

Humboldt
County



RESOURCE
CONSERVATION DISTRICT

Board of Directors Meeting

The Mission of the Humboldt County Resource Conservation District is to enhance and improve the sustainability of natural resources by educating, providing training, and assisting private and public landowners and land users.

AGENDA

Thursday, December 13, 2018

8:00 A.M.

Agricultural Center – Auditorium – 5630 South Broadway - Eureka

(Items marked with * are attached to director packets.)

To request board packet information, please contact Jill Demers at 707-832-5594)

1. **CALL TO ORDER** – Dan Cohoon, Chairman
2. **INTRODUCTIONS**
3. **ADDITIONS OR CHANGES TO AGENDA** (Gov. Code 54954.2(B))
4. **PUBLIC COMMENT PERIOD**
Any person may address the Board regarding any matter within the Board's jurisdiction that is not on the agenda. Speakers are asked to limit comments to three minutes. Members of the public may also comment on agenda items when they are discussed. (Gov. Code 54954.3(a))
5. **INFORMATIONAL ITEMS**
 - 5.1 District Correspondence (*Circulated at meeting*)
 - 5.2 HCRCD Director Updates and Announcements – Directors may provide updates on their activities related to the HCRCD such as other meetings attended and other relevant announcements.
 - 5.3 NRCS Update – *Jon Shultz, NRCS District Conservationist*
 - 5.4 UCCE Update – *Jeffery Stackhouse, UCCE Livestock Advisor*
6. **BOARD ACTION ITEMS**
 - 6.1 Minutes for Regular Meeting of October 11, 2018* presented for approval
 - 6.2 November Financial Report presented for approval (*Handout*)
 - 6.3 Possible action to authorize Resolution No. 18-09 endorsing the application to California Department of Fish and Wildlife 2019 Proposition 1 & Proposition 68 Restoration Grant Opportunities to advance planning in the Williams Creek watershed and conditionally accepting grant if offered.
 - 6.4 Possible action to authorize Resolution No. 18-10 accepting California Department of Fish and Wildlife Fisheries Restoration Grant Program (FRGP) grant funding offered for project entitled Restoring Fish Passage from Salt River to Williams Creek.
7. **BOARD OF DIRECTORS ANNUAL ORGANIZATIONAL SESSION (CONT)– ACTION** (Cohoon)

- 7.1 Oath of Office for Reappointed Directors
- 7.2 Review and Potential Action to Approve Annual Plan*
- 7.3 Review Current Grant Agreements & Contracts List*
- 7.4 Committees - Discuss current committees, establish or abolish any new committees as may be needed, appoint committee chairs to serve a one-year term.

Current Standing Committees:

- Executive Committee – Cohoon, Markegard, Moore
- Soil Health Committee (formerly Grazing Committee) – Markegard, Klopper, Belli, Bussman, Jeff Stackhouse/UCCE, Jon Shultz/NRCS
Current Chair: Peter Bussman
- Dairy Committee – Belli, Renner
Current Chair: Jim Renner

Current Ad Hoc Committees:

- Salt River Implementation Committee: Dan Cohoon, Mark Moore, Gary Belli
- Riverside Ranch Committee: Peter Bussman, Gary Markegard, Gary Belli

8. SALT RIVER ECOSYSTEM RESTORATION PROJECT *- ACTION

- 8.1 Discuss 2019 implementation planning and possible action implementation scheduling and grant funding
- 8.2 Discuss Salt River Ecosystem Restoration Project Adaptive Management Plan (AMP) and Salt River Watershed Council activities.

9. RCD PROJECT UPDATES and STAFF REPORTS*

10. FUTURE AGENDA ITEMS

11. NEXT REGULAR MEETING: Thursday, January 10, 2019 at 8 a.m.

Meeting location: Agriculture Center Auditorium, 5630 South Broadway (Humboldt Hill exit), Eureka, CA

12. ADJOURNMENT

Public Notice: In compliance with the Americans with Disabilities Act and Government Code Section 54954.2, if special assistance is needed to participate in a Board meeting, please contact the RCD at 707-442-6058 x 5. Notification at least 48 hours prior to meeting time will assist staff in assuring that reasonable accommodations can be made to provide accessibility at the meeting.

