

Humboldt  
County



RESOURCE  
CONSERVATION DISTRICT

# Board of Directors Meeting

*The Mission of the Humboldt County Resource Conservation District is to enhance and improve the sustainability of natural resources by educating, providing training, and assisting private and public landowners and land users.*

## AGENDA

Thursday, August 13, 2015

8:00 A.M.

Agriculture Center Auditorium - 5630 South Broadway - Eureka

(Items marked with \* are attached to director packets)

1. **CALL TO ORDER** – Dan Cohoon, Chairman
2. **INTRODUCTIONS**
3. **ADDITIONS OR CHANGES TO AGENDA** (Gov. Code 54954.2(B))
4. **PUBLIC COMMENT PERIOD**  
Any person may address the Board regarding any matter within the Board's jurisdiction that is not on the agenda. Speakers are asked to limit comments to three minutes. Members of the public may also comment on agenda items when they are discussed. (Gov. Code 54954.3(a))
5. **DISTRICT CORRESPONDENCE** (Circulated at meeting)  
**Incoming:**
  - Humboldt County Planning Department - Issuing Emergency Blanket CDP (wells, waterlines, troughs)
  - Humboldt Fence Company – renewal of request for placement on board agenda
  - Fedak & Brown LLP – Information re: Government Audit & Accounting services
  - CARCD – State-wide Capacity Building Program for RCDs application
  - Hank Seemann, Humboldt County – Potential County-led small-scale sediment removal work near Arlynda Corners with RCD partnership
  - California Special Districts Association – Call for Nominations, Board of Directors
  - California Special Districts Association – Call for CSDA Committee/Feedback Team participation**Outgoing:**
  - Response to Humboldt Fence re: request for placement on board agenda & public comment period
6. **HCRCD DIRECTOR'S REPORTS, REQUESTS, OR ANNOUNCEMENTS**
  - 6.1 Reports From Other Meetings Attended By Board Members
  - 6.2 Board Requests For Future Agenda or Information Items
  - 6.3 Other Announcements from Board Members

**7. BOARD ACTION ITEMS**

7.1 Minutes for meeting of Jul 9, 2015\* presented for approval

7.2 Aug Financial Report presented for approval (Handout)

**8. NRCS DISTRICT CONSERVATIONIST REPORT** - *Jon Shultz, NRCS District Conservationist*

**9. UCCE Report** – *Jeffery Stackhouse*

**10. SALT RIVER RESTORATION PROJECT REPORT\*** - *Staff*

**11. DISTRICT STAFF REPORTS and OTHER RCD PROJECT UPDATES\*** – *Staff*

**12. NEXT REGULAR MEETING: Thursday, September 10, 2015 at 8 a.m.**  
Meeting location: Agriculture Center Auditorium, 5630 South Broadway (Humboldt Hill exit) Eureka, CA

**13. ADJOURNMENT**

*Public Notice: In compliance with the Americans with Disabilities Act and Government Code Section 54954.2, if special assistance is needed to participate in a Board meeting, please contact the RCD at 707-444-9708 x 115. Notification at least 48 hours prior to meeting time will assist staff in assuring that reasonable accommodations can be made to provide accessibility at the meeting.*

# Humboldt County Resource Conservation District

Board of Directors Meeting

Minutes of July 9, 2015

**1. Call to Order-**

Dan Cohoon Chairman, 8:03 a.m.

**2. Introductions-**

Directors Present: Dan Cohoon, Pete Bussman, Mark Moore, Hugo Klopper, Gary Markegard

Directors Excused: Gary Belli, Jim Renner

Staff Present: Jill Demers, Curtis Ihle, Lauri Barnwell, Frances Tjarnstrom, Doreen Hansen  
Summer Daugherty

Staff Excused:

Guests: Jeff Stackhouse-UCCE Livestock Advisor, Jon Shultz-District Conservationist  
NRCS

Public:

**3. Additions or Changes to the Agenda-**

Add Action Item 7.6 and Item 7.7- Items received after Board packet was mailed. A timely response is critical to meet funding opportunity requirements for activities on the Salt River Ecosystem Restoration Project.

**4. Public Comment-**

No Comments Received

**5. District Correspondence-**

Summary provided and all documents circulated at meeting for review by the Directors and others present. Discussion held regarding items received from Humboldt Fence Company and award of Department of Water Resource Urban Streams Restoration Program Grant.

**6. HCRCD Director's Reports, Request or Announcements-**

Director Markegard was unable to attend the RC & D meeting held in Crescent City on July 8.

