

Humboldt  
County



RESOURCE  
CONSERVATION DISTRICT

# Board of Directors Meeting

*The Mission of the Humboldt County Resource Conservation District is to enhance and improve the sustainability of natural resources by educating, providing training, and assisting private and public landowners and land users.*

## AGENDA

Thursday, July 11, 2019

8:00 A.M.

Agricultural Center – Auditorium – 5630 South Broadway - Eureka

(Items marked with \* are attached to director packets.)

To request board packet information, please contact Jill Demers at 707-832-5594)

1. **CALL TO ORDER** – Dan Cohoon, Chairman
2. **INTRODUCTIONS**
3. **ADDITIONS OR CHANGES TO AGENDA** (Gov. Code 54954.2(B))
4. **PUBLIC COMMENT PERIOD**  
Any person may address the Board regarding any matter within the Board's jurisdiction that is not on the agenda. Speakers are asked to limit comments to three minutes. Members of the public may also comment on agenda items when they are discussed. (Gov. Code 54954.3(a))
5. **INFORMATIONAL ITEMS**
  - 5.1 District Correspondence (*Circulated at meeting*)
  - 5.2 HCRCDD Director Updates and Announcements – Directors may provide updates on their activities related to the HCRCDD such as other meetings attended and other relevant announcements.
  - 5.3 NRCS Update – *Jon Shultz, NRCS District Conservationist*
  - 5.4 UCCE Update - Jeffery Stackhouse, Rangeland Specialist
6. **BOARD ACTION ITEMS**
  - 6.1 Minutes for Regular Meeting of June 13, 2019\* presented for approval
  - 6.2 July Financial Report presented for approval (*Handout*)
7. **WHITE SLOUGH ENHANCEMENT PROJECT\*- POSSIBLE ACTION**
  - 7.1 Discussion and possible action regarding 2019 White Slough Enhancement Project – Soil Transport Services

**8. SALT RIVER ECOSYSTEM RESTORATION PROJECT \*- POSSIBLE ACTION**

- 8.1 Discussion and possible action regarding 2019 implementation planning, channel alignment, and landowner communications
- 8.2 Discussion and possible action regarding Salt River Ecosystem Restoration Project Adaptive Management Plan (AMP) and management of Riverside Ranch (Salt River Unit of the CA Department of Fish and Wildlife's (CDFW) Eel River Wildlife Management Area).

**9. RCD PROJECT UPDATES and STAFF REPORTS\***

**10. FUTURE AGENDA ITEMS**

**11. NEXT REGULAR MEETING: Thursday, August 8, 2019 at 8 a.m.**

Meeting location: Agriculture Center Auditorium, 5630 South Broadway (Humboldt Hill exit), Eureka, CA

**12. ADJOURNMENT**

*Public Notice: In compliance with the Americans with Disabilities Act and Government Code Section 54954.2, if special assistance is needed to participate in a Board meeting, please contact the RCD at 707-442-6058 x 5. Notification at least 48 hours prior to meeting time will assist staff in assuring that reasonable accommodations can be made to provide accessibility at the meeting.*



