

Humboldt
County



RESOURCE
CONSERVATION DISTRICT

Board of Directors Meeting

The Mission of the Humboldt County Resource Conservation District is to enhance and improve the sustainability of natural resources by educating, providing training, and assisting private and public landowners and land users.

AGENDA

Thursday, April 9, 2020

8:00 A.M.

TELECONFERENCE ONLY 707-890-6214, no PIN required

(Items marked with * are attached to director packets.)

To request board packet information, please contact Jill Demers at jillhrcrd@gmail.com or 707-296-3992)

IMPORTANT NOTICE REGARDING COVID-19 AND TELECONFERENCED MEETINGS:

Based on the mandates by the Governor in Executive Order 33-20 and the County Public Health Officer to shelter in place to minimize the spread of the coronavirus, please note the following changes to the District's ordinary meeting procedures:

- The meeting will be conducted via teleconference. (See Executive Order 29-20)
- All members of the public seeking to observe and/or to address the local legislative body may participate in the meeting telephonically in the manner described below.

HOW TO OBSERVE THE MEETING:

Telephone: Listen to the meeting live by calling 707-890-6214. There is no PIN required to join the meeting.

HOW TO SUBMIT PUBLIC COMMENTS:

Before the Meeting: Please email your comments to jillhrcrd@gmail.com before 8am on April 9, 2020, write "Public Comment" in the subject line. In the body of the email, include the agenda item number and title, as well as your comments. If you would like your comment to be read aloud at the meeting (not to exceed three minutes at staff's cadence), prominently write "Read Aloud at Meeting" at the top of the email.

Contemporaneous Comments: During the meeting, the Board President or designee will announce the opportunity to make public comments and identify the cut off time for each attendee.

1. **CALL TO ORDER** – Dan Cohoon, Chairman

2. **ROLL CALL**

_____ Dan Cohoon, Chairman

_____ Gary Markegard, Vice-Chairman

_____ Mark Moore, Secretary/Treasurer

_____ Gary Belli, Director

_____ Ryan Rice, Director
_____ Lane Russ, Director
_____ Zach Cahill, Associate Director
_____ Christine Manhart, Associate Director
_____ Jill Demers, Executive Director
_____ Curtis Ihle, Program Manager
_____ Lauri Barnwell, Office Manager
_____ Frances Tjarnstrom, Project Coordinator
_____ Doreen Hansen, Watershed Coordinator
_____ Tim Bailey, Forest Health Watershed Coordinator
_____ Jake Taulbee, Project Assistant

3. ADDITIONS OR CHANGES TO AGENDA (Gov. Code 54954.2(B))

4. PUBLIC COMMENT PERIOD

Any person may address the Board regarding any matter within the Board's jurisdiction that is not on the agenda. Speakers are asked to limit comments to three minutes. Members of the public may also comment on agenda items when they are discussed. (Gov. Code 54954.3(a))

5. INFORMATIONAL ITEMS

5.1 District Correspondence

5.2 HCRCD Director Updates and Announcements – Directors may provide updates on their activities related to the HCRCD such as other meetings attended and other relevant announcements.

5.3 NRCS Update – *Jon Shultz, NRCS District Conservationist*

5.4 UCCE Update - *Jeffery Stackhouse, Rangeland Specialist*

6. BOARD ACTION ITEMS*

6.1 Review and action to approve Minutes for Regular Meeting of March 12, 2020

6.2 District's Response to COVID-19

6.2.1 Summary of management actions to date- Informational Only

6.2.2 Discussion and possible action to approve of Emergency Covid-19 Operations Plan

6.3 Review and action approve to April 2020 Financial Report

6.4 Resolution No. 20-03 endorsing the application to the California Natural Resources Agency's Urban Flood Protection Program to develop design plans and begin implementation for Williams Creek restoration and conditionally accepting grant if offered.

6.5 Resolution No. 20-04 endorsing the application to the National Fish and Wildlife Foundation's National Coastal Resiliency Fund Program to finalize design plans for the Williams Creek restoration project and conditionally accepting grant if offered.

6.6 Resolution No. 20-04 endorsing the application to the State Coastal Conservancy's Proposition 1 Grant Program to finalize design plans for the Williams Creek restoration project and conditionally accepting grant if offered.

6.7 Resolution No. 20-06 authorizing the Executive Director to enter into a loan agreement for a revolving line of credit and to request advances as necessary for operating expenses pending receipt of outstanding receivables.

6.8 Possible action to notify County Board of Supervisors of HCRC board vacancy and to request consideration of candidates.

7. SALT RIVER ECOSYSTEM RESTORATION PROJECT and WILLIAMS CREEK PLANNING *

7.1 Salt River Ecosystem Restoration Project 2020 Construction Update

7.2 Update regarding Salt River Ecosystem Restoration Project Adaptive Management Plan (AMP) and management of Riverside Ranch (Salt River Unit of the CA Department of Fish and Wildlife's (CDFW) Eel River Wildlife Management Area).

8. RCD PROJECT UPDATES and STAFF REPORTS*

9. FUTURE AGENDA ITEMS

10. NEXT REGULAR MEETING: Thursday, May 12, 2019 at 8 a.m.

Meeting location: Agricultural Center, 5630 South Broadway, Eureka, CA **or** Teleconference

11. ADJOURNMENT

Public Notice: In compliance with the Americans with Disabilities Act and Government Code Section 54954.2, if special assistance is needed to participate in a Board meeting, please contact the RCD at 707-296-3992. Notification at least 48 hours prior to meeting time will assist staff in assuring that reasonable accommodations can be made to provide accessibility at the meeting.

