

Humboldt
County



RESOURCE
CONSERVATION DISTRICT

Board of Directors Meeting

The Mission of the Humboldt County Resource Conservation District is to enhance and improve the sustainability of natural resources by educating, providing training, and assisting private and public landowners and land users.

AGENDA

Thursday, June 14, 2018

8:00 A.M.

Agricultural Center – Auditorium – 5630 South Broadway - Eureka

(Items marked with * are attached to director packets.)

To request board packet information, please contact Jill Demers at 707-832-5594)

1. **CALL TO ORDER** – Dan Cohoon, Chairman
2. **INTRODUCTIONS**
3. **ADDITIONS OR CHANGES TO AGENDA** (Gov. Code 54954.2(B))
4. **PUBLIC COMMENT PERIOD**
Any person may address the Board regarding any matter within the Board's jurisdiction that is not on the agenda. Speakers are asked to limit comments to three minutes. Members of the public may also comment on agenda items when they are discussed. (Gov. Code 54954.3(a))
5. **INFORMATIONAL ITEMS**
 - 5.1 District Correspondence (*Circulated at meeting*)
 - 5.2 HCRCD Director Updates and Announcements – Directors may provide updates on their activities related to the HCRCD such as other meetings attended and other relevant announcements.
 - 5.3 NRCS Update – *Jon Shultz, NRCS District Conservationist*
 - 5.4 University of California Cooperative Extension Report – *Jeffery Stackhouse, UCCE Livestock Advisor*
 - 5.5 USFWS Partners & Coastal Programs Update – *Liisa Schmoele, USFWS Coastal & Partners Program*
6. **BOARD ACTION ITEMS**
 - 6.1 Minutes for meeting of May, 2018* presented for approval
 - 6.2 June Financial Report presented for approval (*Handout*)
 - 6.3 Resolution 18-04 to submit proposal to California Department of Fish and Wildlife Prop 1 Resiliency, Recovery, and Response solicitation for the Salt River Ecosystem Restoration Project*
 - 6.4 Review Fee-for-Service Policy* and Reserve Fund Policy* and possible action to modify policies
 - 6.5 Possible action to approve fee-for-service rates and services for FY 18/19 (*Handout*)

6.6 Discuss CAL-Card State of California VISA purchasing card and possible action to approve application

7. SALT RIVER ECOSYSTEM RESTORATION PROJECT *- ACTION

7.1 Discuss progress of 2018 implementation planning and possible action regarding landowner agreements and contracts and modifications to project

7.2 Discuss 2019 implementation planning and possible action regarding landowner agreements and implementation scheduling

7.3 Discuss monitoring and management of Riverside Ranch (Salt River Unit of the CA Department of Fish and Wildlife's (CDFW) Eel River Wildlife Management Area).

7.4 Discuss Salt River Ecosystem Restoration Project Adaptive Management Plan (AMP).

8. RCD PROJECT UPDATES and STAFF REPORTS*

9. FUTURE AGENDA ITEMS

10. NEXT REGULAR MEETING: Thursday, July 12, 2018 at 8 a.m.

Meeting location: Agriculture Center Auditorium, 5630 South Broadway (Humboldt Hill exit), Eureka, CA

11. ADJOURNMENT

Public Notice: In compliance with the Americans with Disabilities Act and Government Code Section 54954.2, if special assistance is needed to participate in a Board meeting, please contact the RCD at 707-442-6058 x 5. Notification at least 48 hours prior to meeting time will assist staff in assuring that reasonable accommodations can be made to provide accessibility at the meeting.



HUMBOLDT COUNTY RESOURCE CONSERVATION DISTRICT

Board of Director's Regular Monthly Meeting Minutes

May 10, 2018

Humboldt Agricultural Center 5630 South Broadway Eureka, CA

1. **Meeting called to order** by Board Chairman Dan Cohoon at 8:02 am.
2. **Attendance**
 - Directors Present-D. Cohoon, G. Markegard , M. Moore, J. Renner, H. Klopper, G. Belli
 - Directors Excused - P. Bussman
 - HCRCD Staff -J. Demers- Executive Director, C. Ihle-Program Manager, D.Hansen-Project Coordinator, L. Barnwell-Office Manager, S. Daugherty-Project Coordinator
 - Staff Excused- F. Tjarnstrom-Project Coordinator
 - Guests - Rex Bohn-Humboldt County District Supervisor, Jon Shultz- NRCS District Conservationist, Jeff Stackhouse-UCCE Livestock Advisor , Liisa Schmoele-USFWS ,Kathy Phillis
3. **Changes or Additions to agenda**

