

Humboldt  
County



RESOURCE  
CONSERVATION DISTRICT

# Board of Directors Meeting

*The Mission of the Humboldt County Resource Conservation District is to enhance and improve the sustainability of natural resources by educating, providing training, and assisting private and public landowners and land users.*

## AGENDA

Thursday, August 9, 2018

8:00 A.M.

Agricultural Center – Auditorium – 5630 South Broadway - Eureka

(Items marked with \* are attached to director packets.

To request board packet information, please contact Jill Demers at 707-832-5594)

1. **CALL TO ORDER** – Dan Cohoon, Chairman
2. **INTRODUCTIONS**
3. **ADDITIONS OR CHANGES TO AGENDA** (Gov. Code 54954.2(B))
4. **PUBLIC COMMENT PERIOD**  
Any person may address the Board regarding any matter within the Board's jurisdiction that is not on the agenda. Speakers are asked to limit comments to three minutes. Members of the public may also comment on agenda items when they are discussed. (Gov. Code 54954.3(a))
5. **INFORMATIONAL ITEMS**
  - 5.1 District Correspondence (*Circulated at meeting*)
  - 5.2 HCRCD Director Updates and Announcements – Directors may provide updates on their activities related to the HCRCD such as other meetings attended and other relevant announcements.
  - 5.3 NRCS Update – *Jon Shultz, NRCS District Conservationist*
  - 5.4 University of California Cooperative Extension Report – *Jeffery Stackhouse, UCCE Livestock Advisor*
  - 5.5 USFWS Partners & Coastal Programs Update – *Liisa Schmoele, USFWS Coastal & Partners Program*
6. **BOARD ACTION ITEMS**
  - 6.1 Minutes for meeting of July 12, 2018\* presented for approval
  - 6.2 August Financial Report presented for approval (*Handout*)
  - 6.3 Possible action to authorize certified public accountants Aycock & Edgmon to conduct audit of financial statements for fiscal years ending June 30, 2017 and June 30, 2018.
  - 6.4 Possible action to authorize Resolution No. 18-07 endorsing the application to National Fish and Wildlife Foundation National Coastal Resilience Fund for the Salt River Ecosystem Restoration Project and conditionally accepting grant if offered.

6.5 Possible action to authorize Resolution No. 18-08 endorsing the application to National Fish and Wildlife Foundation National Coastal Resilience Fund to advance planning in the Williams Creek watershed and conditionally accepting grant if offered.

6.6 Personnel

Background: Set Executive Director Annual Review schedule and content

6.7 Review Board Roster & Reappointment Of Directors

Background: HCRCD Board members are appointed by the Humboldt County Board of Supervisors to serve a four-year term. The term of four current HCRCD Board members will expire on the last day of November of this year. HCRCD is required to notify the Board of Supervisors to any expected vacancy. Those Directors with expiring terms include: Daniel Cohoon, James Renner, and Hugo Klopper. These Directors may request re-appointment to serve another four-year term and the HCRCD Board may take action to write a letter to the Humboldt County Board of Supervisors in support of re-appointment of the Directors.

**7. SALT RIVER ECOSYSTEM RESTORATION PROJECT \*- ACTION**

7.1 Discussion and possible action regarding of 2018 implementation schedule and landowner approvals.

7.2 Discuss 2019 implementation planning and possible action regarding landowner agreements and implementation phasing.

7.3 Discuss monitoring and management of Riverside Ranch (Salt River Unit of the CA Department of Fish and Wildlife's (CDFW) Eel River Wildlife Management Area).

7.4 Discuss Salt River Ecosystem Restoration Project Adaptive Management Plan (AMP).

**8. RCD PROJECT UPDATES and STAFF REPORTS\* - ACTION**

8.1 Review and potential action to approve established of fee-for-service program to provide permit application assistance for resource conservation projects.

8.2 General programs update.

**9. FUTURE AGENDA ITEMS**

**10. NEXT REGULAR MEETING: Thursday, September 13, 2018 at 8 a.m.**

Meeting location: Agriculture Center Auditorium, 5630 South Broadway (Humboldt Hill exit), Eureka, CA

**11. ADJOURNMENT**

*Public Notice: In compliance with the Americans with Disabilities Act and Government Code Section 54954.2, if special assistance is needed to participate in a Board meeting, please contact the RCD at 707-442-6058 x 5. Notification at least 48 hours prior to meeting time will assist staff in assuring that reasonable accommodations can be made to provide accessibility at the meeting.*



# HUMBOLDT COUNTY RESOURCE CONSERVATION DISTRICT

## Board of Director's Regular Monthly Meeting Minutes

July 12, 2018

Humboldt Agricultural Center 5630 South Broadway Eureka, CA

1. **Meeting called to order** by Board Chairman Dan Cohoon at 8:08 am.
2. **Attendance**
  - Directors Present-D. Cohoon, P. Bussman, M. Moore, H. Klopper
  - Directors Excused - G. Markegard , G. Belli , J. Renner
  - HCRCDC Staff -J. Demers- Executive Director, C. Ihle-Program Manager, D.Hansen-Project Coordinator, L. Barnwell-Office Manager, F. Tjarnstrom-Project Coordinator, S. Daugherty-Project Coordinator
  - Staff Excused-
  - Guests- Jon Shultz- NRCS District Conservationist, Kate Howard-Pont Blue NRCS, K. Phylis, K. Garrison
3. **Changes or Additions to agenda**

