

Humboldt  
County



RESOURCE  
CONSERVATION DISTRICT

# Board of Directors Meeting

*The Mission of the Humboldt County Resource Conservation District is to enhance and improve the sustainability of natural resources by educating, providing training, and assisting private and public landowners and land users.*

## AGENDA

Thursday May 14, 2015

8:00 A.M.

Agriculture Center Auditorium - 5630 South Broadway - Eureka

(Items marked with \* are attached to director packets)

1. **CALL TO ORDER** – Dan Cohoon, Chairman
2. **INTRODUCTIONS**
3. **ADDITIONS OR CHANGES TO AGENDA** (Gov. Code 54954.2(B))
4. **PUBLIC COMMENT PERIOD**  
Any person may address the Board regarding any matter within the Board's jurisdiction that is not on the agenda. Speakers are asked to limit comments to three minutes. Members of the public may also comment on agenda items when they are discussed. (Gov. Code 54954.3(a))
5. **DISTRICT CORRESPONDENCE** (Circulated at meeting)  
**Incoming:**
  - The Landman Office – information regarding the Poovey Track and the Dog Ranch properties being offered for sale.
  - Friends of the Eel River – Invitation to RCD to be recognized for role in bringing the Salt River Ecosystem Restoration Project to reality at FOR's 20<sup>th</sup> anniversary celebration.
  - Department of Industrial Relations – Notice of investigation and request for information regarding proof of compliance with prevailing wage requirements
  - California Coastal Commission – Notice of proposed immaterial amendment to Coastal Development Permit for Salt River Ecosystem Restoration Project.**Outgoing:**
  - Hanford Applied Restoration and Conservation – Notice of Completion and request for lien release notices from all subcontractors
  - Department of Industrial Relations – Response to notice of investigation and request for information.
  - Scott Greacen, Executive Director Friends of the Eel River – Letter congratulating FOR on their 20<sup>th</sup> anniversary and expressing appreciation for being honored by FOR.**Other Notices of Interest to the Board:**
  - From the Waterbond Coalition to Senator Lois Wolk regarding comments on the IRWM program
  - From California State Lands Commission providing notice to add sections to the CCR regarding the Commission's ability to hold an informal administrative hearing to determine whether a

person has built or maintains a structure on state-owned land under the Commission's jurisdiction.

- Letter of support from CARCD to Senator Wieckowski for SB 367 the *Agriculture Climate Benefits Act*.
- Strategic Goals and Objectives developed by the North Coast Area of Resource Conservation Districts to promote shared priorities and approaches to collaboration.
- Informational flyer for the "Salt River Invasive Pull" co-sponsored by HCRCD, CDFW and the Americorps Watershed Stewards project.

## **6. HCRCD DIRECTOR'S REPORTS, REQUESTS, OR ANNOUNCEMENTS**

6.1 Reports From Other Meetings Attended By Board Members

6.2 Board Requests For Future Agenda or Information Items

6.3 Other Announcements from Board Members

## **7. BOARD ACTION ITEMS**

7.1 Minutes for meeting of April 9, 2015\* presented for approval

7.2 May Financial Report (Handout) presented for approval

7.3 Potential action to adopt Resolution #15-10 authorizing Executive Director to negotiate and execute when finalized, an agreement with the State Coastal Conservancy for implementation of the proposed White Slough Restoration Project in partnership with Humboldt Bay National Wildlife Refuge.

7.4 Potential action to adopt Resolution # 15-11 providing thirty (30) days advance notice terminating the Rapid Response Funding Agreement with the County of Humboldt. The Agreement is proposed to be terminated without cause in conformance with agreement Section IV, B and in advance of any services rendered under the Agreement. Project activities proposed to be funded by the Agreement have been fully accomplished utilizing alternative funding sources and have not required use of the Rapid Response dollars.

7.5 Potential action to adopt Resolution # 15-12 agreeing to enter into and authorizing the Executive Director to execute FRGP Agreement P1410532, the Salmonid Distribution in the Restored Salt River monitoring project.

7.6 Potential action to adopt Resolution # 15-13 agreeing to enter into and authorizing the Executive Director to execute FRGP Agreement P1410527, the Restoring Fish Passage From the Salt River to Francis Creek project.

