Board of Directors Meeting

The Mission of the Humboldt County Resource Conservation District is to enhance and improve the sustainability of natural resources by educating, providing training, and assisting private and public landowners and land users.

REGULAR MEETING: AGENDA
Thursday, December 9, 2021
8:00 A.M.

(Items marked with * are attached to director packets. Packets may be requested by contacting the HCRCD at 707-442-6058 x 5 or emailing jillhcrcd@gmail.com.)

LOCATION: HUMBOLDT AGRICULTURAL CENTER
5630 South Broadway
Eureka, CA 95503

OR

TELECONFERNCE via ZOOM & TELEPHONE

The public may observe the meeting from a desktop computer, mobile device, or telephone.

If accessing from a mobile device or desktop computer, click the following link to join the meeting
https://us02web.zoom.us/j/86397595187?pwd=TnR6dldzVWJ6WUZQdmF1Y0ZuM1lPdz09
Meeting ID: 863 9759 5187
Passcode: 1987

If accessing from a **telephone**, you can listen to the meeting live by calling:
1 669 900 6833
Enter Meeting ID: 863 9759 5187 when prompted
Enter Passcode: 1987 when prompted
To mute or unmute yourself on a telephone, press *6
To raise your hand on a telephone, press *9

HOW TO SUBMIT PUBLIC COMMENTS:

Before the Meeting: Please email your comments to jillhcrcd@gmail.com before 8am on the day of the meeting, write “Public Comment” in the subject line. In the body of the email, include the agenda item number and title, as well as your comments. If you would like your comment to be read aloud at the meeting (not to exceed three minutes at staff’s cadence), prominently write “Read Aloud at Meeting” at the top of the email.

Contemporaneous Comments: During the meeting, the Board Chairman or designee will announce the opportunity to make public comments and identify the cut off time for each attendee. Attendees may also “raise” their hand in Zoom or via telephone by pressing *9 to make comments. The chat feature within Zoom will also be monitored for comments submitted during the meeting.

1. **CALL TO ORDER** – Dan Cohoon, Chairman

2. **ROLL CALL - HCRCD Board and Staff**

   _____ Dan Cohoon, Chairman

   _____ Ryan Rice, Vice-Chairman

   _____ Mark Moore, Secretary/Treasurer

   _____ Lane Russ, Director

   _____ Zach Cahill, Director

   _____ Christine Manhart, Director

   _____ Jill Demers, Executive Director

   _____ Curtis Ihle, Program Manager

   _____ Doreen Hansen, Watershed Coordinator

   _____ Jake Taulbee, Project Coordinator

   _____ Julia Sullivan, Forest Health Watershed Coordinator

   _____ Anita Hipp, Office Manager

3. **ADDITIONS OR CHANGES TO AGENDA** (Gov. Code 54954.2(B))

4. **PUBLIC COMMENT PERIOD**
   Any person may address the Board regarding any matter within the Board's jurisdiction that is not on the agenda. Speakers are asked to limit comments to three minutes. Members of the public may also comment on agenda items when they are discussed. (Gov. Code 54954.3(a))

5. **INFORMATIONAL ITEMS**

   5.1 District Correspondence

   5.2 District Director Updates and Announcements – Directors may provide updates on their activities related to the HCRCD such as other meetings attended and other relevant announcements.

   5.3 Riverside Ranch Berm Hydraulic Assessment and Concept Design – *Brett Vivyan, GHD*

   5.4 NRCS Update – *Jon Shultz, NRCS District Conservationist*

   5.5 USFWS Partners and Coastal Programs Update - *Conor Shea, PE, Hydrologist*

6. **BOARD ACTION ITEMS**

   6.1 Resolution 2021-10 Making Findings Pursuant to Government Code Section 5493, as Amended by Assembly Bill 361, and Authorizing the Continued Use of Virtual Meetings*

   6.2 Discussion and possible action regarding resuming in-person Board of Director meetings

   6.3 Resolution 2021-11 Resolution of Humboldt County Resource Conservation District approving entering into a contract with Mendocino County Resource Conservation District to provide outreach and coordination services in Southern Humboldt *

   6.4 Review and potential action to approve 2021-2025 Long-Range Plan*

   6.5 Directors Organizational Meeting

      a. Review Directors' Terms and Committee Assignments (See Board Roster) *

      b. Potential action to notify the Board of Supervisors of District Director vacancy

      c. Potential action to select officers

      d. Committees - Discuss current committees, establish or abolish any new committees as may be needed, appoint committee chairs to serve a one-year term.

Public Notice: In compliance with the Americans with Disabilities Act and Government Code Section 54954.2, if special assistance is needed to participate in a Board meeting, please contact the RCD at 707-442-6058 x 5 or email hcrcd@yahoo.com. Notification at least 48 hours prior to meeting time will assist staff in assuring that reasonable accommodations can be made to provide accessibility at the meeting.

