

Humboldt
County



RESOURCE
CONSERVATION DISTRICT

Board of Directors Meeting

The Mission of the Humboldt County Resource Conservation District is to enhance and improve the sustainability of natural resources by educating, providing training, and assisting private and public landowners and land users.

AGENDA

Thursday, June 11, 2020

8:00 A.M.

TELECONFERENCE ONLY 707-890-6214, no PIN required

(Items marked with * are attached to director packets.)

To request board packet information, please contact Jill Demers at jillhrcrd@gmail.com or 707-296-3992)

IMPORTANT NOTICE REGARDING COVID-19 AND TELECONFERENCED MEETINGS:

Based on the mandates by the Governor in Executive Order 33-20 and the County Public Health Officer to shelter in place to minimize the spread of the coronavirus, please note the following changes to the District's ordinary meeting procedures:

- The meeting will be conducted via teleconference. (See Executive Order 29-20)
- All members of the public seeking to observe and/or to address the local legislative body may participate in the meeting telephonically in the manner described below.

HOW TO OBSERVE THE MEETING:

Telephone: Listen to the meeting live by calling 707-890-6214. There is no PIN required to join the meeting.

HOW TO SUBMIT PUBLIC COMMENTS:

Before the Meeting: Please email your comments to jillhrcrd@gmail.com before 8am on April 9, 2020, write "Public Comment" in the subject line. In the body of the email, include the agenda item number and title, as well as your comments. If you would like your comment to be read aloud at the meeting (not to exceed three minutes at staff's cadence), prominently write "Read Aloud at Meeting" at the top of the email.

Contemporaneous Comments: During the meeting, the Board President or designee will announce the opportunity to make public comments and identify the cut off time for each attendee.

1. **CALL TO ORDER** – Dan Cohoon, Chairman

2. **ROLL CALL**

_____ Dan Cohoon, Chairman

_____ Gary Markegard, Vice-Chairman

_____ Mark Moore, Secretary/Treasurer

_____ Gary Belli, Director

- _____ Ryan Rice, Director
- _____ Lane Russ, Director
- _____ Zach Cahill, Director
- _____ Christine Manhart, Associate Director
- _____ Jill Demers, Executive Director
- _____ Curtis Ihle, Program Manager
- _____ Lauri Barnwell, Office Manager
- _____ Frances Tjarnstrom, Project Coordinator
- _____ Doreen Hansen, Watershed Coordinator
- _____ Tim Bailey, Forest Health Watershed Coordinator
- _____ Jake Taulbee, Project Assistant
- _____ Jon Shultz, NRCS District Conservationist
- _____ Jeff Stackhouse, University of California Cooperative Extension Rangeland Specialist

3. ADDITIONS OR CHANGES TO AGENDA (Gov. Code 54954.2(B))

4. PUBLIC COMMENT PERIOD

Any person may address the Board regarding any matter within the Board's jurisdiction that is not on the agenda. Speakers are asked to limit comments to three minutes. Members of the public may also comment on agenda items when they are discussed. (Gov. Code 54954.3(a))

5. INFORMATIONAL ITEMS

- 5.1 District Correspondence
- 5.2 HCRCD Director Updates and Announcements – Directors may provide updates on their activities related to the HCRCD such as other meetings attended and other relevant announcements.
- 5.3 HCRCD Update to COVID Emergency Plan for Stage 2 Reopening
- 5.4 NRCS Update – *Jon Shultz, NRCS District Conservationist*
- 5.5 UCCE Update - *Jeffery Stackhouse, Rangeland Specialist*

6. BOARD ACTION ITEMS

- 6.1 Review and action to approve Minutes for Special Meeting of May 27, 2020
- 6.2 Financial Reports
 - 6.2.1 Review and potential action approve to June 2020 Financial Report (*Handout, to be emailed prior to meeting*)
 - 6.2.2 Review and potential action to approve FY/ 20/21 Budget*
- 6.3 Committee Assignments - The recent resignation of Director Dale, the addition of Associate Director Manhart, and the appointment of Director Cahill (formerly Associate Director) requires review of and potential action to modify committee assignments. Current committee assignments listed below; committees marked with **** need to be modified to reduce number of Directors on committee.

Standing Committees:

Executive Committee – Chairman Cohoon, Vice-Chairman Markegard,
Secretary/Treasurer Moore

Soil Health Committee**** – Chairman Director Markegard, Director Russ, Director Belli, Associate Director Cahill, Shultz NRCS, Stackhouse UCCE

Dairy Committee - Chairman Director Belli, Director Dale, Director Associate Cahill

Current Ad Hoc Committees (Approved January 2020):

Salt River Implementation Committee****- Director Cohoon, Director Belli, Director Russ, Associate Director Cahill

Riverside Ranch Committee**** - Director Belli, Director Markegard, Director Rice, Associate Director Cahill

Forestry Committee - Director Cohoon, Director Moore, Director Rice

6.4 Grant Applications - Board may act to direct HCRCD to submit grant applications and accept project funding, if offered, as defined in the following resolutions:

- 6.4.1 Resolution 20-09* endorsing the application to the Wildlife Conservation Board's 2020 Climate Adaptation and Resilience Program for carbon farm planning in partnership with the California Association of RCDs, and conditionally accepting grant if offered

7. NEW BUSINESS - ACTION

7.1 Annual and Long-Range Planning - HCRCD's annual and long-range planning session was cancelled due to local and state-wide COVID-19 orders.

