

Humboldt  
County



RESOURCE  
CONSERVATION DISTRICT

# Board of Directors Meeting

*The Mission of the Humboldt County Resource Conservation District is to enhance and improve the sustainability of natural resources by educating, providing training, and assisting private and public landowners and land users.*

## AGENDA

Thursday, November 12, 2020

8:00 A.M.

### VIDEO and TELECONFERENCE ONLY

(Items marked with \* are attached to director packets.)

#### IMPORANT NOTICE REGARDING COVID-19 AND TELECONFERENCED MEETINGS:

Based on the mandates by the Governor in Executive Order 33-20 and the County Public Health Officer to shelter in place to minimize the spread of the coronavirus, please note the following changes to the District's ordinary meeting procedures:

- The meeting will be conducted via teleconference. (See Executive Order 29-20)
- All members of the public seeking to observe and/or to address the local legislative body may participate in the meeting via video conference or telephonically in the manner described below.

#### HOW TO OBSERVE THE MEETING:

The District is using Zoom to conduct the Board Meeting remotely. The public may observe the meeting from a desktop computer, mobile device, or telephone. You can learn more at <https://support.zoom.us/hc/en-us/articles/201362193-Joining-a-Meeting>. We recommend that you test out your device, internet connection, and Zoom app compatibility well before attempting to join the meeting.

If accessing from a mobile device or desktop computer, click the following link to join the meeting  
<https://us02web.zoom.us/j/86397595187?pwd=TnR6dldzVWJ6WUZQdmF1Y0ZuM1lPd09>

If accessing from a **telephone**, you can listen to the meeting live by calling:

1 669 900 6833

Enter Meeting ID: 863 9759 5187 when prompted

Enter Passcode: 1987 when prompted

#### HOW TO SUBMIT PUBLIC COMMENTS:

Before the Meeting: Please email your comments to [jillhcrccd@gmail.com](mailto:jillhcrccd@gmail.com) before 8am on October 8, 2020, write "Public Comment" in the subject line. In the body of the email, include the agenda item number and title, as well as your comments. If you would like your comment to be read aloud at the meeting (not to exceed three minutes at staff's cadence), prominently write "Read Aloud at Meeting" at the top of the email.

Contemporaneous Comments: During the meeting, the Board President or designee will announce the opportunity to make public comments and identify the cut off time for each attendee.

1. **CALL TO ORDER** – Dan Cohoon, Chairman

**2. ROLL CALL - HCRCD Board and Staff**

- \_\_\_\_\_ Dan Cohoon, Chairman
- \_\_\_\_\_ Gary Markegard, Vice-Chairman
- \_\_\_\_\_ Mark Moore, Secretary/Treasurer
- \_\_\_\_\_ Gary Belli, Director
- \_\_\_\_\_ Ryan Rice, Director
- \_\_\_\_\_ Lane Russ, Director
- \_\_\_\_\_ Zach Cahill, Director
- \_\_\_\_\_ Christine Manhart, Associate Director
- \_\_\_\_\_ Jill Demers, Executive Director
- \_\_\_\_\_ Curtis Ihle, Program Manager
- \_\_\_\_\_ Lauri Barnwell, Office Manager
- \_\_\_\_\_ Frances Tjarnstrom, Project Coordinator
- \_\_\_\_\_ Doreen Hansen, Watershed Coordinator
- \_\_\_\_\_ Jake Taulbee, Project Coordinator

**3. ADDITIONS OR CHANGES TO AGENDA (Gov. Code 54954.2(B))**

**4. PUBLIC COMMENT PERIOD**

Any person may address the Board regarding any matter within the Board's jurisdiction that is not on the agenda. Speakers are asked to limit comments to three minutes. Members of the public may also comment on agenda items when they are discussed. (Gov. Code 54954.3(a))

**5. INFORMATIONAL ITEMS**

5.1 District Correspondence

- 5.1.1 Outgoing - Humboldt County Board of Supervisors regarding Anticipated Vacancies and Appointments\*
- 5.1.2 Incoming - The Law Office of Thomas M. Herman regarding Salt River Project on Lands of William Lorenzen\*

5.2 District Director Updates and Announcements – Directors may provide updates on their activities related to the HCRCD such as other meetings attended and other relevant announcements.

5.3 NRCS Update – *Jon Shultz, NRCS District Conservationist*

5.4 USFWS Partners and Coastal Programs Update - *Conor Shea, PE, Hydrologist*

**6. BOARD ACTION ITEMS**

6.1 Review and action to approve Minutes for Regular Meeting of October 8, 2020\*

6.2 Financial Reports

6.2.1 Review and potential action to approve November 2020 Financial Report\*

**7. SALT RIVER ECOSYSTEM RESTORATION PROJECT and WILLIAMS CREEK PLANNING\***

**8. RCD PROJECT UPDATES and STAFF REPORTS\***

**9. FUTURE AGENDA ITEMS**

**10. NEXT REGULAR MEETING: Thursday, December 10, 2020 at 8 a.m.**

Meeting location: Zoom Teleconference

**11. ADJOURNMENT**

*Public Notice: In compliance with the Americans with Disabilities Act and Government Code Section 54954.2, if special assistance is needed to participate in a Board meeting, please contact the RCD at 707-296-3992. Notification at least 48 hours prior to meeting time will assist staff in assuring that reasonable accommodations can be made to provide accessibility at the meeting.*

