

Humboldt  
County



RESOURCE  
CONSERVATION DISTRICT

# Board of Directors Meeting

*The Mission of the Humboldt County Resource Conservation District is to enhance and improve the sustainability of natural resources by educating, providing training, and assisting private and public landowners and land users.*

## AGENDA

Thursday, October 8, 2015

8:00 A.M.

Agriculture Center Auditorium - 5630 South Broadway - Eureka

(Items marked with \* are attached to director packets)

1. **CALL TO ORDER** – Dan Cohoon, Chairman
2. **INTRODUCTIONS**
3. **ADDITIONS OR CHANGES TO AGENDA** (Gov. Code 54954.2(B))
4. **PUBLIC COMMENT PERIOD**  
Any person may address the Board regarding any matter within the Board's jurisdiction that is not on the agenda. Speakers are asked to limit comments to three minutes. Members of the public may also comment on agenda items when they are discussed. (Gov. Code 54954.3(a))
5. **DISTRICT CORRESPONDENCE** (Circulated at meeting)  
**Incoming:**
  - none**Outgoing:**
  - none
6. **HCRCD DIRECTOR'S REPORTS, REQUESTS, OR ANNOUNCEMENTS**
  - 6.1 Reports From Other Meetings Attended By Board Members
  - 6.2 Board Requests For Future Agenda or Information Items
  - 6.3 Other Announcements from Board Members
7. **BOARD ACTION ITEMS**
  - 7.1 Minutes for meeting of September 10, 2015\* presented for approval
  - 7.2 Aug Financial Report presented for approval (Handout)
8. **NRCS DISTRICT CONSERVATIONIST REPORT** - *Jon Shultz, NRCS District Conservationist*
9. **UCCE Report** – *Jeffery Stackhouse*
10. **SALT RIVER RESTORATION PROJECT REPORT\*** - *Staff*

11. **DISTRICT STAFF REPORTS and OTHER RCD PROJECT UPDATES\*** – *Staff*
12. **STRATEGIC PLANNING**
13. **NEXT REGULAR MEETING: Thursday, November 12, 2015 at 8 a.m.**  
Meeting location: Agriculture Center Auditorium, 5630 South Broadway (Humboldt Hill exit) Eureka, CA
14. **ADJOURNMENT**

*Public Notice: In compliance with the Americans with Disabilities Act and Government Code Section 54954.2, if special assistance is needed to participate in a Board meeting, please contact the RCD at 707-444-9708 x 115. Notification at least 48 hours prior to meeting time will assist staff in assuring that reasonable accommodations can be made to provide accessibility at the meeting.*

# Humboldt County Resource Conservation District

Board of Directors Meeting  
Minutes of September 10, 2015

**1. Call to Order-**

Dan Cohoon Chairman, 8:02 a.m.

**2. Introductions-**

Directors Present: Dan Cohoon, Mark Moore, Gary Markegard, Jim Renner

Directors Excused: Gary Belli, Hugo Klopper, Pete Bussman

Staff Present: Jill Demers, Curtis Ihle, Lauri Barnwell, Doreen Hansen, Summer Daugherty,  
Frances Tjarnstrom

Staff Excused:

Guests: Jon Shultz-District Conservationist NRCS

Public:

**3. Additions or Changes to the Agenda-**

No Changes or Additions

**4. Public Comment-**

No Comments Received

**5. District Correspondence-**

Summary provided and all documents circulated at meeting for review by the Directors and others present.

**6. HCRCD Director's Reports, Request or Announcements-**

No Reports, Requests or Announcements.

**7. Humboldt Fence-**

No Attendance on behalf of Humboldt Fence and no discussion.

**8. Board Action Items-**

8.1 Discussion and Approval of Board Minutes from August 13, 2015.

*Motion by Director Markegard to approve Humboldt County Resource Conservation District Board Minutes as presented from August 13, 2015. Second by Director Moore Ayes-Director Renner. Noes-None*

8.2 Discussion and Approval of Board Minutes from September 3, 2015.

*Motion by Director Markegard to approve Humboldt County Resource Conservation District Board Minutes as presented from September 3, 2015. Second by Director Moore Ayes-Director Renner. Noes-None.*

8.3 Discussion and Approval of August 2015 Financial Report.

Staff provided an update on status of all grants, funds availability, and potential funding.

