

Humboldt
County



RESOURCE
CONSERVATION DISTRICT

Board of Directors Meeting

The Mission of the Humboldt County Resource Conservation District is to enhance and improve the sustainability of natural resources by educating, providing training, and assisting private and public landowners and land users.

AGENDA

Thursday, March 14, 2019

8:00 A.M.

Agricultural Center – Auditorium – 5630 South Broadway - Eureka

(Items marked with * are attached to director packets.

To request board packet information, please contact Jill Demers at 707-832-5594)

Teleconference Number: 707-890-6214 (No PIN required)

1. **CALL TO ORDER** – Dan Cohoon, Chairman
2. **INTRODUCTIONS** (roll call)
3. **ADDITIONS OR CHANGES TO AGENDA** (Gov. Code 54954.2(B))
4. **PUBLIC COMMENT PERIOD**
Any person may address the Board regarding any matter within the Board's jurisdiction that is not on the agenda. Speakers are asked to limit comments to three minutes. Members of the public may also comment on agenda items when they are discussed. (Gov. Code 54954.3(a))
5. **INFORMATIONAL ITEMS**
 - 5.1 District Correspondence (*Circulated at meeting*)
 - 5.2 HCRCD Director Updates and Announcements – Directors may provide updates on their activities related to the HCRCD such as other meetings attended and other relevant announcements.
 - 5.3 NRCS Update – *Jon Shultz, NRCS District Conservationist*
 - 5.4 UCCE Update - *Jeffery Stackhouse, Livestock & Natural Resources Advisor*
 - 5.5 California Association of Resource Conservation Districts (CARCD) - *Kristen Murphy, Project Coordinator* & Upper Salina-Las Tablas Resource Conservation District – *Devin Best, Executive Director*
6. **BOARD ACTION ITEMS**
 - 6.1 Minutes for Regular Meeting of February 14, 2019* presented for approval
 - 6.2 Minutes for Special Meeting of February 21, 2019* presented for approval
 - 6.3 March Financial Report presented for approval (*Handout*)
 - 6.4 Line of Credit Discussion
 - 6.5 Possible Action to establish Forestry Ad-Hoc Committee

Background: HCRCB Board recently approved several forestry-related grants and contracts. Board may take action to establish a Forestry Ad-Hoc Committee to assist staff with project scoping in 2019.

6.6 Possible Action to appoint Interim Executive Director

Background: Executive Director Jill Demers will take maternity leave from approximately April 24 – August 1, 2019. Board may take action to appoint current Program Manager Curtis Ihle as Interim Executive Director, effective upon Ms. Demers initiating leave.

7. SALT RIVER ECOSYSTEM RESTORATION PROJECT *

7.1 Discuss 2019 and 2020 implementation planning and scheduling

7.2 Discuss Salt River Ecosystem Restoration Project Adaptive Management Plan (AMP) and management of Riverside Ranch (Salt River Unit of the CA Department of Fish and Wildlife's (CDFW) Eel River Wildlife Management Area).

8. RCD PROJECT UPDATES and STAFF REPORTS*

9. FUTURE AGENDA ITEMS

10. NEXT REGULAR MEETING: Thursday, April 11, 2019 at 8 a.m.

Meeting location: Agriculture Center Auditorium, 5630 South Broadway (Humboldt Hill exit), Eureka, CA

11. ADJOURNMENT

12. SEXUAL HARASSMENT TRAINING (OPTIONAL) – Staff and Board

Background: Cities, counties and special districts in California are required to provide sexual harassment training to their local officials and designated staff at least once every two years. This two-hour webinar covers meets training requirements. Alternatively, Directors may elect to participate in an on-demand webinar at an alternate time.

Public Notice: In compliance with the Americans with Disabilities Act and Government Code Section 54954.2, if special assistance is needed to participate in a Board meeting, please contact the RCD at 707-442-6058 x 5. Notification at least 48 hours prior to meeting time will assist staff in assuring that reasonable accommodations can be made to provide accessibility at the meeting.

**Humboldt County Resource Conservation District
Board of Directors Meeting Minutes
February 14, 2019**

1. Meeting called to order by Chairman Cohoon at 8:01 am
2. Introductions
 - 2.1 HCRCD Board-Dan Cohoon, Gary Markegard, Pete Bussman, Sandra Dale
HCRCD Directors Excused-Mark Moore, Jim Renner, Gary Belli
HCRCD Staff-Executive Director Jill Demers, Program Manager Curtis Ihle, Project Coordinator Frances Tjarnstrom, Project Coordinator Summer Daugherty, Office Manager Lauri Barnwell
Guests-NRCS District Conservationist Jon Shultz, UCCE Livestock & Natural Resources Advisor Jeff Stackhouse, LACO Christen Manhart, LACO Kelly Morris, Eel River Recovery Group Pat Higgins, CalFire Chris Ramey, CDFW Angela Moran, Point Blue Kate Howard, Ryan Rice
3. No additions or changes to the agenda.
4. Public comment received from Pat Higgins-Eel River Recovery Project regarding early run of Chinook salmon in the lower Eel River. A brief summary was provided about ability of salmon to migrate upstream and hold safely in limited pools . An informational CD was provided to Board and Staff. Mr. Higgins supports HCRCD working in lower Eel River and encourages HCRCD to move forward on a NOAA grant application.
5. Informational Items-
 - 5.1 District correspondence discussed and circulated at meeting for review.
 - 5.2 No Directors updates provided.
 - 5.3 NRCS District Conservationist Jon Shultz provided a summary of the Federal Government shut down impacts on NRCS activities. Shultz noted that the 2018 Farm Bill details are beginning to reach field offices. Field offices are awaiting interim Farm Bill guidance, which impacts current applications and project contracting timelines. Shultz provided an update on Elk River Recovery Assessment, which is to be completed by Cal Trout; NRCS is re-engaging with landowners to find beneficial uses. The RCPP agreement with Yurok Tribe is ongoing with the Cultural Land Management Plan guiding on the ground work.
 - 5.4 UCCE Livestock Advisor Jeff Stackhouse provided an update regarding changes to Staff, where a 4-H advisor position is currently being advertised and seasonal staff are leaving. Current staff are focused on research projects and grant writing.
 - 5.5 CAL Fire Chris Ramey provided an update on effects of California wildfires and legislative changes. CAL Fire is under direction of the Governor to partner with organizations able to address wildfire concerns through contracting with forest management professional and developing and implementing on the ground fire reduction projects. CAL Fire has approach HCRCD regarding a contract, and Ramey explained that CAL Fire would provide oversight and guidance to ensure resource needs and project requirements are met.
6. Board Action Items-
 - 6.1 Motion by Director Markegard to approve the Regular Monthly Board Meeting Minutes of January 10, 2019. Second by Director Bussman. Ayes-Dale, Cohoon Noes-None.
 - 6.2 Motion by Director Markegard to accept the HCRCD Monthly Financial Statements as presented and approve the staff recommendation as outlined. Second by Director Bussman. Ayes-Dale, Cohoon. Noes-None

