



# Board of Directors Meeting

*The Mission of the Humboldt County Resource Conservation District is to enhance and improve the sustainability of natural resources by educating, providing training, and assisting private and public landowners and land users.*

## AGENDA

Thursday, May 12, 2016

8:00 A.M.

Agricultural Center – Ag Commissioner’s Office – 5630 South Broadway - Eureka  
(Items marked with \* are attached to director packets)

1. **CALL TO ORDER** – Dan Cohoon, Chairman
2. **INTRODUCTIONS**
3. **ADDITIONS OR CHANGES TO AGENDA** (Gov. Code 54954.2(B))
4. **PUBLIC COMMENT PERIOD**  
Any person may address the Board regarding any matter within the Board’s jurisdiction that is not on the agenda. Speakers are asked to limit comments to three minutes. Members of the public may also comment on agenda items when they are discussed. (Gov. Code 54954.3(a))
5. **DISCUSSION AND APPROVAL OF AUDITS – ACTION**
  - Presentation by Stacey Edgmon, CPA, Aycock and Edgmon
6. **DISTRICT CORRESPONDENCE** (Circulated at meeting)
  - Incoming:**
    - CSDA: Proposed Bylaws Update
  - Outgoing:**
    - Letter of Reference for Mr. Bobby Dolcini – CDFW Grazing Lease
    - Letter of Reference for Mr. Grant Pedrotti – CDFW Grazing Lease
    - Thank You Letter to Sequoia Park Zoo Quarters for Conservation Program Donation of \$1,500 to Salt River Ecosystem Restoration Project
7. **HCRC D DIRECTOR’S REPORTS, REQUESTS, OR ANNOUNCEMENTS**
  - 6.1 Reports from Other Meetings Attended by Board Members
  - 6.2 Board Requests for Future Agenda or Information Items
  - 6.3 Other Announcements from Board Members
8. **BOARD ACTION ITEMS**
  - 7.1 Minutes for meeting of March 10, 2016\* presented for approval
  - 7.2 March Financial Report presented for approval (Handout)
9. **NRCS DISTRICT CONSERVATIONIST REPORT** - *Jon Shultz, NRCS District Conservationist*
10. **UCCE Report** – *Jeffery Stackhouse, UCCE Livestock Advisor*
11. **SALT RIVER PROJECT UPDATE\*** - *Staff*
12. **DISTRICT STAFF REPORTS and RCD PROJECT UPDATES\*** – *Staff*

13. **NEXT REGULAR MEETING: Thursday, June 9, 2016 at 8 a.m.**  
Meeting location: Agriculture Center Auditorium, 5630 South Broadway (Humboldt Hill exit) Eureka, CA
14. **ADJOURNMENT**

*Public Notice: In compliance with the Americans with Disabilities Act and Government Code Section 54954.2, if special assistance is needed to participate in a Board meeting, please contact the RCD at 707-444-9708 x 115. Notification at least 48 hours prior to meeting time will assist staff in assuring that reasonable accommodations can be made to provide accessibility at the meeting.*

# Humboldt County Resource Conservation District

Board of Directors Meeting

Minutes of April 14, 2016

## 1. Call to Order-

Dan Cohoon Chairman, 8:09 a.m.

## 2. Introductions-

Directors Present: Dan Cohoon, Mark Moore, Gary Markegard, Jim Renner, Hugo Klopper, Pete Bussman

Directors Excused: Gary Belli

Staff Present: Jill Demers, Curtis Ihle, Lauri Barnwell, Frances Tjarnstrom, Summer Daugherty, Doreen Hansen

Staff Excused:

Guests: Rex Bohn-Humboldt County District Supervisor, Jon Shultz-NRCS District Conservationist, Jeff Stackhouse-UCCE Livestock Advisor, Dennis DelBiaggio-Salt River Watershed Council (SRWC), Dave Carr-SRWC, Jay Parrish-SRWC, Melissa Lema-Western United Dairymen, Ann Barbata, Stu Titus, Andy Albin, Jim Regli, Francis Brazil, Brian Barbata

## 3. Additions or Changes to the Agenda-

- Correction Item 7.5-Should read Resolution 16-03
- Correction Item 14-Next regular Board of Director's Meeting to be held in Ag Commissioners Conference Room May 12, 2016.

## 4. Public Comment-

J. Regli expressed concern for lack of information available to the members of the Community regarding Williams Creek as it relates to the Salt River Ecosystem Restoration Project, timeliness of relief efforts and the impact on agricultural lands.

A. Barbata offered appreciation to the HCRCDD Board for allowing the residents of Williams Creek area to voice concerns and the HCRCDD involvement in Williams Creek efforts. She expressed concerns for the ability for emergency services to respond to the area during times of flooding and devastation of the homes and land caused by flooding.

D. Del Biaggio, Chairman of the Salt River Watershed Council recognized that the SRWC is the ears for the Community, and that the SRWC is there to provide support for Salt River and Williams Creek project efforts.

Humboldt County District Supervisor Bohn provided an update on tax relief provided to the impacted areas of Ambrosini Lane and continued efforts to find assistance to the residents.