**Humboldt County Resource Conservation District  
Board of Directors Meeting Minutes  
June 13, 2019**

1. Meeting called to order by Chairman Cohoon at 8:00 am
2. Roll Call and Introductions
  - 2.1 HCRCD Board- Sandra Dale, Dan Cohoon, Mark Moore, Gary Markegard, Ryan Rice, Gary Belli
  - HCRCD Board Excused-Peter Bussman
  - HCRCD Staff- Program Manager Curtis Ihle, Project Coordinator Frances Tjarnstrom, Watershed Coordinator Doreen Hansen, Project Coordinator Summer Daugherty, Office Manager Lauri Barnwell
  - HCRCD Staff Excused-Executive Director Jill Demers
  - Guests- Humboldt County Supervisor Rex Bohn, NRCS District Conservationist Jon Shultz, USFW Liisa Schmoele LACO Kelly Morris, LACO Christine Manhart, NRCS Dustin Wallis, Dena McCullough and Kathy Phillis.
3. Change to agenda, add item 5.4, update by Liisa Schmoele USFWS
4. No public comment received not directly related to an agenda item.
5. Informational Items-
  - 5.1 District correspondence discussed and circulated at meeting for review.
  - 5.2 Director Markgard updated on RC & D meeting. RC & D currently has active projects in Trinity County but continues to experience financial hardships. Additional Director's updates provided with directly related agenda item.
  - 5.3 NRCS District Conservationist Jon Shultz provided an update on staffing changes, including newly selected Area Conservationist Tony Senury who has rangeland background, and is anticipated start late July. EQIP received 40 applications for projects and the National Water Quality Initiative will focus on upslope and sediment reduction projects.
  - 5.4 USFWS Liisa Schmoele provided an overview of the Partners and Coastal Programs funded projects throughout the region, as well as summer intern working on an Arcata wetlands project.
6. Board Action Items-
  - 6.1 Motion by Director Moore to approve the Regular Monthly Board Meeting Minutes of May 9, 2019. Second by Director Markegard. Ayes-Dale, Cohoon, Rice, Belli Noes-None.
  - 6.2 Motion by Director Markegard to accept the HCRCD Monthly Financial Statements as presented and approve the staff recommendation as outlined. Second by Director Moore. Ayes-Dale, Cohoon, Rice, Belli. Noes-None
7. White Slough Enhancement Project-
  - 7.1 Update provided on the White Slough Enhancement Project to enhance and restore salt marsh located on the USFW Humboldt Bay Refuge. In late May a bid solicitation was advertised for soil transport services. The bid open occurred at 3pm on Tuesday June 4<sup>th</sup>. Three bids were received. The apparent responsive, responsible bid was received from Nicholls Trucking.
  - 7.2 Motion by Director Markegard to approve and adopt Resolution 19-05 which will authorize the Board Chairman or his designee to execute contract documents with Nicholls Trucking the apparent lowest responsive, responsible bidder including any subsequent amendments and issue a Notice to Proceed when all contract and bonding

requirements have been satisfied. Second by Director Belli. Ayes-Dale, Cohoon, Rice, Moore. Noes-None

8. Salt River Ecosystem Restoration Project-

8.1 The 2019 Salt River Ecosystem Restoration Project implementation footprint is to extend from near Market Street to around HWY 211 Bridge. The 2019 project has a smaller channel width reducing the overall amount of sediment to be excavated however fine grading will be necessary. Landowners are working with staff and engineers.

8.2 HCRCO publicly invited bids for this year's construction of the Salt River Project beginning May 22nd. The announcement was posted on the HCRCO website, sent to Humboldt County Builder's Exchanges, and emailed to interested contractors. A Legal Notice was published in the Times Standard on May 23rd and May 30th. The mandatory bid walk was held on May 31<sup>st</sup> with 11 potential bidders in attendance. Bids were due and publicly opened at the offices of GHD, Inc. on June 7th at 4pm. Three bids were received.

Motion by Director Rice to approve and adopt Resolution 19-06 which will authorize the Board Chairman or his designee to execute contract documents with McCullough Construction the apparent lowest responsive, responsible bidder including any subsequent amendments and issue a Notice to Proceed when all contract and bonding requirements have been satisfied. Second by Director Markegard. Ayes-Dale, Cohoon, Belli, Moore. Noes-None

Dena McCullough thanked the Board of Director's for the opportunity to be a part of Salt River.

8.3 Staff continues to work with consultants on required project monitoring reports. Staff continues to work with the Watershed Council, agencies, and other interested parties to refine the Adaptive Management Plan for the successful maintenance and monitoring of the Salt River Ecosystem Project.

Discussion held regarding Riverside Ranch berm as related to flooding and draining of surrounding lands. Staff is awaiting preliminary report from Kamman Hydrology providing an analysis of data to best address the landowner concerns while working with agency requirements. It was determined that Board Chairman would contact Kamman Hydrology to encourage the submission of a robust draft report the following week. Further steps to request a draft report included Board members reaching out to Kamman Hydrology if a draft report was not received the following week. All agreed that the submitted draft report would be reviewed by staff and then provided to Conor Shea for additional review and development of a summary memo.

9. HCRCO provided written staff report outlining current activities and project updates, including Carbon Farm Plans, Williams Creek activities, DOC Forest Health Watershed Coordinator and CDFA AMMP and HSP.

10. Future agenda items CARCO update, Riverside Ranch Committee update

11. Next regular Board Meeting scheduled for July 13, 2019 at 8 a.m.

12. Meeting adjured at 9:37 a.m.