**Humboldt County Resource Conservation District
Board of Directors Meeting Minutes
November 8, 2018**

1. Meeting called to order by Chairman Cohoon at 8:03am
2. Introductions
 - 2.1 HCRCD Board-Dan Cohoon, Gary Markegard, Pete Bussman, Mark Moore
HCRCD Staff-Executive Director Jill Demers, Program Manager Curtis Ihle, Watershed Coordinator Doreen Hansen, Project Coordinator Frances Tjarnstrom, Project Coordinator Summer Daugherty, Office Manager Lauri Barnwell
Guests-NRCS District Conservationist Jon Shultz, Point Blue/NRCS Kate Howard, Kathy Phillis, LACO Kelly Morris and Christine Manhart
3. No additions or changes to the agenda.
4. No public comments received.
5. Informational Items-
 - 5.1 District correspondence discussed and circulated at meeting for review.
 - 5.2 Directors reports to be presented under corresponding agenda items.
 - 5.3 NRCS District Conservationist Jon Shultz provided an update on current EQIP contract batching periods and funding programs, including allocation of prior Farm Bill funds. Additional discussion held regarding NRCS staff locally and retirement of Area Conservationist Jim Spear. Acting ACs will be in place until a permanent replacement is found.
6. Board Action Items-
 - 6.1 Motion by Director Markegard to approve the Regular Monthly Board Meeting Minutes of October 11, 2018. Second by Director Bussman. Ayes-Moore, Cohoon Noes-None.
 - 6.2 Motion by Director Markgard to approve the Special Board Meeting Minutes of October 22, 2018. Second by Director Moore. Ayes-Bussman, Cohoon Noes-None.
 - 6.3 Motion by Director Moore to accept the HCRCD Monthly Financial Statements as presented and approve the staff recommendation as outlined. Second by Director Markegard. Ayes-Bussman, Cohoon. Noes-None
7. Board of Directors Annual Organizational Session-
 - 7.1 Motion by Director Bussman to nominate and elect current officers; Chairman Dan Cohoon, Vice-Chair Gary Markegard, Secretary/Treasurer Mark Moore to serve additional one year term. Second by Director Markegard. Ayes-Cohoon, Moore. Noes-None
 - 7.2 Discussion of current committees, establish new or abolish any current committees. Further discussion to be held at a later Board meeting when additional Directors are in attendance.
 - 7.3 Board of Director reviewed and discussed current District policies. Staff made no recommendations for changes. Executive Director will continue to review and provide recommendations for changes as necessary.
 - 7.4 Annual District Calendar provided for review and discussion. Calendar includes items such as monthly Board meetings, dues dates of annual reports, staff evaluation dates, and other organizations meeting dates.
 - 7.5 Executive Director to schedule required ethics and sexual harassment training for Board members and necessary staff. Tentatively scheduled to be held following a monthly Board meeting in February or March. Individual training may be arranged for individual members to complete as their schedules allow.

8. Salt River Ecosystem Restoration Project-
 - 8.1 Construction for the 2018 season has been completed. Final clean up and winterization are in process. Staff is working with landowners who received sediment to complete final design documentation. Planning for winter/spring riparian installation is underway. Additional work was completed on Francis Creek for bank repair and cleaning of sediment management area. Approximately 750 cubic yards of sediment was removed from the SMA. 2018 SMA cleaning provided valuable information for planning of future sediment management area maintenance. This information will assist the HCRCD and Watershed Council to develop a streamline process through Adaptive Management Plan.
 - 8.2 Discussion held regarding 2019 Salt River Ecosystem Restoration Project implementation. Final 2019 project designs need to be completed and finalized through working cooperatively with landowners in the outlined channel footprint. Staff and design team continue to work with landowners regarding property boundaries, channel alignment and refinement of design features necessary for a successful project. Deadlines are nearing that will allow for completion of necessary contractor ready design plans, required bidding process, and full construction season. Additional discussion held regarding secured funding available and deadlines associated with those sources, as well as new awards still in the contracting process.
 - 8.3 Monitoring and management of Riverside Ranch is on-going. Surveys and data collection are in process to complete necessary monitoring reports. HCRCD and CDFW met to discuss management concerns of the Riverside Ranch Wildlife Management Area.
 - 8.4 Staff continues to work with the Watershed Council, agencies, and other interested parties to refine the Adaptive Management Plan for the successful maintenance and monitoring of the Salt River Ecosystem Project. AMP meeting tentative scheduled for April.
9. HCRCD provided written report outlining current activities and project updates. Additional information provided by staff regarding upcoming financial system conversion, audit preparation, carbon farm planning agreements, and CIMIS weather monitoring station to be located in Humboldt County.
10. Future agenda items included policy updates as necessary, funding opportunities related to forestry and wildfire protection, California Association of Resource Conservation District presentation on cannabis as related to regional California RCDs, and presentation of completed Humboldt County Soil Survey.
11. Next regular Board Meeting scheduled for December 13, 2018 at 8 a.m.
12. Meeting adjured at 10:17 a.m.