 Motion by Director Moore to approve the Regular Monthly Board Meeting Minutes of April 11, 2019. Second by Director Bussman. Ayes-Dale, Cohoon, Rice, Belli. Noes-None.
 - 6.2 Motion by Director Moore to accept the HCRC Monthly Financial Statements as presented and approve the staff recommendation as outlined. Second by Director Bussman. Ayes-Dale, Cohoon, Rice, Belli. Noes-None
7. Salt River Ecosystem Restoration Project-
 - 7.1 2019 Salt River Ecosystem Restoration Project implementation footprint to extend from near Market Street to around HWY 211 Bridge. Summary update provided on 2019 Salt River construction with design team moving forward with final designs, landowner meetings for final design approval and temporary construction easement access, bid announcement to be released late May, and notice to award selected contractor potentially at the June Board of Directors Meeting.
 - 7.2 Staff is finalizing necessary year-end monitoring reports. Staff continues to work with the Watershed Council, agencies, and other interested parties to refine the Adaptive Management Plan for the successful maintenance and monitoring of the Salt River Ecosystem Project. AMP Project Management Team meeting was held on April 9. Salt River Watershed Council proposing a flash grazing demonstration project to be submitted to the Coastal Commission in late May on the property owned by the SRWC. Grazing demonstration plan and lease terms still in development.
Discussion held regarding Riverside Ranch berm as related to flooding and draining of surrounding lands continued. Staff received preliminary information from the contracted consultant. RCD has requested more in-depth analysis and additional peer review. Update provided on storm damage on Riverside Ranch, CDFW to provide funding and materials for repairs.

8. HCRCDD provided written report outlining current activities and project updates, including continuing 2019 White Slough implementation with late May bid announcement release for Salmon Creek sediment hauling, Forest Health DOC grant has been awarded but not contracted, CalFire contract experiencing an administrative delay, WCB Carbon Farm Plans in process with Organic Valley, NRCS WRE agreement moving forward with task orders being completed and Williams Creek CDFW grant has been extended to allow for additional analysis opportunities.
9. Future agenda items CARCD update, Riverside Ranch update, Salt River and White Slough 2019 bid selections and award, potential need for change of Board Meeting date or additional meeting.
10. Next regular Board Meeting scheduled for June 13, 2019 at 8 a.m.
11. Meeting adjourned at 9:13 a.m.