Discussion held on status of payments received and those in process from the funding agencies.

Humboldt County RCD Board Of Directors  
Meeting Minutes September 10, 2015

An update was provided on the measures being taken to keep the RCD staff and operations moving forward, as well as projects that have been completed and will be closing. Open grants were discussed and their role in current operations.

*Motion by Director Moore to approve Humboldt County Resource Conservation District staff recommendation to pay operating expenses as presented, continue to manage expenditures to reduce costs, retain contractor/consultant project payment retention and pay contractors/contractor invoices as matching funds are received. Second by Director Markegard. Ayes-Director Renner. Noes-None*

8.4 Resolution #15-23 California Department of Fish and Wildlife Wetland Restoration Grant Program Funding for Salt River Project

*Motion by Director Markegard to adopt Resolution #15-23 authorizing staff to submit proposal to the California Department of Fish and Wildlife Wetland Restoration Grant Program. Second by Director Moore. Ayes-Director Renner. Noes-None.*

8.5 Resolution #15-24 State Water Resources Control Board Nonpoint Source Grant Program

*Motion by Director Markegard to adopt Resolution #15-24 authorizing staff to submit proposal to the State Water Resources Control Board Nonpoint Source Grant Program. Second by Director Renner. Ayes-Director Moore. Noes-None.*

8.6 Resolution #15-25 State Coastal Conservancy's Proposition 1 Solicitation

*Motion by Director Markegard to adopt Resolution #15-25 authorizing staff to submit proposal to the State Coastal Conservancy's Proposition 1 for the Salt River Ecosystem Restoration Project. Second by Director Moore. Ayes-Director Renner. Noes-None.*

8.7 Resolution #15-26 Wildlife Conservation Board Wetland Restoration Grant Program

*Motion by Director Markegard to adopt Resolution #15-26 authorizing staff to submit proposal to the Wildlife Conservation Board Wetland Restoration Grant Program for the Salt River Ecosystem Restoration Project. Second by Director Renner. Ayes-Director Moore. Noes-None.*

8.8 Resolution #15-27 Wildlife Conservation Board Wetland Restoration Grant Program partnership with California Trout and U.S. Geological Survey

*Motion by Director Markegard to adopt Resolution #15-27 authorizing staff to submit proposal in partnership with California Trout and U.S. Geological Survey to the Wildlife Conservation Board Wetland Restoration Grant Program to create a standardized methodology for water budget and water diversion management procedures. Second by Director Moore. Ayes-Director Renner. Noes-None.*

**9. NRCS Report-Jon Shultz-District Conservationist NRCS**

Shultz provided the Board an update on current program activities for the fiscal year close out, funding opportunities, staff activities, and partnership efforts in regards to the Elk River Stewardship activities.

**10. UCCE Report-Jeff Stackhouse**

No Report

*Director Renner Excused 9 a.m.*

**11. Salt River Restoration Project Report-**

Staff provided an update on current project activities. Construction activities for the 2015 season are wrapping up. Channel excavation is nearly completed, log structures and rock grade are in place and sediment for agricultural reuse has been hauled. Monitoring and surveys are being conducted in accordance with project activities. Staff and consultants continue work with landowners along the project area and coordinate with Mercer Fraser Company on the Port Kenyon Bridge replacement project. Preparations for the 2016 construction season have begun through continued design, funding opportunities and working with multiple agencies for the success of the project.

**12. District Staff Reports and Other RCD Project Updates-**

Summary of District activities provided in Board packet. Staff provided a brief overview on current program activities and technical assistance and outreach provided to landowner. Wildlife Management Area 2015 hay activities are underway and staff continues to work with CDFW for future activities on selected areas. Discussion held in regards to the status of work commencing on the White Slough Wetland Enhancement Project 2015 Construction Project by Figas Construction.

*HCRCDC Staff Ihle, Hansen and Daugherty Excused 9:37 a.m.*

**13. Strategic Planning**

Director Moore will assist in the organization and planning of the 2015 planning session.

**14. Executive Directors 6 month Review**

Directors established guidelines for evaluation.

*Director Markegard Excused 9:45 a.m.*

**15. Next Regular Meeting-**

Thursday, October 8, 2015 at 8 a.m.  
Agricultural Center Auditorium

**16. Adjournment-**

The Board adjourned at 9:52 a.m.