

Humboldt
County



RESOURCE
CONSERVATION DISTRICT

Board of Directors Meeting

The Mission of the Humboldt County Resource Conservation District is to enhance and improve the sustainability of natural resources by educating, providing training, and assisting private and public landowners and land users.

AGENDA

Thursday, February 14, 2019

8:00 A.M.

Agricultural Center – Auditorium – 5630 South Broadway - Eureka

(Items marked with * are attached to director packets.)

To request board packet information, please contact Jill Demers at 707-832-5594)

1. **CALL TO ORDER** – Dan Cohoon, Chairman
2. **INTRODUCTIONS**
3. **ADDITIONS OR CHANGES TO AGENDA** (Gov. Code 54954.2(B))
4. **PUBLIC COMMENT PERIOD**
Any person may address the Board regarding any matter within the Board's jurisdiction that is not on the agenda. Speakers are asked to limit comments to three minutes. Members of the public may also comment on agenda items when they are discussed. (Gov. Code 54954.3(a))
5. **INFORMATIONAL ITEMS**
 - 5.1 District Correspondence (*Circulated at meeting*)
 - 5.2 HCRCD Director Updates and Announcements – Directors may provide updates on their activities related to the HCRCD such as other meetings attended and other relevant announcements.
 - 5.3 NRCS Update – *Jon Shultz, NRCS District Conservationist*
 - 5.4 UCCE Update - *Jeff Stackhouse, UCCE Livestock Advisor*
 - 5.5 CAL FIRE Humboldt-Del Norte Unit Update - *Chris Ramey, Battalion Chief*
6. **BOARD ACTION ITEMS**
 - 6.1 Minutes for Regular Meeting of January 10, 2019* presented for approval
 - 6.2 November Financial Report presented for approval (*Handout*)
 - 6.3 Resolution 19-01 authorizing contract with to the California Department of Forestry and Fire Protection (CAL FIRE) Humboldt-Del Norte Unit*
 - 6.4 Resolution 19-02 endorsing Humboldt County Resource Conservation District's participation in an Memorandum of Understanding regarding sharing resources as the North Coast Resource Conservation District Collaborative*
 - 6.5 Resolution 19-03 approving and authorizing an application to the California Department of Conservation's Forest Health Watershed Coordinator Grant Program*

7. BOARD ORGANIZATION SESSION - ACTION

7.1 Administer Oath of Office for Appointed Director Sandra Dale

7.2 Potential action to accept letter of resignation from Director Renner and review applications
Background: HCRCD Board may take action to write to the Humboldt County Board of Supervisors to notify of a vacancy. The Board may also review applications submitted by Ryan Rice and take action to write to the Humboldt County Board of Supervisors to consider appointment of Mr. Rice to the HCRCD Board of Directors.*

7.3 Distribute Form 700

7.4 Action to review and potential review FY16/17 Audit - *Stacey Edgmon, Aycock & Edgmon*

8. SALT RIVER ECOSYSTEM RESTORATION PROJECT *- ACTION

8.1 Discuss 2019 and 2020 implementation planning and possible action regarding landowner agreements and implementation scheduling

8.2 Discuss Salt River Ecosystem Restoration Project Adaptive Management Plan (AMP) and Salt River Watershed Council activities.

9. RCD PROJECT UPDATES and STAFF REPORTS*

10. FUTURE AGENDA ITEMS

11. NEXT REGULAR MEETING: Thursday, March 14, 2019 at 8 a.m.

Meeting location: Agriculture Center Auditorium, 5630 South Broadway (Humboldt Hill exit), Eureka, CA

12. ADJOURNMENT

13. ETHICS TRAINING (OPTIONAL) – Staff and Board

Background: Cities, counties and special districts in California are required by law (AB 1234, Chapter 700, Stats. of 2005) to provide ethics training to their local officials and designated at least once every two years. This two-hour webinar covers meets training requirements. Alternatively, Directors may elect to participate in an on-demand webinar at an alternate time.

Public Notice: In compliance with the Americans with Disabilities Act and Government Code Section 54954.2, if special assistance is needed to participate in a Board meeting, please contact the RCD at 707-442-6058 x 5. Notification at least 48 hours prior to meeting time will assist staff in assuring that reasonable accommodations can be made to provide accessibility at the meeting.

