

Humboldt
County



RESOURCE
CONSERVATION DISTRICT

Board of Directors Meeting

The Mission of the Humboldt County Resource Conservation District is to enhance and improve the sustainability of natural resources by educating, providing training, and assisting private and public landowners and land users.

AGENDA

Thursday, October 11, 2018

8:00 A.M.

Agricultural Center – Auditorium – 5630 South Broadway - Eureka

(Items marked with * are attached to director packets.)

To request board packet information, please contact Jill Demers at 707-832-5594)

1. **CALL TO ORDER** – Dan Cohoon, Chairman
2. **INTRODUCTIONS**
3. **ADDITIONS OR CHANGES TO AGENDA** (Gov. Code 54954.2(B))
4. **PUBLIC COMMENT PERIOD**
Any person may address the Board regarding any matter within the Board's jurisdiction that is not on the agenda. Speakers are asked to limit comments to three minutes. Members of the public may also comment on agenda items when they are discussed. (Gov. Code 54954.3(a))
5. **INFORMATIONAL ITEMS**
 - 5.1 District Correspondence (*Circulated at meeting*)
 - 5.2 HCRCD Director Updates and Announcements – Directors may provide updates on their activities related to the HCRCD such as other meetings attended and other relevant announcements.
 - 5.3 NRCS Update – *Jon Shultz, NRCS District Conservationist*
 - 5.4 University of California Cooperative Extension Report – *Jeffery Stackhouse, UCCE Livestock Advisor*
 - 5.5 Coastal and Partners Programs Report - *Liisa Schmoele, Habitat Restoration Program Manager, Arcata Fish and Wildlife Office*
 - 5.6 Wendell Gilgert, *Point Blue Conservation Science Rangeland Watershed Initiative's Program Director*
6. **BOARD ACTION ITEMS**
 - 6.1 Minutes for meeting of September 13, 2018* presented for approval
 - 6.2 October Financial Report presented for approval (*Handout*)
 - 6.3 Review board roster & possible action regarding appointment of directors
 - 6.4 Action to approve annual 3% increase over Executive Director's current salary per Employee Handbook effective October 1 based on positive annual personnel evaluation

7. SALT RIVER ECOSYSTEM RESTORATION PROJECT *- ACTION

- 7.1 Discuss progress of and possible action regarding 2018 construction implementation
- 7.2 Discuss 2019 implementation planning and possible action regarding landowner agreements and implementation scheduling
- 7.3 Discuss monitoring and management of Riverside Ranch (Salt River Unit of the CA Department of Fish and Wildlife's (CDFW) Eel River Wildlife Management Area).
- 7.4 Discuss Salt River Ecosystem Restoration Project Adaptive Management Plan (AMP).

8. RCD PROJECT UPDATES and STAFF REPORTS*

9. FUTURE AGENDA ITEMS

10. NEXT REGULAR MEETING: Thursday, November 8, 2018 at 8 a.m.

Meeting location: Agriculture Center Auditorium, 5630 South Broadway (Humboldt Hill exit), Eureka, CA

11. ADJOURNMENT

Public Notice: In compliance with the Americans with Disabilities Act and Government Code Section 54954.2, if special assistance is needed to participate in a Board meeting, please contact the RCD at 707-442-6058 x 5. Notification at least 48 hours prior to meeting time will assist staff in assuring that reasonable accommodations can be made to provide accessibility at the meeting.



HUMBOLDT COUNTY RESOURCE CONSERVATION DISTRICT

Board of Director's Regular Monthly Meeting Minutes

September 13, 2018

Humboldt Agricultural Center 5630 South Broadway Eureka, CA

1. **Meeting called to order** by Board Chairman Dan Cohoon at 8:02 am.
2. **Attendance**
 - Directors Present-D. Cohoon, H. Klopper , M. Moore, G. Markegard , G. Belli , J. Renner
 - Directors Excused - P. Bussman
 - HCRCO Staff -J. Demers- Executive Director, C. Ihle-Program Manager, D.Hansen-Project Coordinator, L. Barnwell-Office Manager, F. Tjarnstrom-Project Coordinator, S. Daugherty-Project Coordinator
 - Staff Excused-
 - Guests- Jon Shultz- NRCS District Conservationist, Dustin Wallis- NRCS, Christine-LACO, Jeff Stackhouse-UCCE Livestock Advisor
3. **Changes or Additions to agenda**