Remove Items 5.4 and 5.5, no representatives present.
4. **Public Comment**

No Public Comment
5. **Informational Items**
  - 5.1 No District correspondence for review.
  - 5.2 Director Moore reported on State Water Board SB88 Water Diversion workshop for self-certification for monitoring of usage and/or storage of more than 10 acre feet per year of surface water on private land.
  - 5.3 NRCS Update-Jon Shultz, NRCS District Conservationist provided an update on current status of the Farm Bill and agricultural program revisions, local EQIP funding selections, recent North Coast meeting with Regional NRCS Director Jim Spear, and potential employment positions coming available. Kate Howard with Point Blue provided an introduction to the Board and outlined her current role working with the local NRCS office on biological assessments for rangeland, wetlands and other areas within the local watersheds.
  - 5.4 University of California Cooperative Extension Update- Jeff Stackhouse, UCCE Livestock Advisor unable to attend.
  - 5.5 USFWS Partners and Coastal Programs Update-Liisa Schmoele, USFW unable to attend.
6. **Board Action Items**
  - 6.1 Motion by Director Moore to approve the Humboldt County Resource Conservation District Board of Director Meeting minutes of June 14, 2018. Second by Director Klopper. Ayes-Directors Bussman, Cohoon, Moore, Klopper. Noes-None
  - 6.2 Motion by Director Klopper to approve the Humboldt County Resource Conservation District Special Meeting minutes of July 3, 2018. Second by Director Moore. Ayes-Directors Bussman, Cohoon, Moore, Klopper. Noes-None
  - 6.3 Motion by Moore to approve the Humboldt County Resource Conservation District monthly financial statement and authorize payment of expenses as presented in the staff recommendation. Second by Director Bussman. Ayes-Directors Bussman, Cohoon, Moore, Klopper. Noes-None
  - 6.4 Motion by Bussman to authorize Board Chairman and Executive Director to execute and deliver to US National Bank Association the applicable contracts, addenda, amendments

and/or any other documents required for the purpose of establishing card programs, extending credit and providing services through CAL-Card State of California Visa purchasing card. Second by Director Moore. Ayes-Directors Bussman, Cohoon, Moore, Klopper. Noes-None

**7. Salt River Ecosystem Restoration Project-Action**

- 7.1 2018 Implementation schedule, available funding, and landowner approvals-Discussion of 2018 footprint, executed agreements with landowners, sediment reuse on agricultural lands and channel alignment as related to Vroman property line.
  - 7.2 Resolution 18-06 Award Bid for Salt River Ecosystem Restoration Project-2018 Construction- Board provided a copy of GHD Recommendation to Award and Resolution, discussion and review of Mercer-Fraser Company bid item costs. No bid protests received within protest wind. Resolution 18-06 awards contract to Mercer-Fraser Company on conditions of NRCS issuance of CUA.  
Motion by Director Moore to approve and adopt Resolution 18-06 to authorize the Board Chairman or his designee to execute contract documents with the apparent lowest responsive, responsible bidder including any subsequent amendments and issue a Notice to Proceed when all contracts and bonding requirements have been satisfied. Second by Director Klopper. Ayes-Directors Bussman, Cohoon, Moore, Klopper. Noes-None
  - 7.3 2019 Implementation Planning- Staff and consultants continue to work with landowners and funders on design plans for the remaining Salt River footprint and connection to Williams Creek. Design team reviewing surveys and scheduling to begin for meeting with critical landowners. Watershed Council is assisting with outreach to the Scalvini Trust.
  - 7.4 Riverside Ranch Monitoring and Management-HCRCD staff continues regular site visits to Riverside Ranch. Monitoring and data collection will continue so it can be analyzed then relate it back to the goals and objectives of the project. USFWS Partners Program awarded a \$15,000 grant to assist with monitoring efforts. Watershed Council has meet with Coast Conservancy and County to discuss management of Riverside Ranch and develop a long range plan.  
Motion by Director Moore to establish a Riverside Ranch Ad Hoc Committee to research and discuss long term management options. Second by Director Bussman. Ayes-Directors Bussman, Cohoon, Moore, Klopper. Noes-None
  - 7.5 Adaptive Management Program AMP Annual report is being broken into separate HMMP and AMP reports to facilitate permit compliance. When reports complete, RCD anticipates scheduling of a Project Management Team meeting to discuss maintenance recommendations. Staff has been working to determine process to clean SMA following established Operations and Maintenance Plan and MOU with landowner Albin.
8. **HCRCD Project Updates and Staff Report**- Complete written report provided in Directors Board Packet. Detailed update provided on current White Slough Wetland Enhancement Project construction implementation for 2018 activities as related to sediment transport.
  9. **Future Agenda Items requested by Directors**
  10. **Next regular monthly meeting** scheduled for **Thursday, August 9, 2018** 8am at the Humboldt Agricultural Center.
  11. **Business Meeting adjourned** by Chairman Cohoon at 9:54am.