



# Board of Directors Meeting

*The Mission of the Humboldt County Resource Conservation District is to enhance and improve the sustainability of natural resources by educating, providing training, and assisting private and public landowners and land users.*

## AGENDA

Thursday, September 8, 2016

8:00 A.M.

Agricultural Center – Auditorium – 5630 South Broadway - Eureka

(Items marked with \* are attached to director packets)

1. **CALL TO ORDER** – Dan Cohoon, Chairman
2. **INTRODUCTIONS**
3. **ADDITIONS OR CHANGES TO AGENDA** (Gov. Code 54954.2(B))
4. **PUBLIC COMMENT PERIOD**  
Any person may address the Board regarding any matter within the Board's jurisdiction that is not on the agenda. Speakers are asked to limit comments to three minutes. Members of the public may also comment on agenda items when they are discussed. (Gov. Code 54954.3(a))
5. **DISTRICT CORRESPONDENCE** (Circulated at meeting)  
**Incoming:**
  - Christine Ramsey, CDFW – notice re: FRGP Salt River funding and extension request
  - Sarah Poff – Redwood Meat Company Project Final Update**Outgoing:**
  - None
6. **HCRCD DIRECTOR'S REPORTS, REQUESTS, OR ANNOUNCEMENTS**
  - 6.1 Reports from Other Meetings Attended by Board Members
  - 6.2 Board Requests for Future Agenda or Information Items
  - 6.3 Other Announcements from Board Members
7. **BOARD ACTION ITEMS**
  - 7.1 Minutes for meeting of August 11, 2016\* presented for approval
  - 7.2 July Financial Report presented for approval (Handout)
  - 7.3 Fiscal Year 2016/2017 Budget presented for approval (Handout)
  - 7.4 Resolution 16-07 endorsing Humboldt County Resource Conservation District's participation in the effort to assess the feasibility of creating a Joint Powers Authority for Resource Conservation Districts in the North Coast  
  
*Background* – HCRCD is participating with nine other RCDs in the North Coast area to explore ways to increase capacity through the Durable Collaboration program, sponsored by the California Association of Resource Conservation Districts. Participating RCDs in the Durable Collaboration program have identified creation of a Joint Powers Authority as a means to increase capacity for conservation program delivery, staff sharing, and fund development; and

This resolution, if approved, HCRCD directors and staff may participate in a feasibility assessment to identify potential benefits, costs, and possible governing and administrative structures related to developing a Joint Powers Authority among multiple Resource Conservation Districts in the North Coast, and work with partner RCDs in the North Coast to submit a funding proposal to the California Department of Conservation seeking funds to undertake such a feasibility assessment.

8. **NRCS DISTRICT CONSERVATIONIST REPORT** - *Jon Shultz, NRCS District Conservationist*
9. **UCCE Report** – *Jeffery Stackhouse, UCCE Livestock Advisor*
10. **SALT RIVER PROJECT UPDATE\*** - *Staff*
11. **DISTRICT STAFF REPORTS and RCD PROJECT UPDATES\*** – *Staff*
12. **CLOSED SESSION - PUBLIC EMPLOYEE PERFORMANCE EVALUATION** (Gov. Code section 54957(b)(1).)
13. **NEXT REGULAR MEETING: Thursday, October 13, 2016 at 8 a.m.**  
Meeting location: Agriculture Center Auditorium, 5630 South Broadway (Humboldt Hill exit) Eureka, CA
14. **ADJOURNMENT**

*Public Notice: In compliance with the Americans with Disabilities Act and Government Code Section 54954.2, if special assistance is needed to participate in a Board meeting, please contact the RCD at 707-444-9708 x 115. Notification at least 48 hours prior to meeting time will assist staff in assuring that reasonable accommodations can be made to provide accessibility at the meeting.*

# Humboldt County Resource Conservation District

Board of Director's

August 11, 2016

Monthly Meeting Minutes

1. **Call to Order**-Dan Cohoon, Chairman 8:02 am

2. **Introductions-**

Directors Present: Dan Cohoon, Gary Markegard, Hugo Klopper, Jim Renner, Gary Belli, Pete Bussman

Directors Excused: Mark Moore

Staff Present: Jill Demers, Curtis Ihle, Lauri Barnwell, Doreen Hansen, Frances Tjarnstrom, Summer Daugherty

Staff Excused:

Guests: Rex Bohn-Humboldt County District Supervisor, Jon Shultz-NRCS District Conservationist, Jeff Stackhouse-UCCE Livestock Advisor, Mark Wheatley, Denver Nelson, Andy Albin

3. **Additions or Changes to Agenda-**

Postponement of Item 7.3-Review of HCRCO 2016/17 FYE Budget until Director Moore Finance Committee representative is present.