No Changes
4. **Public Comment**

No Public Comment
5. **Informational Items**
 - 5.1 District correspondence-Notice of award press release CDFW \$1.1m grant Restoring Ecosystem Function in the Upper Salt River Watershed.
 - 5.2 No Director updates.
 - 5.3 Natural Resource Conservation Service-Dustin Wallis NRCS Rangeland Management Specialist provide brief introduction and role working for NRCS.
Jon Shultz NRCS District Conservationist updated on staffing changes and fiscal year end project and contract closeout activities.
 - 5.4 University of California Cooperative Extension- Jeff Stackhouse, UCCE Livestock Advisor provided update on current projects and studies, including; Oak tree response to removal of firs, water use by firs in Oak Woodlands, prescribed burning of Coyote Brush, Oak regeneration when protected from wildlife and/or cattle, and update on activities of the Humboldt County Prescribed Fire Burn Association.
6. **Board Action Items**
 - 6.1 Motion by Director Markegard to approve the Humboldt County Resource Conservation District Board of Director Meeting minutes of August 9. Second by Director Belli. Ayes-Directors Klopper, Moore, Cohoon, Renner. Noes-None
 - 6.2 Motion by Markegard to approve the Humboldt County Resource Conservation District monthly financial statement and authorize payment of expenses as presented in the staff recommendation. Second by Director Moore. Ayes-Directors Renner, Cohoon, Belli, Klopper. Noes-None
 - 6.3 Motion by Director Moore to approve concept proposal to California River Parkways Grant Program for development and implementation of public access on Riverside Ranch. Second by Director Markegard. Ayes-Directors Klopper, Belli, Cohoon, Renner. Noes-None
 - 6.4 Discussion regarding HCRCO entering in to a fee-for-service contract with Wildlands Conservancy to provide grant management training. Board of Directors directed staff to move forward with negotiations.
 - 6.5 Review of Permit Assistance Application as part of fee-for-service program to provide landowners with permit application assistance for resource conservation projects.

Discussion held as to types of projects, availability of staff, and level of technical assistance needed. Board directed staff to move forward.

- 6.6 Motion by Director Klopper to approve grant application to California Department of Food and Agriculture to provide technical assistance and on-demand application assistance to support CDFA 2018 Climate Smart Agriculture incentive programs and conditionally accept grant if offered. Second by Director Renner. Ayes-Directors Moore, Belli, Cohoon, Markegard. Noes-None.
- 6.7 Motion by Markegard to approve HCRCB Credit Card Policy. Second by Director Klopper. Ayes-Directors Moore, Belli, Cohoon. Noes-None.
- 6.8 HCRCB Board members are appointed by the Humboldt County Board of Supervisors to serve a four-year term. The term of the four current HCRCB Board members will expire the last day of November 2018. Discussion regarding expiring member terms held. Directors to inform the Board of re-appointment prior to term expiration.

Director Renner Excused

7. Salt River Ecosystem Restoration Project-Action

- 7.1 2018 Implementation schedule, available funding, and landowner approvals- Footprint is from current rock grade near Salt River station 238+00 to near Scalvini Swale, and includes excavation of backwater alcove, installation of an agricultural bridge, and excavation of 20,000 cubic yards of sediment. Mercer-Fraser currently on schedule to complete work by October 15th. Main active channel excavation almost complete and log structures to be installed in the up-coming week. Staff continues to work with landowners regarding sediment re-use scheduling. Surveyor Mike O'Hern conducted field visit to start Vroman-Albin property determination field work. Executive Director determined that determination will not be complete in time to construct in 2018, therefore direct GHD to finalize rock grade control near Scalvini swale and will not award additive item.
- 7.2 2019 Implementation Planning- The design team is ready to discuss 2019 final design with landowners upstream of Hwy 211. RCD Staff continues to attempt to meet with landowners upstream.
- 7.3 Riverside Ranch Monitoring and Management- RCD staff coordinating data collection with USFWS and consultants to install additional loggers. Coastal Conservancy will submit concept proposal (CA River Parkways) to allow for developing and implementing public access on Riverside Ranch (RR) consistent with the Project permits, and will facilitate conversations with CDFW regarding public access. Active grazing on RR property under CDFW lease agreement with B. Dolcini.
- 7.4 Adaptive Management Program-Adaptive Management Project Management Team meeting held September 10th to discuss finalized AMP Report for 2017 monitoring of Phase 1, Lower 2A, and Middle 2A and potential maintenance actions this fall. Complete status of maintenance and monitoring needs outlined.

8. HCRCB Project Updates and Staff Report-

- 8.1 General program updates provided, additional details noted in Directors Board Packet.

9. Future Agenda Items requested by Directors

10. **Next regular monthly meeting** scheduled for **Thursday, October 11, 2018** 8am at the Humboldt Agricultural Center.
11. **Closed Session-Public Employee Performance Evaluation**
Motion by Markegard to give Executive Director positive annual performance evaluation. Second by Director Klopper. Ayes-Directors Moore, Belli, Cohoon. Noes-None.
12. **Regular Session** re-opened at 10:12am
13. **Business Meeting adjourned** by Chairman Cohoon at 10:14am.