



Board of Directors Meeting

The Mission of the Humboldt County Resource Conservation District is to enhance and improve the sustainability of natural resources by educating, providing training, and assisting private and public landowners and land users.

AGENDA

Thursday March 14, 2013

8:00 A.M.

Agriculture Commissioner's Conference Room

5630 South Broadway - Eureka

(Items marked with * are attached to director packets).

1. **CALL TO ORDER** – Dan Cohoon, Chairman
2. **INTRODUCTIONS**
3. **ADDITIONS OR CHANGES TO AGENDA**
4. **DISCUSSION AND APPROVAL OF BOARD MINUTES FOR February 14, 2013 – ACTION ***
5. **PUBLIC COMMENT PERIOD**
6. **DISTRICT CORRESPONDENCE** (Circulated at meeting)
Incoming:
 - California Department of Water Resources – Memo transmitting executed funding agreement for Phase 2 of the Salt River Ecosystem Restoration Project.
 - Del Norte Resource Conservation District – Agenda for February 20th meeting.
 - California State Lands Commission – Notice that Commission is proposing to amend certain sections of the California Code of Regulations pertaining to definitions on Sovereign lands, leasing and rates. A public hearing will be held on April 16 in Sacramento and comments are invited.
 - Special District Risk Management Authority – Letter advising the RCD that no rate increase will be applied to the Workers' Compensation or the Property/Liability insurance programs this year.
 - California Special Districts Association – Call for nominations to Seat B of the CSDA Board of Directors.
 - Eel River Task Force – Notes from February 20 meeting.
Outgoing:
 - Courtney McGeachy, National Fish and Wildlife Foundation – Cover letter to signed grant agreement.

- Rex Bohn, 1st District Supervisor, Humboldt County Board of Supervisors – Letter supporting the nomination and appointment of Hugo Klopper to the HCRCB Board of Directors.
- Devin Theobald, County of Humboldt – Letter requesting line item shift to the budget for component 2.17 of the IRWM agreement.

7. HCRCB DIRECTOR'S REPORTS OR ANNOUNCEMENTS

- a) Reports From Other Meetings Attended By Board Members
- b) Board Requests For Future Agenda or Information Items
- c) Other Announcements from Board

8. FINANCIAL REVIEW AND REPORT – L. Barnwell (Handout)

- a) Review February Financial Statement
 - 1) Review of checks issued since last Board meeting
 - 2) Current Status of Invoices and Payments Received
 - 3) Discuss and Approve List of Payments – **ACTION**

9. NEW BUSINESS

a. PERSONNEL

BACKGROUND: Summer Daugherty was hired as a full-time temporary Project Coordinator in May of 2012. The position was funded by contribution agreements with Natural Resources Conservation Service and other existing contracts. Daugherty's performance has been exemplary and she has proved herself to be a valuable addition to the RCD. The RCD recently secured additional grant funds through the National Fish and Wildlife Foundation to fund a full time regular position through January 1, 2015.

STAFF RECOMMENDATION: Approve re-classification of position to full-time regular.

10. OLD BUSINESS

a) INFORMATION/DISCUSSION: POLICIES AND PROCEDURES

- 1) PERSONNEL EMPLOYEE HANDBOOK

11. NRCS DISTRICT CONSERVATIONIST REPORT – Jon Shultz

12. DISTRICT STAFF ACTIVITIES REPORTS and PROJECT UPDATES *

13. SALT RIVER PROJECT CONTRACTING, CONSTRUCTION AND FUNDING DISCUSSION – POTENTIAL ACTION

14. NEXT REGULAR MEETING: Thursday, March 14, 2013 at 8 a.m.

15. ADJOURNMENT