**7. Board Action Items-**

7.1 Discussion and Approval of Board Minutes from June 11, 2015.

*Motion by Director Markegard to approve Humboldt County Resource Conservation District Board Minutes as presented from June 11, 2015. Second by Director Moore Ayes-Director Klopper, Bussman. Noes-None*

7.2 Discussion and Approval of Special Board Minutes from June 23, 2015.

*Motion by Director Markegard to approve Humboldt County Resource Conservation District Board Minutes as presented from June 23, 2015. Second by Director Bussman Ayes-Director Klopper, Moore. Noes-None*

7.3 Discussion and Approval of June 2015 Financial Report.

Staff provided an update on status of all grants, funds availability, and potential funding. Discussion held on status of payments received and those in process from the funding agencies. An update was provided on the measures being taken to keep the RCD staff and operations moving forward, as well as projects that have been completed and will be closing. Open grants were discussed and their role in current operations.

*Motion by Director Markegard to approve Humboldt County Resource Conservation District Board staff recommendation to pay operating expenses as presented, continue to manage expenditures to reduce costs, retain contractor/consultant project payment retention and pay contractors/contractor invoices as matching funds are received. Second by Director Bussman. Ayes-Director Moore, Klopper. Noes-None*

7.4 Resolution #15-17 State Coastal Conservancy Funding for Salt River Project

*Motion by Director Markeard to adopt Resolution #15-17 authorizing Executive Director to negotiate and execute when finalized, an agreement with the State Coastal Conservancy for Salt River Ecosystem Restoration Implementation Project . Second by Director Moore. Ayes-Director Klopper, Bussman. Noes-None.*

7.5 Resolution #15-19 Changes to Redwood Capital Bank Account Authorized Signatures

*Motion by Director Moore to approve Resolution #15-19 to remove former Executive Director Donna Chambers from all HCRCD Redwood Capital Bank accounts and authorizing Jill Demers, Executive Director to execute, act as signer, and access online banking on all HCRCD Redwood Capital Bank accounts. Second by Director Markegard. Ayes-Director Klopper, Bussman. Noes-None.*

7.6 Resolution #15-20 North Coast Resource Partnership

*Motion by Director Markegard to adopt Resolution #15-20 directing staff to develop final scope of work and budget for 2016 Salt River activities in the amount of \$187,000 under the North Coast Resource Partnership funding grant opportunity. Second by Director Bussman. Ayes-Director Moore, Klopper. Noes-None*

7.7 Resolution #15-21 North Coast Integrated Regional Water Management Plan

*Motion by Director Markegard to adopt Resolution #15-21 accepting 2014 updates to the North Coast Integrated Regional Water Management Plan as part of the North Coast Resource Partnership Prop 84 Funding opportunity. Second by Director Bussman. Ayes-Director Moore, Klopper. Noes-None*

**8. NRCS Report-Jon Shultz-District Conservanionist NRCS**

Shultz provided the Board an update on current staff activities, training opportunities and staffing changes, NRCS program applications and funding schedule as related to EQIP and Easement Programs. Additional information was provided on staff changes in Del Norte County and effects on the Eureka staff during the time needed to fill the position.

**9. UCCE Report-Jeff Stackhouse**

Stackhouse provided an update on local and state funding proposals submitted by UCCE, Coyote Brush Trial activities, development of a smartphone application for Bovine Respirator Disease, and research related to Sudden Oak Death infestation and spread.

**10. Salt River Restoration Project Report-**

Staff provided an update on current project activities. Construction activities starting, including staging by Hanford ARC onsite with clearing and grubbing scheduled to begin Mid July. Staff continues to work with consultants to conduct fish and avian surveys, eel grass monitoring and review maintenance activities for the Salt River Ecosystem Restoration Project. Staff continues to work with funders, landowners and agencies.

**11. Mercer Fraser Company Request for Public Records-**

The Humboldt County Resource Conservation District received a formal request from Mercer Fraser Company to obtain documents related to the Salt River Ecosystem Restoration Project Phase 1. All information requested in possession of the HCRCRD has been prepared for review and submitting to Mercer Fraser Company.

**12. District Staff Reports and Other RCD Project Updates-**

Summary of District activities provided in Board packet. Staff provided an update on current status of program activities and landowner assistance. Tjarnstom provided an update on Wildlife Management Area 2015 hay activities. Daugherty updated on permitting process as related to small landowners through multiple agencies. Redwood Meat Company's consultant Sarah Poff will resume activities in the fall.

**13. Next Regular Meeting-**

Thursday, August 13, 2015 at 8 a.m.  
Agricultural Center Auditorium

**14. Adjournment-**

The Board adjourned at 9:28 a.m.