

Humboldt
County



RESOURCE
CONSERVATION DISTRICT

Board of Directors Meeting

The Mission of the Humboldt County Resource Conservation District is to enhance and improve the sustainability of natural resources by educating, providing training, and assisting private and public landowners and land users.

REGULAR MEETING: AGENDA

Thursday, October 14, 2021

8:00 A.M.

(Items marked with * are attached to director packets. Packets may be requested by contacting the HCRCD at 707-442-6058 x 5 or emailing jillhcrccd@gmail.com.)

LOCATION: HUMBOLDT AGRICULTURAL CENTER

5630 South Broadway

Eureka, CA 95503

OR

TELECONFERENCE via ZOOM & TELEPHONE

The public may observe the meeting from a desktop computer, mobile device, or telephone.

If accessing from a mobile device or desktop computer, click the following link to join the meeting

<https://us02web.zoom.us/j/86397595187?pwd=TnR6dldzVWJ6WUZQdmF1Y0ZuM1lPdZ09>

Meeting ID: 863 9759 5187

Passcode: 1987

If accessing from a **telephone**, you can listen to the meeting live by calling:

1 669 900 6833

Enter Meeting ID: 863 9759 5187 when prompted

Enter Passcode: 1987 when prompted

To mute or unmute yourself on a telephone, press *6

To raise your hand on a telephone, press *9

HOW TO SUBMIT PUBLIC COMMENTS:

Before the Meeting: Please email your comments to jillhcrccd@gmail.com before 8am on the day of the meeting, write "Public Comment" in the subject line. In the body of the email, include the agenda item number and title, as well as your comments. If you would like your comment to be read aloud at the meeting (not to exceed three minutes at staff's cadence), prominently write "Read Aloud at Meeting" at the top of the email.

Contemporaneous Comments: During the meeting, the Board Chairman or designee will announce the opportunity to make public comments and identify the cut off time for each attendee. Attendees may also "raise" their hand in Zoom or via telephone by pressing *9 to make comments. The chat feature within Zoom will also be monitored for comments submitted during the meeting.

1. **CALL TO ORDER** – Dan Cohoon, Chairman

2. **ROLL CALL - HCRCD Board and Staff**

_____ Dan Cohoon, Chairman

_____ Ryan Rice, Vice-Chairman

_____ Mark Moore, Secretary/Treasurer

_____ Gary Belli, Director

_____ Lane Russ, Director

_____ Zach Cahill, Director

_____ Christine Manhart, Director

_____ Jill Demers, Executive Director

_____ Curtis Ihle, Program Manager

_____ Frances Tjarnstrom, Project Coordinator

_____ Doreen Hansen, Watershed Coordinator

_____ Jake Taulbee, Project Coordinator

_____ Julia Sullivan, Forest Health Watershed Coordinator

_____ Anita Hipp, Office Manager

3. **ADDITIONS OR CHANGES TO AGENDA** (Gov. Code 54954.2(B))

4. **PUBLIC COMMENT PERIOD**

Any person may address the Board regarding any matter within the Board's jurisdiction that is not on the agenda. Speakers are asked to limit comments to three minutes. Members of the public may also comment on agenda items when they are discussed. (Gov. Code 54954.3(a))

5. **INFORMATIONAL ITEMS**

5.1 District Correspondence

5.2 District Director Updates and Announcements – Directors may provide updates on their activities related to the HCRCD such as other meetings attended and other relevant announcements.

5.3 COVID Update – *Jill Demers, Executive Director*

5.4 NRCS Update – *Jon Shultz, NRCS District Conservationist*

5.5 USFWS Partners and Coastal Programs Update - *Conor Shea, PE, Hydrologist*

6. **BOARD STANDING ACTION ITEMS**

6.1 Review and potential action to approve Minutes for Regular Meeting of September 9, 2021*

6.2 Financial Reports - Review and potential action to approve October 2021 Financial Report

7. **NEW BUSINESS – ACTION**

7.1 Resolution 2021-06 Making Findings Pursuant to Government Code Section 5493, as Amended by Assembly Bill 361, and Authorizing the Continued Use of Virtual Meetings.*

7.2 Resolution 2021-07 endorsing Humboldt County Resource Conservation District's participation in a Memorandum of Understanding between the North Coast Resource Partnership and the North Coast Resource Conservation District Collaborative.*

8. **OLD BUSINESS - ACTION**

8.1 Resolution 2021-08 to amend and adopt the District's Construction Bidding Policy.*

Public Notice: In compliance with the Americans with Disabilities Act and Government Code Section 54954.2, if special assistance is needed to participate in a Board meeting, please contact the RCD at 707-442-6058 x 5 or email hrcrd@yahoo.com. Notification at least 48 hours prior to meeting time will assist staff in assuring that reasonable accommodations can be made to provide accessibility at the meeting.