- 7.1.1 Board may discuss next steps regarding Long-Range Planning and may take action to extend the timeline of Long-Range Plan until end of FY 20/21

- 7.1.2 2020 Annual Plan* presented for review and potential approval

7.2 Policy Review*- the following HCRCD policies are attached to the Director's Packet for annual review. Directors may act to direct staff to conduct research and revise policies, or create new policies for future review and approval.

- Purchasing Card Policy
- Procurement of Services Policy
- Bidding Policy
- Public Records Request Policy
- Reimbursement Policy
- Fee for Service Policy
- Volunteer Policy

8. SALT RIVER ECOSYSTEM RESTORATION PROJECT and WILLIAMS CREEK PLANNING * - ACTION

8.1 Update on and discussion about the construction implementation timeline for both projects and possible action regarding implementation scheduling.

9. RCD PROJECT UPDATES and STAFF REPORTS*

10. FUTURE AGENDA ITEMS

11. NEXT REGULAR MEETING: Thursday, July 9, 2020 at 8 a.m.

Meeting location: Agricultural Center, 5630 South Broadway, Eureka, CA **or** Teleconference

12. ADJOURNMENT

Public Notice: In compliance with the Americans with Disabilities Act and Government Code Section 54954.2, if special assistance is needed to participate in a Board meeting, please contact the RCD at 707-296-3992. Notification at least 48 hours prior to meeting time will assist staff in assuring that reasonable accommodations can be made to provide accessibility at the meeting.

**HUMBOLDT COUNTY RESOURCE CONSERVATION DISTRICT
BOARD OF DIRECTORS SPECIAL MEETING MINUTES
MAY 27, 2020
VIA TELECONFERENCE**

1. Teleconference meeting called to order at 10:01am by Dan Cohoon, Chairman

2. ROLL CALL

Present- Dan Cohoon, Chairman

Present- Gary Markegard, Vice-Chairman

Present- Mark Moore, Secretary/Treasurer

Present- Gary Belli, Director

Absent- Ryan Rice, Director

Present- Lane Russ, Director

Present- Zach Cahill, Director

Present-Christine Manhart, Associate Director

Present- Jill Demers, Executive Director

Present- Curtis Ihle, Program Manager

Present- Lauri Barnwell, Office Manager

Absent- Frances Tjarnstrom, Project Coordinator

Absent- Doreen Hansen, Watershed Coordinator

Absent- Tim Bailey, Forest Health Watershed Coordinator

Absent- Jake Taulbee, Project Assistant

Absent- Jon Shutlz, NRCS District Conservationist

Absent- Jeff Stackhouse, University of California Cooperative Extension Rangeland Specialist

3. No changes or additions to the agenda.

4. No public comments received.

5. BOARD ACTION ITEMS*

5.1 Oath of Office for Appointed Director Zach Cahill. Zach Cahill's application was received and approved by the Humboldt County Board of Supervisors. Executive Director Demers remotely administered the Oath of Office. Cahill recited and accepted the terms of the position. Official hard copy signatures to be obtained in future due to COVID-19 shelter-in-place orders.

5.2 Approve Minutes of the April 9, 2020 Board of Directors Meeting.

Motion by Director Markgard to accept and approve the Board of Directors Meeting minutes of April 9, 2020. Second by Director Moore. Roll Call Vote- Ayes-Belli, Russ, Cahill, Moore, Markgard Noes-No Absent-Rice

5.3 Resolution No. 20-07 authorizing the establishment of an interest-bearing account at Redwood Capital Bank to hold advance payment of funds from CALFIRE for the Improving Forest Health in the Yurok Community Forest And Salmon Sanctuary Project, Grant Agreement Number 8GG19607.

Motion by Director Markgard to accept and approve Resolution No. 20-07 authorizing the establishment of an interest-bearing account at Redwood Capital Bank to hold advance payment of funds from CALFIRE for the Improving Forest Health in the Yurok Community Forest And Salmon Sanctuary Project, Grant Agreement Number 8GG19607. Second by Director Moore. Roll Call Vote- Ayes-Belli, Russ, Cahill, Moore, Markgard Noes-No Absent-Rice

5.4 Resolution No. 20-08 authorizing the Executive Director or designee to enter into grant agreement with State Coastal Conservancy for White Slough Tidal Wetlands Project and to execute any required subcontracts or Memorandum of Understandings to advance Project activities.

Motion by Director Markgard to accept and approve Resolution No. 20-08 authorizing the Executive Director or designee to enter into grant agreement with State Coastal Conservancy for White Slough Tidal Wetlands Project and to execute any required subcontracts or Memorandum of Understandings to advance Project activities. Second by Director Belli. Roll Call Vote- Ayes- Belli, Russ, Cahill, Moore, Markgard Noes-No Absent-Rice

6. NEXT REGULAR MEETING: Thursday, June 11, 2020 at 8 a.m. Meeting location: Agricultural Center, 5630 South Broadway, Eureka, CA or Teleconference

7. Meeting adjourned at 10:19am