Humboldt County Resource Conservation District
Board of Directors Monthly Board Meeting Minutes
March 12, 2020

1. Called to Order by Chairman Dan Cohoon at 8:05am
2. Introductions-
HCRCDC Directors-M. Moore, D. Cohoon, G. Belli, G. Markgard, L. Russ, R. Rice, S. Dale
HCRCDC Staff-J. Demers, C. Ihle, F. Tjarnstorm, D. Hansen, T. Bailey, L. Barnwell, J. Taulbee
Guests-J. Shultzs NRCS, K. Howard Point Blue, D. Wallace NRCS, C. Manhart LACO, K. Phyliss
3. Remove item 5.4 UCCE update, Mr. Stackhouse unavailable.
4. No public comments received.
5. Informational Items-
 - 5.1. District correspondence circulated for review. Items included notice from the Department of Industrial Relations related to work completed as part of the Salt River Ecosystem Restoration Project by Mattole Restoration Council, letter from the Soil Survey announcing the retirement of Sue Azuman, notice of award by CALFire for a \$4.3 million fuels reduction project with the Yurok Tribe, and letters declining requests for proposals by auditing firms.
 - 5.2. No HCRCDC Directors updates provided.
 - 5.3. NRCS update by District Conservationist Jon Shultz on staff training for new computer software, planned funding rounds for EQIP, and position opening for an engineer. A brief building update provided regarding the search for a space to better accommodate expanding staff.
6. Board Action Items-
 - 6.1. Motion by Director Markegard to approve the HCRCDC Board of Directors regular monthly meeting minutes of January 9, 2020. Second by Director Moore. Ayes-Belli, Rice, Dale, Russ, Cohoon Noes-None
 - 6.2. Motion by Director Markegard to approve the HCRCDC Board of Directors Special meeting minutes of February 13 2020. Second by Director Belli. Ayes-Moore, Rice, Dale, Russ, Cohoon Noes-None
 - 6.3. Motion by Director Markegard to approve the staff recommendation outlined in the HCRCDC Board of Directors financial report presented on March 9, 2020 with the addition of item #6 to form a finance committee. Second by Director Moore. Ayes-Belli, Rice, Dale, Russ, Cohoon Noes-None
Additional discussion held regarding the current financial status of the HCRCDC and options to improve cash flow to assist with operating costs. Director Treasurer Moore suggested formal organization of a finance committee to be included as part of the April 9th meeting with potential members to include Director Russ and Rice.
 - 6.4. Motion by Director Markegard to approve Resolution 20-02 endorsing the application to the Wildlife Conservation Board's Restoration Grant Program to develop an alternative analysis to investigate flood effects surrounding and potential modifications to the set back berm located on Riverside Ranch and conditionally accept grant if offered. Second by Director Moore. Ayes-Belli, Rice, Dale, Russ, Cohoon Noes-None
 - 6.5. Motion by Director Markgard to approve Memorandum of Agreement between the United States Department of Agriculture, Natural Resources Conservation District Services; Humboldt County Resource Conservation District; and California Association of Resource Conservation Districts. Second by Director Moore. Ayes-Belli, Rice, Dale, Russ, Cohoon Noes-None
7. Salt River Ecosystem and Williams Creek Restoration Projects-

- 7.1. Salt River Salt River design engineers and hydrologists continue to develop channel design plan options for the 2020 construction season. Meetings with key landowners were held throughout February and beginning of March to work through design plans. The February Board meeting was held in Ferndale and invited the community to review the recommended options for the 2020 construction season and completing the larger Salt River project. The same presentation was given to permitting agencies. A regulatory memo is being generated for agency representatives to refer to when considering the feasibility of the phased completion of the project. A meeting with funding agencies is anticipated the week of March 9th.

Williams Creek GHD is completing the Alternatives Analysis. A DRAFT Alternatives Analysis was submitted in early March and is being reviewed by staff. Meetings with key landowners continue to be held to review options and discuss alternatives analysis report.

Adaptive Management Monitoring reports are nearly completed for all aspects of the Salt River Project. An annual Habitat Monitoring and Mitigation Program report was completed at the end of February. An annual Adaptive Management Plan report is soon to follow.

Riverside Ranch Staff submitted a final proposal to the Wildlife Conservation Board to investigate flood impacts and possible modifications concerning the Riverside Ranch setback berm. A field visit from Wildlife Conservation Board representatives will occur in late March with HCRC and CDFW (landowner).

8. Project and staff updates provided to the Board of Directors. Staff changes include the addition of new project assistant Jacob Taulbee, and the departure of long-time project coordinator Summer Daugherty who has taken a position with the County of Humboldt. Forest health projects are continuing to grow. The HCRC currently has two CALFire contracts for fuels reduction projects and additional funding opportunities being developed. Carbon Farm Plans are underway, with staff receiving applications for technical assistance. White Slough Wetlands Enhancement Project is in its final stages with late summer construction scheduled. CARCD sponsored Cannabis Self-Assessment has been completed. Discussion held with the Board regarding the various findings and their relationships to the HCRCs projects and activities.
9. Board of Director's Organizational Session-
 - 9.1. Form 700 distributed to Directors to be submitted to the County of Humboldt by April 1.
 - 9.2. 2020 Roster and Contact List provided
 - 9.3. 2019 Annual report provide to Directors' in preparation of the 2020 Strategic Planning Meeting.
 - 9.4. Motion by Director Markgard to accept application for Associate Director by Christine Manhart.
Second by Director Dale. Ayes-Belli, Rice, Moore, Russ, Cohoon Noes-None
10. Next regular meeting scheduled for April 9, 2020 at 8am.
11. Special Meeting for Long Range Planning scheduled for March 17, 2020 at 9am.
12. Meeting Adjourned at 10:04am