7.7 Potential action to adopt Resolution # 15-14 agreeing to enter into and authorizing the Executive Director to execute FRGP Agreement P1410530, the Salt River Large Wood Instream Structures project.

7.8 Potential action to accept and authorize Board Chairman to execute the audit engagement agreement between HCRCD and Aycock and Edgmon, Certified Public Accountants, to complete an audit of financial statements for fiscal year ended June 30, 2014.\*

## **8. OLD BUSINESS\***

8.1 Summary of current contracts and subcontracts

## **9. NRCS DISTRICT CONSERVATIONIST REPORT - Jon Shultz, NRCS District Conservationist**

## **10. UCCE Report – Jeffery Stackhouse**

## **11. SALT RIVER RESTORATION PROJECT REPORT\* - Staff**

## **12. DISTRICT STAFF REPORTS and OTHER RCD PROJECT UPDATES\* – Staff**

**13. ADJOURN TO CLOSED SESSION – PERSONNEL**

12.1 Pursuant to California Government Code Section 54957 Ch. VI, the Board will meet in closed session.

**14. RE-CONVENE TO OPEN SESSION and report any action taken**

**15. NEXT REGULAR MEETING: Thursday June 11, 2015 at 8 a.m.**

Meeting location: Agriculture Center Auditorium, 5630 South Broadway (Humboldt Hill exit) Eureka, CA

**16. ADJOURNMENT**

*Public Notice: In compliance with the Americans with Disabilities Act and Government Code Section 54954.2, if special assistance is needed to participate in a Board meeting, please contact the RCD at 707-444-970 x 115. Notification at least 48 hours prior to meeting time will assist staff in assuring that reasonable accommodations can be made to provide accessibility at the meeting.*

# Humboldt County Resource Conservation District

## Board of Directors Meeting

Minutes of April 9, 2015

### 1. Call to Order-

Dan Cohoon Chairman, 8:04 a.m.

### 2. Introductions-

Directors Present: Dan Cohoon, Gary Markegard, Jim Renner, Pete Bussman, Mark Moore, and Gary Belli

Directors Excused: Hugo Klopper

Staff Present: Lauri Barnwell, Donna Chambers, Summer Daugherty, Curtis Ihle and Frances Tjarnstrom

Staff Excused: Doreen Hansen

Guests: Rex Bohn-Humboldt Co. Board of Supervisors, Jeff Stackhouse-UCCE, Jon Shultz-NRCS, Sarah Dawe-NRCS, Mathew Cocking-NRCS

Public: Andy Albin, Wayne Ambrosini, Francis Hawkins and Denver Nelson

### 3. Additions or Changes to the Agenda-

Add to Item #11 Redwood Meat Company Technical Assistance Project update.

### 4. Public Comment-

Ferndale Community members presented their concerns in regards to flooding on Port Kenyon. The residents are seeking assistance to address flooding problems, access issues and property damage cause by improperly functioning drainage at Francis Creek and Port Kenyon. Supervisor Bohn reported the county removed approximately 1400 cubic yards form Port Kenyon Road after the first large storm and then had to come back and remove another 1500 cubic yards from the next storm.

### 5. District Correspondence-

Summary provided and all documents circulated at meeting for review by the Directors and others present.

### 6. HCRCO Director's Reports, Request or Announcements-

Director Markegard provided an update on the recent RC & D meeting. RC & D working to secure grant funding for staffing and projects. RC &D has been working in Trinity County on a Stream Restoration Project.

### 7. Board Action Items-

7.1 Discussion and Approval of Board Minutes from March 12, 2015.

*Motion by Director Markegard to approve Humboldt County Resource Conservation District Board Minutes as presented from March 12, 2015 with correction to last name of member of public in attendance.. Second by Director Moore Ayes-Director Renner, Bussman, Belli. Noes-None*

7.2 Discussion and Approval of April 2015 Financial Report.

Humboldt County RCD Board Of Directors  
Meeting Minutes April 9, 2015

Staff provided an update on status of all grants, funds availability, and potential funding. Discussion held on status of payments received and those in process from the funding agencies. An update was provided on the measures being taken to keep the RCD staff and operations moving forward, as well as projects that have been completed and will be closing. Open grants were discussed and their role in current operations.