9. RCD PROJECT UPDATES and STAFF REPORTS*

9.1 Acknowledgement of Frances Tjarnstrom for her 11 years of service to the District.

9.2 Staff reports

10. FUTURE AGENDA ITEMS

11. NEXT REGULAR MEETING: Thursday, November 11, 2021 at 8 a.m.

Meeting location: Humboldt Agricultural Center and Teleconference

12. ADJOURNMENT

Humboldt County Resource Conservation District
Board of Directors Monthly Board Meeting Minutes
Video and Teleconference
September 9, 2021

1. Called to Order by Chairman Dan Cohoon at 8:03am
2. Roll Call-
 - Dan Cohoon, HCRCO Chairman- Present
 - Ryan Rice, HCRCO Vice Chariman- Absent
 - Mark Moore, HCRCO Secretary/Treasurer- Present
 - Gary Belli, HCRCO Director-Absent
 - Lane Russ, HCRCO Director- Absent
 - Zach Cahill, HCRCO Director- Present
 - Christine Manhart, HCRCO Director-Present
 - Jill Demers, HCRCO Executive Director- Present
 - Curtis Ihle, HCRCO Program Director- Present
 - Anita Hipp, HCRCO Office Manager- Present
 - Frances Tjarnstrom, Project Coordinator- Present
 - Doreen Hansen, Watershed Coordinator- Present
 - Julia Sullivan, Forest Health Coordinator- Present
 - Jake Taulbee, Project Assistant- Present
 - Conor Shea – USFWS
 - Jon Shultz – NRCS
 - Kathy Phillis – Public & Salt River Watershed Council
 - Rex Bohn – Humboldt County Board of Supervisors
3. Additions or Changes to the Agenda: None
4. No public comments received.
5. Informational Items
 - District correspondence received the past month: None
 - District Director Updates and Announcements: None
 - NRCS District Conservationist Jon Shultz provided program updates.
 - USFWS Engineer Conor Shea provided the program updates.
6. Board Standing Action Items
 - Board Minutes: Motion by Director Moore to approve the HCRCO Board of Directors regular monthly meeting minutes of August 12, 2021. Second Director Manhart. Roll Call Vote: Cohoon-Aye, Moore – Aye, Manhart-Aye, Cahill - Aye. Noes-None. Absent-Belli, Russ, and Rice.
 - Financial Report: Motion by Director Moore to approve Staff Recommendation of the September 9th, 2021 HCRCO Board of Directors financial report. Second by Director Manhart. Roll Call Vote: Cohoon-Aye, Moore – Aye, Manhart-Aye, Cahill - Aye. Noes-None. Absent-Belli, Russ, and Rice.
7. Old Business
 - FY 21/22 Budget: Staff recommend the Board approve the FY 21/22 Budget as presented. Motion to by Director Moore to accept staff recommendation. Second by Director Manhart. Roll Call Vote: Cohoon-Aye, Moore – Aye, Manhart-Aye, Cahill - Aye. Noes-None. Absent-Belli, Russ, and Rice.
 - Salt River Ecosystem Restoration and Williams Creek Planning

Executive Director Demers provided a summary of the Salt River and Williams Creek status and provided the following staff recommendations:

1. Board to act to recognize that a 2022 Salt River project is not feasible at this time, direct the staff to communicate this to funders, regulatory agencies, partners, and the community.
2. Board act to focus resources on maintaining the constructed portions of the Salt River channel, including developing short-term and long-term funding streams to support adaptive management and annual maintenance of the Francis Creek SMA.
3. Board act to request that the County explore the feasibility of establishing a Flood Control District sub-zone to support management and maintenance of the Salt River Ecosystem Restoration Project.

Motion to accept the staff recommendation as presented provided by Director Moore.

Second by Director Manhart. Roll Call Vote: Cohoon-Aye, Moore – Aye, Manhart-Aye, Cahill - Aye. Noes-None. Absent-Belli, Russ, and Rice.

8. RCD Project Updates and Staff Reports

Staff provided overview on District projects and activities.

9. Future Agenda Items

Discussed Strategic and Long-Range Planning

10. Next Regular Meeting- Thursday October 14, 2021 at 8:00am; Meeting location TBD pending COVID-19 guidance from the State.

11. Meeting Adjourned at 9:24am