COMMITTEES

Current Standing Committees (Approved February 2021):

Executive Committee – Chairman Cohoon, Vice-Chairman Rice, Secretary/Treasurer Moore

Soil Health Committee – Director Russ (Chairman), Director Cahill, Shultz NRCS, Stackhouse UCCE

Dairy Committee - Director Cahill (Chairman)

Forestry Committee - Director Moore (Chairman), Director Cohoon, Director Rice

Current Ad Hoc Committees (Approved February 2021):

Salt River / Williams Creek Implementation Committee - Director Cohoon (Chairman), Director Belli, Director Russ

Riverside Ranch Committee - Director Rice (Chairman), Director Cahill, Director Manhart

6.6 Personnel – Discuss Executive Director annual review process and establish timeline

6.7 Review and potential action to approve Minutes for Regular Meeting of November 10, 2021*

6.8 Financial Reports - Review and potential action to approve December 2021 Financial Report

7. RCD PROJECT UPDATES and STAFF REPORTS*

8. FUTURE AGENDA ITEMS

9. NEXT REGULAR MEETING: Thursday, January 13, 2021 at 8 a.m.
Meeting location: Humboldt Agricultural Center and Teleconference

10. ADJOURNMENT

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Humboldt County Resource Conservation District

Board of Directors Monthly Board Meeting Minutes

Video and Teleconference

November 11, 2021

1. Called to Order by Chairman Dan Cohoon at 8:01am
2. Roll Call-
    - Dan Cohoon, HCRCD Chairman- Present
    - Ryan Rice, HCRCD Vice Chariman- Present
    - Mark Moore, HCRCD Secretary/Treasurer- Present
    - Lane Russ, HCRCD Director- Present
    - Zach Cahill, HCRCD Director- Present
    - Christine Manhart, HCRCD Director-Present
    - Jill Demers, HCRCD Executive Director- Present
    - Curtis Ihle, HCRCD Program Director- Present
    - Anita Hipp, HCRCD Office Manager- Present
    - Doreen Hansen, Watershed Coordinator- Present
    - Julia Sullivan, Forest Health Coordinator- Present
    - Jake Taulbee, Project Assistant- Present
    - Jon Shultz – NRCS
    - Dean Kwasney – NRCS
    - Conor Shea – USFWS
    - Jeremy Svehla – GHD
    - Misha Schwarz – GHD
    - Kathy Phillis – Salt River Watershed Council
    - Jim Regli – Salt River Watershed Council
3. Addition or Changes to the Agenda: None
4. No public comments received.
5. Informational Items
    - Remembrance of Director Belli
    - District correspondence received the past month: None
    - District Director Updates and Announcements: Director Cahill met with local dairymen to discuss water quality sampling and long-term solutions.
    - North Coast RCD Meeting Nov 17th: Remote meeting will be held with North Coast RCDs and partners (NRCS NCRP). Board members are invited.
    - NRCS District Conservationist Jon Shultz provided program updates regarding the hiring of district biologist, EQIP applications, and RCPP and NWQI funding.
    - USFWS Partners and Coastal Programs Update: Update provided by Conor Shea regarding Riverside Ranch berm report.
6. Board Action Items

- Resolution 2021-09 Making Findings Pursuant to Government Code Section 5493, as Amended by Assembly Bill 361, and Authorizing the Continued Use of Virtual Meetings. Motion to accept Continued Use of Virtual Meetings Authorization the by Director Rice; second by Director Manhart. Roll Call Vote: Cohoon-Aye, Moore – Aye, Manhart-Aye, Russ – Aye, Rice – Aye, Cahill - Aye. Noes- None.
- Potential action to accept role of lead agency for CEQA purposes and pursue grant funding for Russ Creek and Centerville Slough Restoration Project. Motion to role as CEQA lead for the Russ Creek and Centerville Slough Restoration Project. Authorizing the by Director Moore; second by Director Rice. Roll Call Vote: Cohoon-Aye, Moore – Aye, Manhart-Aye, Rice – Aye, Cahill - Aye. Noes- None. Abstain – Russ.
- Potential Board action to nominate Executive Director Jill Demers as representative to Humboldt County Fire Safe Council. Motion to appoint Jill Demers to the Humboldt County Firesafe Council the by Director Moore; second by Director Manhart. Roll Call Vote: Cohoon-Aye, Moore – Aye, Manhart-Aye, Russ – Aye, Rice – Aye, Cahill - Aye. Noes- None.
- October 14th, 2021 Board Minutes: Motion by Director Mark Moore to approve minutes as presented; 2nd by Director Christine Rice. Roll Call Vote: Cohoon-Aye, Moore – Aye, Manhart-Aye, Russ – Aye, Rice – Aye, Cahill - Aye. Noes- None.
- November 2021 Financial Report: Motion to approve financial report and staff recommendation by Director Mark Rice; 2nd by Director Christine Manhart. Roll Call Vote: Cohoon-Aye, Moore – Aye, Manhart-Aye, Russ – Aye, Rice – Aye, Cahill - Aye. Noes- None.

7. RCD Project Updates and Staff Reports
    - New HCRCD website
    - Application to COVID relief funds
    - SR and WC – working with funders for Salt River maintenance and closeout. Williams Creek 30% planning grant finalization. SMA vegetation removal exploration. SR permit extension. Sent out SR update to partners and stakeholders.
    - Riverside Ranch berm investigation report being finalized
    - Riverside Ranch public access planning awarded to GHD
    - Salt River Planning – discussions directing staff to have informal discussions with permitters to modify channel configuration.
8. Future Agenda Items
    - Board Organizational Session
    - Long-Range Planning
    - Executive Director, Jill Demers, annual review.
9. Next Regular Meeting: Thursday, December 9, 2021 at 8am
10. Adjournment: 10:35am