Humboldt County Resource Conservation District  
Board of Directors Meeting Minutes  
Thursday October 8, 2020

1. Called to Order by Dan Cohoon, Chairman via Zoom Video and Teleconference at 8:07am.
2. Roll Call of HCRCO Board and Staff by Executive Director Jill Demers  
Present-Dan Cohoon-Chairman, Gary Markegard-Vice Chairman, Ryan Rice-Director, Lane Russ-Director, Zach Cahill-Director, Christine Manhart-Associate Director, Jill Demers-Executive Director, Curtis Ihle-Program Manager, Doreen Hansen-Watershed Coordinator, Frances Tjarstrom-Project Coordinator, Jake Taulbee-Project Coordinator, Lauri Barnwell-Office Manager, Conor Shea-USFW, Kathy Phylis  
Absent-Mark Moore-Treasurer, Gary Belli-Director
3. No Changes to the agenda.
4. No Public Comment.
5. Informational Items
  - 5.1. No District correspondence
  - 5.2. No District Directors updates
  - 5.3. NRCS District Conservationist Jon Shultz provided an update on the end of the 2020 fiscal year projects and programs, computer planning software changes, staffing positions and changes to the 2021 upcoming programs, contracts, and batching periods. Shultz discussed cultural resource delay and impacts on pending projects moving into the end of the work season.
  - 5.4. USFWS Partners and Coastal Programs Hydrologist Conor Shea provided an update on Oak Woodlands projects, technical assistance to Salt River and Smith Creek, NRCS easement projects, White Slough 2020 construction completion, and the Riverside Ranch berm investigation.
6. Board Action Items
  - 6.1. Motion by Director Markegard to approve the HCRCO Board Of Directors Meeting minutes of August 13, 2020. Second by Director Russ. Roll Call Vote- Markegard-yes, Rice-yes, Cahill-yes, Russ-yes. Absent-Moore, Belli.
  - 6.2. Motion by Director Markegard to approve the HCRCO Board of Directors October Financial Report. Second by Director Rice. Roll Call Vote- Markegard-yes, Rice-yes, Russ-yes. Absent-Moore, Belli, Cahill
  - 6.3. Review of current Board of Director terms and discussion of potential action to provide correspondence to the Humboldt County Board of Supervisors regarding planned vacancies and nominations for appointment/reappointment. Motion by Director Markegard to provide Humboldt County Board of Supervisors recommendation to reappoint Director Moore, Russ and Belli whose terms expire in 2020 and to approve nomination of associate director Manhart to fill Markegard's expiring term. Roll Call Vote- Markegard-yes, Rice-yes, Cahill-yes, Russ-yes. Absent-Moore, Belli.  
Staff directed to include reorganization of committees and officers at the December Board of Directors' Meeting.
7. Salt River Ecosystem Restoration Project and Williams Creek Planning  
Salt River Ecosystem Restoration Project-Staff has been coordinating with project funders regarding 2021 and future funding needs and the use of public funds to fund temporary, but necessary, project components. Grant amendments are ongoing to extend grant terms and modify project budgets to provide adequate funds for anticipated future expenditures. Landowner meetings continue with key stakeholders.

Williams Creek- GHD is under contract for the work as scoped in the proposal and per contract #141. Work on CEQA and 30% is currently underway. HCRCD and GHD held meetings with two landowners considering accepting Sediment Management Area on property to discuss CEQA process and next steps. HCRCD received notice from the State Coastal Conservancy that we will be awarded funding to advance designs to 65% and to start the permitting process. The contract will take 3-4 months to be put into place, and so far lining up perfectly for moving onto 65% immediately after 30% design completed. HCRCD staff submitted a proposal to WCB to fund 95% and final permits. Also waiting on outcome of large grant application of \$5.6 million to the California Natural Resources Agency to finish design and start construction.

Riverside Ranch -HCRCD released a Request for Proposals to 5 firms for engineering assistance for Riverside Ranch Berm Alternatives Analysis, and received one proposal from GHD, teamed with Mike Love and Associates. HCRCD worked with CDFW and USFWS to review the application; the team decided to move forward awarding to GHD. Kick off meeting with contractor, CDFW, and USFWS held this month, and GHD should be under contract shortly. Staff reviewed CDP's public access condition; HCRCD as permittee will need undertake public access development as well as develop a plan.

8. RCD Project Updates and Staff Reports- Complete written project updates provided in Board Packet. Administrative updates included interviewing for Department of Conservation Forest Health Watershed Coordinator, ongoing Department of Finance audit, and Quickbooks review by Elfhoff CPA Services. Staff is working with CALFire Garberville on a fuels reduction/fuel break around the community of Garberville, Carbon Farm Plans are moving forward with potential for additional funding opportunities in the future, and White Slough College of the Redwoods construction is near completion for 2020.
9. Future agenda items to included Board of Director's appointments, reappointment, committees, and officer assignments.
10. Next regular meeting set for November 12, 2020 at 8 a.m. via Zoom Video Conferencing.
11. Adjourned at 9:31 a.m.