4. **Public Comment-**

Comments directed to Item 10-Salt River Project Update

5. **District Correspondence-**

Summary provided and all documents circulated at meeting for review by the Directors and others present.

6. **HCRCO Director's Reports, Request, or Announcements-**

Report provided as part of Item 10-Salt River Project Update.

7. **Board Action Items-**

7.1 Minutes for meeting of July 14, 2016 presented for approval

*Motion by Director Markegard to approve Humboldt County Resource Conservation District Board Minutes as presented from July 14, 2016. Second by Director Belli. Ayes-Director Bussman, Cohoon, Klopper, Renner Noes-None.*

7.2 July Financial Report presented for approval

Staff provided an update on status of all grants, funds availability, and potential funding. Discussion held on status of payments received and those in process from the funding agencies. Open grants were discussed and their role in current operations. An update was provided on current cash flow constraints and the measures being taken to keep the RCD staff and operations moving forward. Additional discussion held in regards to consultant and contractor contract budget tracking and competitive rates.

*Motion by Director Markegard to approve Humboldt County Resource Conservation District staff recommendation to pay operating expenses as presented, continue to manage expenditures to reduce costs, retain contractor/consultant project payment retention, pay contractors/contractor invoices as matching funds are received and to request additional funds from Bertha Russ Lytle funds for operating expenditures pending receipt of additional outstanding contract payments. Second by Director Renner. Ayes-Director Cohoon, Belli, Klopper, Bussman. Noes-None.*

7.3 Fiscal Year 2016/2017 Budget-Postponed

7.4 Resolution 16-06 Authorizing staff to partner with California Trout and U.S. Geological Survey to submit a joint proposal to Wildlife Conservation Board Wetland Restoration Grant Program. Proposal is under South Fork Eel Water Conservation Program in partnership with the HCRC and US Geological Survey. By including a local agency, the project will benefit by receiving additional federal match funding. The proposal would help create a standardized methodology for water budget and water diversion management procedures.

*Motion by Director Markegard to approve and adopt Resolution 16-06 to authorize staff to partner with California Trout and US Geological Survey to submit a joint proposal to the Wildlife Conservation Board Wetland Restoration Grant Program. Second by Director Klopper. Ayes- Director Cohoon, Belli, Bussman, Renner. Noes-None.*

8. **NRCS District Conservationist Report-Jon Shultz, District Conservationist-**

Shultz provided the Board an update regarding current program activities on program funding opportunities through NRCS programs such as EQIP and WQI, administrative updated included introduction of new hire Adriane Martin, Soil Conservationist and continued forward progress in developing an agreement between NRCS and GSA for space in the Humboldt County Agricultural Center Building.

9. **UCCE Report-Jeff Stackhouse, UCCE Livestock Advisor-**

Stackhouse provided the Board an update on the Elk River working group, up-coming workshop for prescribed fires, and various research projects underway.

10. **Salt River Project Update-**

Update provided by HCRC Executive Director Demers regarding the postponement of the 2016 implementation of the Salt River Ecosystem Restoration Project. Demers updated Board as to funds currently available, contracts executed and contracts pending due to delay in project activities. Additional information was provided regarding HCRC meeting held August 8 with Congressman Huffman, NRCS, City of Ferndale, County of Humboldt and other State agencies to discuss steps necessary to move forward for construction on the Floodplain Easement in 2017. The Congressman Huffman meeting resulted in additional information, direction and clarification as related to the options available and limitations set forth by NRCS policies, the Emergency Watershed Management Act that funded the acquisition of the Floodplain Easement, and HCRC's permits. The HCRC and agencies are continuing to work in partnership

with landowners to ensure a positive working relationship with landowners, transparency and a successful project.

**11. District Staff Reports and RCD Project Updates-**

Summary of District activities provided in Board packet. Brief update provided on construction activities by USFW on the White Slough Restoration Project, no updates from CDFW regarding the Wildlife Management Areas, and staff is continuing to working with local dairy producers on irrigation and fertigation management, as well as ground water monitoring.

*Open Meeting concluded at 9:30am*

**12. Closed Session- Conference with Legal Counsel-Litigation**

Two matters discussed. No legal action taken. Board directed staff to resolve impasse with landowner Andrew Albin and provide update detailing the progress made toward implementing the Salt River Ecosystem Restoration Project during the October 13<sup>th</sup> Board of Directors meeting.

**13. Closed Session-Public Employee Performance Evacuation**

No Discussion, review postponed.

**14. Next Regular Meeting-**September 8, 2016 8 am Humboldt Agricultural Building

**15. Adjourned-** 11:38am