## 5. Williams Creek Update-

Power point presentation and handouts provided to Directors and Guests summarizing Williams Creek flooding and relationship to the Salt River Ecosystem Restoration Project. Discussion held outlining steps necessary to address the concerns on Williams Creek and potential timeline of

activities need to design a project that can benefit the Community. Guests, Landowners and Directors discussed the need for funding, assessments to the area, Community support and involvement, and options for emergency relief efforts.

**6. District Correspondence-**

Summary provided and all documents circulated at meeting for review by the Directors and others present.

**7. HCRCB Director's Reports, Request or Announcements-**

Director Markegard updated on RC and D meeting. RC and D continuing to work toward organizational stability. Currently have projects underway in Trinity and Del Norte Counties.

Director Klopper provided an update to the Board on a California Cattlemen's Association State meeting discussion of current State Water Board regulations regarding water division usage, and proposed monitoring and metering requirements. Also provided information regarding antibiotic usage in livestock and California Highway Patrol vehicle size and weight regulations.

**8. Board Action Items-**

8.1 Discussion and Approval of Board of Directors Meeting Minutes from March 10, 2016.

*Motion by Director Markegard to approve Humboldt County Resource Conservation District Board Minutes as presented from March 10, 2016. Second by Director Moore. Ayes-Director Renner, Klopper, Bussman. Noes-None.*

8.2 Presentation and Approval of Humboldt County RCD Long Range Plan.

*Motion by Director Markegard to approve Humboldt County Resource Conservation District Long Range Plan. Second by Director Moore. Ayes-Director Renner, Klopper, Bussman. Noes-None.*

8.3 Presentation and Approval of Humboldt County RCD Annual Plan.

*Motion by Director Moore to approve Humboldt County Resource Conservation District Annual Plan. Second by Director Markegard. Ayes-Director Renner, Klopper, Bussman. Noes-None.*

8.4 LAFCo Ballet

*Motion by Director Markegard to nominate Bruce Rupt for LAFCo Director position. Second by Director Moore. Ayes-Director Renner, Klopper, Bussman. Noes-None.*

8.5 Resolution 16-03 authorizing staff to submit a proposal to the State Coastal Conservancy's Proposition 1 Solicitation and sign contracts as necessary.

*Motion by Director Markgard to accept and adopt Resolution 16-02 authorizing staff to submit a proposal to the State Coastal Conservancy's Proposition 1 Solicitation and sign contracts as necessary. Second by Director Bussman. Ayes-Director Klopper, Renner, Moore. Noes-None*

8.6 Discussion and Approval of March 2016 Financial Report. (Handout Provided)

Staff provided an update on status of all grants, funds availability, and potential funding. Discussion held on status of payments received and those in process from the funding agencies. Open grants were discussed and their role in current operations. An update was provided on current cash flow constraints and the measures being taken to keep the RCD staff and operations moving forward. Additional discussion held in regards to consultant and contractor contract budget tracking and competitive rates.

*Motion by Director Markegard to approve Humboldt County Resource Conservation District staff recommendation to pay operating expenses as presented, continue to manage expenditures to reduce costs, retain contractor/consultant project payment retention, pay contractors/contractor invoices as matching funds are received and to hold Bertha Russ Lytle funds in reserve pending receipt of additional outstanding contract payments. Second by Director Bussman. Ayes-Director Klopper, Renner, Moore. Noes-None.*

**9. New Business-**

9.1 Brief discussion and review of current Humboldt County Resource Conservation District Conflict of Interest Code.

9.2 Staff distributed Conflict of Interest Form 700 to Directors for submission to County Clerk.

9.3 Discussion held regarding HCRCD current projects and staff availability to complete tasks effectively and efficiently. Executive Director presented a job description for a Temporary Part-Time employee to assist with field activities and related work through the construction season of May to September. Board directed staff to finalize job description and place a posting for a Temporary Part-Time opening.

**10. NRCS Report-Jon Shultz-District Conservationist NRCS**

Shultz provided the Board an update regarding current program activities, program funding opportunities through NRCS programs such as EQIP and WRE, cooperative agreements between RCD and NRCS, Dairy Technical team meetings and an administrative update as related to staff. Shultz updated on Agricultural Center building leasing status and scheduled exterior painting.

**11. UCCE Report-Jeff Stackhouse**

Stackhouse provided an update on the new Fire Advisor in the Eureka UCCE office, Oak Restoration projects, Coyote Brush removal methods trial, Aleutian Goose, and continuing legislative actions as related to Forestry and Biomass.

**12. Salt River Project Update**

Discussion held regarding 2016 Salt River project implementation schedule. Continued discussion regarding the Project's Sediment Management Area to meet engineering requirements requested by NRCS on their floodplain easement. The HCRCD, NRCS, landowners and supporting agencies are working together to finalize construction design plans and bid documents.

Monitoring and surveys continue to be completed in accordance with project requirements. Staff and consultants continue work with landowners along the project area. Staff updated on secured funding and up-coming funding opportunities for Salt River activities.

**13. District Staff Reports and Other RCD Project Updates**

Summary of District activities provided in Board packet. Brief update provided to Directors regarding California Department of Fish and Wildlife Request for Bids on Wildlife Management Areas.

**14. Next Regular Meeting**

Thursday, May 12, 2016 at 8 a.m.

Agricultural Center- Ag Commissioners Conference Room, 5630 South Broadway, Eureka, CA

**15. Adjournment**

The Board adjourned at 10:40 a.m.