*Motion by Director Markegard to approve Humboldt County Resource Conservation District Board staff recommendation to pay operating expenses as presented, continue to manage expenditures to reduce costs, retain contractor/consultant project payment retention and pay contractors/contractor invoices as matching funds are received. Second by Director Moore. Ayes-Director Bussman, Renner, Belli. Noes-None*

- 7.3 Discussion held regarding the proposed White Slough Restoration Project in partnership with Humboldt Bay National Wildlife Refuge and funded by State Coastal Conservancy. This project is to designed to raise the interior marsh along Highway 101 and restore its tidal wetland function by incorporating sediment excavated from the Salt River Restoration Project and other sources.

- 7.4 Resolution #15-08 -Hanford Applied Restoration and Conservation

*Motion by Director Markegard to approve Resolution #15-08 accepting work performed by Hanford Applied Restoration and Conservation for Salt River Ecosystem Restoration Project-Lower 2A, post Notice of Completion and release retention when applicable. Second by Director Belli. Ayes-Director Bussman, Renner, Moore. Noes-None.*

- 7.5 Resolution #15-09 -Riverside Community Services District.

*Motion by Director Moore to adopt Resolution #15-09 documenting completion of work covered under a Memorandum of Understanding with Riverside Community Services District in connection with the Salt River Ecosystem Restoration Project to remove and replace approximately 275 ft. of RCSD waterline and install related appurtenances and to abandon any and all claim to or responsibility for the work completed and transferring all responsibility for future operations and maintenance to RCSD. Second by Director Markegard. Ayes-Director Bussman, Renner, Belli. Noes-None*

- 7.6 Discussion held outlining current Salt River activities for the 2015 work season as related to notification and release of construction bid packages.

*Motion by Director Markegard to authorize staff to proceed with finalizing bid packages and prepare to release bid notice for 2015 work on the Salt River Ecosystem Restoration Project. Second by Director Belli. Ayes-Director Bussman, Renner, Belli. Noes-None.*

## **8. NRCS Report-Jon Shultz, NRCS District Conservationist**

Shultz provided the Board an update on current staffing, NRCS programs, funding allocation, ranking process, contracts in place, implementation schedule, and programs that have been developed to assist landowners with projects. Shultz updated on North Coast CARCD meeting held in Ukiah April 8th. Meeting was well attended, topics of discussion included climate change, carbon

sequestration, and agriculture. Shultz also reported that State Conservationist Carols Suarez is planning to visit the area the week of July 13<sup>th</sup>.

**9. UCCE Report-Jeff Stackhouse**

Stackhouse provided the Board an update on current UCCE staffing, funding proposals submitted, active projects and a groundwater legislative presentation scheduled for April 29th at the Ag Center.

**10. Salt River Restoration Project Report-**

Staff provided an update on current project activities. Discussion held in regards to 2015 design options, funding and construction schedule. Staff continues to work with landowners and agencies. Chambers provided a short powerpoint presentation outlining the process for monitoring and maintenance for the Salt River Ecosystem Restoration Project.

**11. District Staff Reports and Other RCD Project Updates-**

A written Summary of District activities was provided in Board packet. Staff provided verbal updates on current status of program activities and landowner assistance. Tjarnstom also provided a powerpoint presentation on the recently closed *Support for Humboldt's Family Dairies Project* funded by the Headwaters Fund. Director Moore provided a report on the Redwood Meat Company Technical Assistance Project and recognized the excellent job done by project consultant Sarah Poff. Poff is continuing to guide and train RMC staff in efforts to achieve and maintain compliance with USDA regulations.

**12. Adjourned to Closed Session-Personnel Discussion**

**13. Re-Convened to Open Session**

No action was taken by the Board during closed session

**14. Next Regular Meeting-**

Thursday, May 14, 2015 at 8 a.m.  
Agricultural Center Auditorium

**15. Adjournment-**

The Board adjourned at 10:31 a.m.