

Humboldt
County



RESOURCE
CONSERVATION DISTRICT

Board of Directors Meeting

The Mission of the Humboldt County Resource Conservation District is to enhance and improve the sustainability of natural resources by educating, providing training, and assisting private and public landowners and land users.

AGENDA

(Items marked with * are attached to director packets. Packets may be requested by contacting the RCD at 707-442-6058 x 5 or emailing jillhcrccd@gmail.com.)

Thursday, September 9, 2021

8:00 A.M.

VIDEO and TELECONFERENCE

The meeting will be conducted primarily via video and teleconference (see Executive Order 29-20). All members of the public seeking to observe and/or to address the local legislative body may participate in the meeting via video conference or telephonically in the manner described below.

HOW TO OBSERVE THE MEETING:

The District is using Zoom to conduct the Board Meeting remotely. The public may observe the meeting from a desktop computer, mobile device, or telephone. You can learn more at <https://support.zoom.us/hc/en-us/articles/201362193-Joining-a-Meeting>. We recommend that you test out your device, internet connection, and Zoom app compatibility well before attempting to join the meeting.

If accessing from a mobile device or desktop computer, click the following link to join the meeting <https://us02web.zoom.us/j/86397595187?pwd=TnR6dldzVWJ6WUZQdmF1Y0ZuM1lPdZ09>

Meeting ID: 863 9759 5187

Passcode: 1987

If accessing from a **telephone**, you can listen to the meeting live by calling:

1 669 900 6833

Enter Meeting ID: 863 9759 5187 when prompted

Enter Passcode: 1987 when prompted

To mute or unmute yourself on a telephone, press *6

HOW TO SUBMIT PUBLIC COMMENTS:

Before the Meeting: Please email your comments to jillhcrccd@gmail.com before 8am on the day of the meeting, write "Public Comment" in the subject line. In the body of the email, include the agenda item number and title, as well as your comments. If you would like your comment to be read aloud at the meeting (not to exceed three minutes at staff's cadence), prominently write "Read Aloud at Meeting" at the top of the email.

Contemporaneous Comments: During the meeting, the Board President or designee will announce the opportunity to make public comments and identify the cut off time for each attendee. The chat feature within Zoom will also be monitored for comments submitted during the meeting.

1. **CALL TO ORDER** – Dan Cohoon, Chairman

2. **ROLL CALL - HCRCD Board and Staff**

_____ Dan Cohoon, Chairman

_____ Ryan Rice, Vice-Chairman

_____ Mark Moore, Secretary/Treasurer

_____ Gary Belli, Director

_____ Lane Russ, Director

_____ Zach Cahill, Director

_____ Christine Manhart, Director

_____ Jill Demers, Executive Director

_____ Curtis Ihle, Program Manager

_____ Frances Tjarnstrom, Project Coordinator

_____ Doreen Hansen, Watershed Coordinator

_____ Jake Taulbee, Project Coordinator

_____ Julia Sullivan, Forest Health Watershed Coordinator

_____ Anita Hipp, Office Manager

3. **ADDITIONS OR CHANGES TO AGENDA** (Gov. Code 54954.2(B))

4. **PUBLIC COMMENT PERIOD**

Any person may address the Board regarding any matter within the Board's jurisdiction that is not on the agenda. Speakers are asked to limit comments to three minutes. Members of the public may also comment on agenda items when they are discussed. (Gov. Code 54954.3(a))

5. **INFORMATIONAL ITEMS**

5.1 District Correspondence

5.2 District Director Updates and Announcements – Directors may provide updates on their activities related to the HCRCD such as other meetings attended and other relevant announcements.

5.3 NRCS Update – *Jon Shultz, NRCS District Conservationist*

5.4 USFWS Partners and Coastal Programs Update - *Conor Shea, PE, Hydrologist*

6. **BOARD STANDING ACTION ITEMS**

6.1 Review and potential action to approve Minutes for Regular Meeting of August 12, 2021*

6.2 Financial Reports - Review and potential action to approve September 2021 Financial Report

7. **OLD BUSINESS - ACTION**

7.1 Review and possible action to approve FY 21/22 budget*

7.2 Review Salt River Ecosystem Restoration Project and Williams Creek Restoration Project status and possible actions to direct staff coordination with landowners, partners, and regulatory and funding agencies.

8. **RCD PROJECT UPDATES and STAFF REPORTS***

9. **FUTURE AGENDA ITEMS**

10. **NEXT REGULAR MEETING: Thursday, October 14, 2021 at 8 a.m.**

Meeting location: TBD

11. **ADJOURNMENT**

Public Notice: In compliance with the Americans with Disabilities Act and Government Code Section 54954.2, if special assistance is needed to participate in a Board meeting, please contact the RCD at 707-442-6058 x 5 or email hcrcd@yahoo.com. Notification at least 48 hours prior to meeting time will assist staff in assuring that reasonable accommodations can be made to provide accessibility at the meeting.