- 6.3 Motion by Director Bussman to accept and approve resolution 19-01 authorizing to contract with the California Department of Forestry and Fire Protection Humboldt Del-Norte Unit, Second by Director Markegard. Ayes-Dale, Cohoon. Noes-None
- 6.4 Motion by Director Markegard to accept and approve Resolution 19-02 endorsing Humboldt County Resource Conservation District's participation in a Memorandum of Understanding regarding sharing resources as the North Coast Resource Conservation District Collaborative, Second by Director Bussman. Ayes-Dale, Cohoon. Noes-None
- 6.5 Motion by Director Markegard to accept Resolution 19-03 approving and authorizing an application to the California Department of Conservation's Forest Health Watershed Coordinator Grant Program, Second by Director Bussman. Ayes-Dale, Cohoon. Noes-None
7. Board Organizational Session-(action)
 - 7.1 Oath of Office for Appointed Director Sandra Dale administered by HCRCD Executive Director J. Demers.
 - 7.2 Director Markegard moved to accept resignation of HCRCD Director Jim Renner and to submit a letter to the Humboldt County Board of Supervisors requesting that they consider appointing Ryan Rice to open the HCRCD Director position. Second by Director Bussman. Ayes-Dale, Cohoon. Noes-None
 - 7.3 Form 700 Distributed to Directors present.
 - 7.4 Motion by Director Markegard to accept and approve Fiscal Year 16/17 HCRCD Financial Audit presented by Aycock and Edgmon CPA Stacey Edgmon, Second by Director Bussman. Ayes-Dale, Cohoon. Noes-None
8. Salt River Ecosystem Restoration Project-
 - 8.1 Discussion was held regarding the 2019 Salt River Ecosystem Restoration Project implementation. The 2019 project footprint includes channel excavation from Fulmor Bridge to Salt River Bridge at Hwy 211. Staff and the Watershed Council continue to work with landowners. The 2019 footprint is estimated at approximately 1 mile of channel restoration yielding 15,000 cubic yards of sediment. Design plans are in process, with an anticipated bid release date in June, with potential implementation to begin in July. The Board of Directors expressed their appreciation to the members of the Watershed Council for their continued efforts working with landowners in the project footprint.
 - 8.2 Staff is finalizing necessary year-end monitoring reports. Reports will assist with management recommendations for the project. Staff continues to work with the Watershed Council, agencies, and other interested parties to refine the Adaptive Management Plan for the successful maintenance and monitoring of the Salt River Ecosystem Project. An AMP meeting scheduled for April.
9. HCRCD staff provided written report outlining current activities and project updates, including the continuation of the 2019 White Slough implementation.
10. Future agenda items included an update from NRCS regarding changes to Farm Bill; NOAA to discuss partnering with HCRCD on lower Eel River projects; CARCD to provide an update on Cannabis as related to RCDs; and Appointment of new Board Director.
11. Next regular Board Meeting scheduled for March 14, 2019 at 8 a.m.
12. Meeting adjured at 9:55 a.m.
13. Ethics Training provided immediately following Board meeting for Directors and Staff.

**Humboldt County Resource Conservation District
Special Board of Directors Meeting
February 21, 2019**

1. Called to Order by Chairman Cohoon 9:00am
2. Roll Call Attendance-
 - HCRCO Directors:
 - Director Cohoon – present
 - Director Moore – absent
 - Director Markegard – on teleconference
 - Director Belli – on teleconference
 - Director Dale – on teleconference
 - Director Bussman - on teleconference
 - HCRCO Staff:
 - HCRCO Executive Director Jill Demers - present
 - HCRCO Office Manager Lauri Barnwell - present
3. No additions or changes to the agenda.
4. No public comment
5. Line of Credit Extension-Action
 - a. Motion by Director Bussman to approve 1-year extension of the Humboldt County Resource Conservation District Line of Credit with the Bertha Russ Lytel Foundation including new terms that any outstanding balance would be immediately due and payable if the HCRCO withdrawals from the Salt River Restoration Ecosystem Project. Second by Director Belli. Ayes-Director Dale, Markegard, Cohoon No-None, Absent-Director Moore, Renner.
 - b. Director Bussman requested that the Line of Credit be included on the agenda as a discussion item during the next regular meeting.
6. Next Regular Meeting-Thursday March 14, 2019
7. Meeting adjourned 9:05am

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