

Humboldt
County



RESOURCE
CONSERVATION DISTRICT

Board of Directors Meeting

The mission of the Humboldt County Resource Conservation District is to assist private and public landowners in the planning, design, and implementation of soil, water, and forest resource conservation practices to improve and enhance natural and working lands in Humboldt County

REGULAR MEETING: AGENDA

Thursday, February 9, 2023

8:00 A.M.

(Items marked with * are attached to director packets. Packets may be requested by contacting the HCRCDC at 707-442-6058 x 5 or emailing jillhcrccd@gmail.com.)

LOCATION: HUMBOLDT AGRICULTURAL CENTER

5630 South Broadway

Eureka, CA 95503

OR

TELECONFERENCE via ZOOM & TELEPHONE

The public may observe the meeting from a desktop computer, mobile device, or telephone.

If accessing from a mobile device or desktop computer, click the following link to join the meeting

<https://us02web.zoom.us/j/86397595187?pwd=TnR6dldzVWJ6WUZQdmF1Y0ZuM1IPdz09>

Meeting ID: 863 9759 5187

Passcode: 1987

If accessing from a **telephone**, you can listen to the meeting live by calling:

1 669 900 6833

Enter Meeting ID: 863 9759 5187 when prompted

Enter Passcode: 1987 when prompted

To mute or unmute yourself on a telephone, press *6

To raise your hand on a telephone, press *9

HOW TO SUBMIT PUBLIC COMMENTS:

Before the Meeting: Please email your comments to jillhcrccd@gmail.com before 8am on the day of the meeting, write "Public Comment" in the subject line. In the body of the email, include the agenda item number and title, as well as your comments. If you would like your comment to be read aloud at the meeting (not to exceed three minutes at staff's cadence), prominently write "Read Aloud at Meeting" at the top of the email.

Contemporaneous Comments: During the meeting, the Board Chairman or designee will announce the opportunity to make public comments and identify the cut off time for each attendee. Attendees may also "raise" their hand in Zoom or via telephone by pressing *9 to make comments. The chat feature within Zoom will also be monitored for comments submitted during the meeting.

1. **CALL TO ORDER** – Lane Rus, Vice-Chairman

2. **ROLL CALL - HCRCD Board and Staff**

- _____ Lane Russ, Vice-Chairman
- _____ Mark Moore, Secretary/Treasurer
- _____ Dan Cohoon, Director
- _____ Zach Cahill, Director
- _____ Christine Manhart, Director
- _____ Jim Cotton, Director
- _____ Jill Demers, Executive Director
- _____ Curtis Ihle, Program Manager
- _____ Doreen Hansen, Watershed Coordinator
- _____ Jake Taulbee, Project Coordinator
- _____ Anita Hipp, Office Manager
- _____ Cessair McKinney, Project Assistant
- _____ Ellie Higgins, Project Assistant

3. **ADDITIONS OR CHANGES TO AGENDA** (Gov. Code 54954.2(B))

4. **PUBLIC COMMENT PERIOD**

Any person may address the Board regarding any matter within the Board’s jurisdiction that is not on the agenda. Speakers are asked to limit comments to three minutes. Members of the public may also comment on agenda items when they are discussed. (Gov. Code 54954.3(a))

5. **INFORMATIONAL ITEMS**

5.1 District Correspondence

5.2 District Director Updates and Announcements – Directors may provide updates on their activities related to the HCRCD such as other meetings attended and other relevant announcements.

5.3 University of California Cooperative Extension Humboldt-Del Norte Update - *Eddie Tanner, Specialty Crops & Horticulture Advisor*

5.4 NRCS Update – *Todd Golder, NRCS District Conservationist*

6. **BOARD ACTION ITEMS**

6.1 Resolution No. 23-02 making findings pursuant to Government Code Section 5493, as amended by Assembly Bill 361, and authorizing the continued use of virtual meetings*

6.2 Resolution No. 23-03 Approving Addendum #3 to the Environmental Impact Report Previously Certified for the Salt River Ecosystem Restoration Project*

The Addendum analyzes proposed Project modifications at the Riverside Ranch property, including (1) the construction of public access trails and associated amenities and (2) the lowering of the Riverside Ranch levee in limited, discrete locations, construction of new and realigned drainage ditches in limited, discrete locations, and installation of tide gates to reduce flood impacts to the surrounding agricultural areas.

The Addendum has been posted at <http://humboldtrcd.org/>.

Public Notice: In compliance with the Americans with Disabilities Act and Government Code Section 54954.2, if special assistance is needed to participate in a Board meeting, please contact the RCD at 707-442-6058 x 5 or email hcrcd@yahoo.com. Notification at least 48 hours prior to meeting time will assist staff in assuring that reasonable accommodations can be made to provide accessibility at the meeting.

6.3 Discuss end of COVID-19 State of Emergency and options for Teleconferencing of HCRCD Board of Directors Meeting*

6.4 Board Of Directors Annual Organizational Session (cont.)

a. Elect Board Officers – Slate:

- Chair: Christine Manhart
- Vice-Chair: Lane Russ
- Secretary/Treasurer: Mark Moore

b. Committee Assignments – Discuss current committees, establish or abolish any new committees as may be needed, appoint committee members and chairs to serve a one-year term.