No Changes
4. **Public Comment**

No Public Comment
5. **Informational Items**
 - 5.1 District Correspondence was discussed and circulated for review during the meeting.
 - 5.2 Director Markegard provided update that the North Coast RC & D Meeting did not have a quorum and will tentatively rescheduled to a later date in May.
 - 5.3 NRCS Update-Jon Shultz, NRCS District Conservationist provided an update on current funding period and applications funded under various programs. NRCS will be adding a pathway rangeland student in the next few weeks. New online E-Veg tool has been update for the North Coast region. NRCS attendance at the Forest Land Owners meeting was well received with engaged landowners seeking resources for issues surrounding fires and infestation by insects. Provided update that NRCS' state-wide agreement with the State Historic Preservation Office (SHPO) expired, requiring NRCS consultation with SHPO for individual EQIP projects and other implementation programs, with potential to delay implementation of all EQIP contracts during upcoming construction season.
 - 5.4 University of California Cooperative Extension Update- Jeff Stackhouse, UCCE Livestock Advisor provide update on current programs and projects. 4-H is moving forward with position hiring, new child and adult nutrition classes beginning, and upcoming 4-H camp to be held. Prescribed fire on private lands has continued growing interest, Humboldt County has formed a local burn association and California Deer Association has assisted with funding for materials and equipment. Natural resource issues related to sudden oak death and fir encroachment in to oak woodlands continues to be researched. UCCE working with CDFA in areas related to green house gases and dairy emissions.
 - 5.5 USFWS Partners and Coastal Programs Update-Liisa Schmoele, USFW updated on work in oak woodlands, salmonid needs, current projects out for bid, and release of the annual budget for the North Coast Region.
6. **Board Action Items**

- 6.1 Motion by Director Markegard to approve the Humboldt County Resource Conservation District minutes of April 12, 2018. Second by Director Belli. Ayes-Directors Renner, Moore, Klopper. Noes-None

Director Renner Excused

- 6.2 Motion by Director Markegard to approve Resolution 18-02 endorsing the application to USDA - Natural Resources Conservation Service (NRCS) to assist with NRCS easement restoration by providing technical assistance to design and implement easement restoration plans, and conditionally accepting grant if offered. Second by Director Klopper. Ayes-Directors Moore, Belli. Noes-None
- 6.3 Motion by Director Markgard to approve Resolution 18-03 endorsing the application to the Wildlife Conservation Board Climate Adaptation and Resilience Program for carbon farm planning, and conditionally accepting grant if offered. Second by Director Klopper. Ayes-Directors Belli, Klopper. Noes-None

7. District Financial Report-Action

- 7.1 Board of Directors discussed transition to new District financial accounting software for the Fiscal Year 18/19. Motion by Director Moore to move District financial accounting software from CS to Quickbooks. Second by Director Markegard. Ayes-Director Belli, Klopper. Noes-None
- 7.2 Discussion held regarding needs for base funding, cash flow, and District credit card to cover operating expenses. Staff directed to research credit card options and policies and bring back to Board for review.
- 7.3 Motion by Moore to approve the Humboldt County Resource Conservation District monthly financial statement and authorize payment of expenses as presented in the staff recommendation. Second by Director Markegard. Ayes-Directors Klopper, Belli. Noes-None

8. Salt River Ecosystem Restoration Project-Action

- 8.1 2018 Implementation Planning-The RCD Board establish 2018 project footprint at September Board meeting to extend from current rock grade near Salt River station 238+00 to HY 211. Engineers are working on finalizing designs. Nearly all work is completed other than designing rock control grade structure. HCRCD is expecting to issue a Salt River bid package in late May/early June of this year for a 2018 construction season. HCRCD and GHD continue to coordinate with Mr. Vroman to ensure project is located north of his property boundary. Mr. Vroman has requested additional information regarding the new centerline Salt River. Designs and permit amendments continue for the Albin agricultural bridge. Staff has reached out to landowner Tunzini , no contact with the Scalvini Family since last communication that their stipulations stand regarding implementation on their property.

Director Klopper Excused

- 8.2 Riverside Ranch Monitoring and Management-HCRCD staff continues regular site visits to Riverside Ranch to ensure functioning pressure transducers. Monitoring and data collection will continue so it can be analyzed then relate it back to the goals and objectives of the project.
CDFW released RFP for grazing on Riverside Ranch, Ocean Ranch/Table Bluff. Bid award on Salt River Unit has not been finalized.
- 8.3 Adaptive Management Program AMP Annual report is nearly complete and under internal review. Initial findings appear to show concerns regarding invasive species, staff

will follow up with agencies regarding potential remedies. All other HMMP success criteria have been met. Staff continuing to move forward with scheduling of Project Management Team meeting to discuss management into the future.

9. **HCRCDC Project Updates and Staff Report**- Complete written report provided in Directors Board Packet. Update provided on White Slough Restoration construction activities scheduled to occur in 2018. HCRCDC staff continues to prepare various grant funding proposals as requests for proposals released. HCRCDC is hosting Spring North Coast CARCD meeting May 24.
10. **Future Agenda Items requested by Directors**
11. **Next regular monthly meeting** scheduled for **Thursday, June 14, 2018** 8am at the Humboldt Agricultural Center.
12. **Business Meeting adjourned** by Chairman Cohoon at 10:02am.