Humboldt County Resource Conservation District
Board of Directors Monthly Board Meeting Minutes
Video and Teleconference
August 12, 2021

1. Called to Order by Chairman Dan Cohoon at 8:08am
2. Roll Call-
 - Dan Cohoon, HCRCO Chairman- Present
 - Ryan Rice, HCRCO Vice Chariman- Present
 - Mark Moore, HCRCO Secretary/Treasurer- Absent
 - Gary Belli, HCRCO Director-Absent
 - Lane Russ, HCRCO Director- Absent
 - Zach Cahill, HCRCO Director- Present
 - Christine Manhart, HCRCO Director-Present
 - Jill Demers, HCRCO Executive Director- Present
 - Curtis Ihle, HCRCO Program Director- Present
 - Anita Hipp, HCRCO Office Manager- Present
 - Frances Tjarnstrom, Project Coordinator- Absent
 - Doreen Hansen, Watershed Coordinator- Present
 - Julia Sullivan, Forest Health Coordinator- Absent
 - Jake Taulbee, Project Assistant- Present
 - Conor Shea – USFWS
 - Jon Shultz – NRCS
 - Kathy Phillis – Public & Salt River Watershed Council
 - Jim Regli – Public & SRWC
 - Two other members pf the public
3. Additions or Changes to the Agenda: None
4. No public comments received.
5. Informational Items
 - 5.1 District correspondence received the past month: None
 - 5.2 District Director Updates and Announcements: None
 - 5.3 COVID Update: County requires masks whether people are vaccinated or unvaccinated. Board meetings will shift to a virtual model. The masking requirement is not expected to impact work activities.
 - 5.4 NRCS District Conservationist Jon Shultz provided the following updates:
 - NRCS Fiscal Year is ending.
 - EQIP contracts are being selected for funding
 - An EQIP CIC program (Conservation Incentive Contract) is developed for drought related practices focusing on the Bay Area delta and Klamath basin. Applications are being ranked by Monday, August 16th.
 - NRCS Biologist position is being offered to a candidate for the Eureka office.
 - 5.5 USFWS Conor Shea provided the following updates:
 - Engineering team is developing final reports for the berm investigation and is organizing the final landowner update meeting. Funding for construction is ongoing. A briefing document will be developed for review prior to the meeting.

6. Board Standing Action Items
 - 6.1 Board Minutes: Motion by Director Manhart to approve the HCRCDD Board of Directors regular monthly meeting minutes of July 8, 2021. Second Director Cahill. Roll Call Vote: Cohoon-Aye, Rice – Aye, Manhart-Aye, Cahill - Aye. Noes-None. Absent-Belli, Russ, and Moore.
 - 6.2 Financial Report: August 2021 HCRCDD Board of Directors financial report presented. Motion by Director Rice to approve Staff Recommendation to pay general operating expenses and vendor payments as funds are received. Second by Director Manhart. Roll Call Vote: Cohoon-Aye, Rice – Aye, Manhart-Aye, Cahill - Aye. Noes-None. Absent-Belli, Russ, and Moore.
7. Old Business
 - 7.1 The Blue Creek Bridge is complete and engineered reviewed. A motion by Director Manhart to rescind the emergency recommendation. Second Director Rice. Roll Call Vote: Cohoon-Aye, Rice – Aye, Manhart-Aye, Cahill - Aye. Noes-None. Absent-Belli, Russ, and Moore.
 - 7.2 Executive Director Demers presented the current 2021/22 budget and previous year’s budget. Some entries need to be corrected and rectified in each FY by accountants and auditors due to advance funds for some contracts. Action to approve the 2021/22 budget is deferred until next month in order for Director Moore to provide comments or a recommendation.
8. Salt River Ecosystem Restoration Project and Williams Creek Planning
Executive Director Demers provided a presentation reviewing SRERP progress and Williams Creek Planning. The presentation provided information on potential sediment from Williams Creek into the Salt River channel; the need for a Sediment Management Area on Williams Creek; the expiration of most construction funding grants in 2022 or 2023; and current Williams Creek funding for planning activities. It is unlikely that implementation of a 2022 Salt River Ecosystem Restoration Project as the RCD is unable to advance a design that will meet hydraulic constraints, regulatory and funding requirements, and landowner requirement. Executive Director Demers provided and explored different scenarios such as: pausing Salt River implementation and continuing Williams Creek planning, modifying Salt River designs, and permanently ending the Salt River project. Staff recommendations include: Pausing Salt River implementation, exploring grant funding options, coordinating with Williams Creek landowners for planning, update SRWC and community on options, continue adaptive management implementation, and explore permits requirements and extensions. Board requested continuing this discussion at the September Board meeting and take action at that time.
9. RCD Project Updates and Staff Reports
Board members were directed to the staff report
10. Future Agenda Items
Fiscal year 2021/22 planning and FY 2021/22 budget
Salt River and Williams Creek Discussion
11. Next Regular Meeting- Thursday September 9, 2021 at 8:00am; Meeting location TBD
12. Meeting Adjourned at 10:03am