

Humboldt
County



RESOURCE
CONSERVATION DISTRICT

Board of Directors Meeting

The Mission of the Humboldt County Resource Conservation District is to enhance and improve the sustainability of natural resources by educating, providing training, and assisting private and public landowners and land users.

AGENDA

Thursday September 12, 2013

8:00 A.M.

Agriculture Center Auditorium

5630 South Broadway - Eureka

(Items marked with * are attached to director packets)

1. **CALL TO ORDER** – Dan Cohoon, Chairman
2. **INTRODUCTIONS**
3. **ADDITIONS OR CHANGES TO AGENDA**
4. **DISCUSSION AND APPROVAL OF BOARD MINUTES FOR August 8, 2013 – ACTION ***
5. **DISCUSSION AND APPROVAL OF GRAZING COMMITTEE MINUTES FOR August 8, 2013 – ACTION ***
6. **PUBLIC COMMENT PERIOD**
7. **DISTRICT CORRESPONDENCE** (Circulated at meeting)
Incoming:
 - Natural Resources Conservation Service - Cover letter for new NRCS vehicle use agreement and policy
 - California Special Districts Association (CSDA) – invitation for volunteers to serve on CSDA committees or “expert feedback teams”
 - Department of Water Resources – Notice of re-organization and upcoming assignment of new grant manager
 - California Department of Fish and Wildlife – Notice of CDFW intent to adopt new regulations regarding fee changes for 1600 permits and timber harvest agreements.
 - Del Norte Resource Conservation District – Agenda for August meeting and minutes
 - Northcoast Regional Land Trust – Invitation to annual celebration dinner and auction October 12 at River Lodge

Outgoing: None to report this month

8. HCRCD DIRECTOR'S REPORTS, REQUESTS, OR ANNOUNCEMENTS

- a) Reports From Other Meetings Attended By Board Members
- b) Board Requests For Future Agenda or Information Items
- c) Other Announcements from Board Members

9. FINANCIAL REVIEW AND REPORT – L. Barnwell (Handout)

- a) Review September Financial Statement
 - 1) Review of checks issued since last Board meeting
 - 2) Current Status of Invoices and Payments Received
 - 3) Discuss and Approve List of Payments – **ACTION**

10. NEW BUSINESS– **ACTION**

- a) Adopt and Approve Resolution #13-11 Mad River Weir Removal Project – Construction
BACKGROUND: Bids for this project are scheduled to be opened September 11 at 4pm. This Resolution authorizes the Executive Director to execute contract documents with the lowest responsible, responsive bidder and to implement the project in accordance to the permits, plans and specifications.

- b) NRCS Vehicle Agreement and Statement of Understanding for District employees who are approved to drive an NRCS Vehicle *

BACKGROUND: Operational Agreements between NRCS and the Humboldt County RCD (HCRCD) have outlined roles, responsibilities and expectations between NRCS and HCRCD. These Operational Agreements have also detailed the shared use of equipment and vehicles. Recently HCRCD received notice from NRCS about a new vehicle agreement template for sharing government vehicles with RCDs. The new agreement evolved out of a review of existing agreements which revealed a lack of consistency and guidance about vehicle use.

NRCS worked with the California Association of Resource Conservation Districts (CARCD) to craft the new agreement template and is asking each RCD to review the new policy and sign the new agreement and statement of understanding.

11. SALT RIVER PROJECT UPDATE - STAFF

12. SALT RIVER ECOSYSTEM RESTORATION PROJECT:

- a) Adopt and Approve Resolution #13-12 Salt River Phase 2 Vegetation Removal Project
ACTION

BACKGROUND: Bids for this project are scheduled to be opened September 13th at 3pm. This Resolution authorizes the Executive Director to execute contract documents with the lowest responsible, responsive bidder and to implement the project in accordance to the permits, plans and specifications.

- b) DISCUSSION – The Board may utilize this time to discuss topics related to various aspects of the Salt River Project.

13. NRCS DISTRICT CONSERVATIONIST REPORT

14. **DISTRICT STAFF ACTIVITIES REPORTS and OTHER RCD PROJECT UPDATES**
15. **NEXT REGULAR MEETING: Thursday, October 10, 2013 at 8 a.m.**
16. **ADJOURNMENT**