**Humboldt County Resource Conservation District
Board of Directors Meeting Minutes
January 10, 2019**

1. Meeting called to order by Chairman Cohoon at 8:02 am
2. Introductions
 - 2.1 HCRCD Board-Dan Cohoon, Gary Markegard, Gary Belli, Mark Moore
HCRCD Directors Excused-Peter Bussman, Jim Renner, Sandra Dale
HCRCD Staff-Executive Director Jill Demers, Program Manager Curtis Ihle, Project Coordinator Frances Tjarnstrom, Project Coordinator Summer Daugherty, Office Manager Lauri Barnwell
Guests-NRCS District Conservationist Jon Shultz, Watershed Council Carol Lee, Kathy Phillis, LACO Kelly Morris, Stillwater Science Dennis Halligan, Ryan Rice
3. No additions or changes to the agenda.
4. Public comment received from Dennis Halligan of Stillwater Science regarding concerns in the Eel River from the Van Duzen to Fernbridge. Concerns for this reach include but not limited to loss of fish habitat, stream channel passage deterioration, and bank erosion. Mr. Halligan outlined two approaches to address the concerns; a reach-wide assessment or project specific approach. Support has been expressed by various agencies who acknowledge a need and understand the concerns and challenges within the region. The Board expressed interest and requested Stillwater Science to provide an update as more information regarding the process as a whole including concepts of projects, tasks to be completed, agency support and funding opportunities is gathered.
5. Informational Items-
 - 5.1 District correspondence discussed and circulated at meeting for review, including a comment to the North Coast Regional Water Board regarding the updated general discharge waste requirement and to California Department of Food and Agriculture addressing the requirements for funding of demonstration Alternative Manure Management Projects.
 - 5.2 Directors Markegard received a letter from the County of Humboldt regarding the sanctuary ordinance. Executive Director to research further.
 - 5.3 NRCS District Conservationist Jon Shultz provided an update on current Federal Government shut down. NRCS operating under continuing resolution for activities under EQIP funding. Shultz updated on impacts to current applications and projects.
 - 5.4 UCCE Livestock Advisor Jeff Stackhouse-No Report
6. Board Action Items-
 - 6.1 Motion by Director Markegard to approve the Regular Monthly Board Meeting Minutes of December 13, 2018. Second by Director Belli. Ayes-Moore, Cohoon Noes-None.
 - 6.2 Motion by Director Markegard to accept the HCRCD Monthly Financial Statements as presented and approve the staff recommendation as outlined. Second by Director Moore. Ayes-Belli, Cohoon. Noes-None
7. Salt River Ecosystem Restoration Project-
 - 7.1 Discussion held regarding 2019 Salt River Ecosystem Restoration Project implementation. Continuing efforts are being made by the Watershed Council with support of the Staff and design team to work with landowners regarding property boundaries, channel alignment and refinement of design features necessary for a successful project. Finalize agreements from landowners have not yet been received. Deadlines that will allow for completion of necessary contractor ready design plans, required bidding process, and full construction season are quickly approaching. Channel

alignment finalization date is critical to moving the project forward towards construction in 2019. Additional discussion held regarding grant funds currently held, contract closeout dates, and potential risks to current funding as well as funding opportunities should project delays continue. Board tentatively scheduled a Salt River Committee meeting to be held January 24 to update and discuss the status of the 2019 project.

- 7.2 Staff is working with consultant to complete necessary year-end reports. Reports will assist with management recommendations for the project. Staff continues to work with the Watershed Council, agencies, and other interested parties to refine the Adaptive Management Plan for the successful maintenance and monitoring of the Salt River Ecosystem Project. AMP meeting tentatively scheduled for April. Water monitoring is continuing on Riverside Ranch to collect data. Kamman Hydrology to review and analyze data to date.
8. HCRCD provided written report outlining current activities and project updates. Additional information provided by staff regarding financial system conversion, audit preparation, carbon farm planning agreements, forest health funding and contracting opportunities and Executive Director provided Directors with a maternity plan for review.
9. Future agenda items included update from NRCS regarding Federal regulations as related to Cannabis, CARCD cannabis update, resignation by Director Renner and application by Mr. Rice and scheduling of required ethic and sexual harassment training for RCD staff and Directors.
10. Next regular Board Meeting scheduled for February 14, 2019 at 8 a.m.
11. Meeting adjourned at 9:50 a.m.