2023 Standing Committees Slate:

- Executive Committee – Manhart (Chair), Russ, Moore
- Finance Committee – Moore (Chair), Russ, Manhart
- Soil Health Committee – Cahill (Chair), Golder NRCS, Stackhouse UCCE, Tanner UCCE
- Dairy Committee - Director Cahill (Chair), Martin NRCS
- Forestry Committee - Cohoon (Chair), Moore, Cotton

2023 Ad Hoc Committees Slate:

- Salt River Implementation & Adaptive Management Committee – Cohoon (Chair), Russ, Manhart
- Riverside Ranch Committee – Russ (Chair), Cahill, Manhart
- Reserve Fund Committee – Moore (Treasurer/Chair), Russ, Manhart

c. Discuss current board vacancy and potential applicants

6.5 Financial Reports - Review and potential action to approve February 2023 Financial Report and Staff Recommendations to approve reserve for payroll and tax liabilities and approve and issue payments for operating expenses and contractor payments as outlined in financial report.

6.6 Review and potential action to approve Minutes for Regular Meeting of January 12, 2023*

7. RCD PROJECT UPDATES and STAFF REPORTS*

8. FUTURE AGENDA ITEMS

9. NEXT REGULAR MEETING: Thursday, March 9, 2023 at 8 a.m.

Meeting location: Humboldt Agricultural Center and Teleconference

10. ADJOURNMENT

Humboldt County Resource Conservation District
Board of Directors Monthly Board Meeting Minutes
Humboldt County Agricultural Center, 5630 South Broadway, Eureka
and
Video and Teleconference
January 12, 2023

1. Call to Order: Vice-Chairman Lane Russ at 8:05am
2. Roll Call-
 - Lane Russ, HCRCD Vice Chairman- Present
 - Mark Moore, HCRCD Secretary/Treasurer- Present
 - Dan Cohoon, HCRCD Director- Present
 - Zach Cahill, HCRCD Director- Present
 - Christine Manhart, HCRCD Director- Absent
 - Jim Cotton, Director - Present
 - Jill Demers, HCRCD Executive Director- Present
 - Curtis Ihle, HCRCD Program Director- Present
 - Anita Hipp, HCRCD Office Manager- Present
 - Doreen Hansen, HCRCD Watershed Coordinator- Present
 - Jake Taulbee, HCRCD Project Coordinator- Present
 - Cessair McKinney, Project Assistant – Present
 - Ellie Higgins, Project Assistant - Present
 - Todd Golder, NRCS
 - Kate Howard, NRCS
 - Virginia O’Rourke, CDFW
 - Conor Shea, USFWS
 - Andrea Hilton, GHD
 - Brett Vivian, GHD
 - Rex Bohn, County of Humboldt Board of Supervisor
3. Additions or Changes to the Agenda: None
4. No public comments received.
5. Informational Items
 - District correspondence received the past month: None
 - District Director Updates and Announcements: Director Cahill described efforts to establish relationships with trade groups, funding for irrigation technologies and projects, and seeking funding through Department of Water Resources.
 - CDFW, Cannabis Restoration Grant Program - Virginia O’Rourke, Senior Environmental Scientist, provided an overview of the CDFW Cannabis Restoration Program and the two funding programs that are continuously accepting applications for habitat and watershed improvements, water conservation implementation, sediment reduction, clean up and remediation, healthy soils practices, wildfire resilience, and increasing RCD capacity.

- NRCS Update- provided by Todd Golder, NRCS District Conservationist. New employees include district engineer, Jack Robie, and soil conservationist, Arianna Kikos. NRCS is seeking a forester. The National Water Quality Initiative provided \$6 million to the Salt River Watershed.
6. Board Action Items
 - 6.1. Resolution 23-01 making findings pursuant to Government Code Section 5493, as Amended by Assembly Bill 361, and Authorizing the Continued Use of Virtual Meetings. Motion to accept Resolution 23-01 by Director Moore; second by Director Cohoon. Roll Call Vote: Russ – Aye; Moore – Aye; Cohoon – Aye; Cahill – Aye; Noes – none. Absent – Director Manhart.
 - 6.2. Board of Directors Annual Organizational Session
 - Oath of Office administered by Rex Bohn to Directors Cohoon, Cahill, and Cotton.
 - Director Vacancy – discussion to consider Mark Chapman as a candidate.
 - Board Discussed Officer and Committees slate for board action at next meeting.
 - The Conflict of Interest Code & Form 700 requirements were reviewed.
 - 6.3. Approval of Resolution No. 23-02 Approving Addendum #3 to the Environmental Impact Report Previously Certified for the Salt River Ecosystem Restoration Project – Action was postponed until a special meeting or until the regular February HCRCD Board meeting.
 - 6.4. HCRCD facilities and office space discussion. Staff reported that the HCRCD’s Ferndale office in Scout Hall will be vacated in the near future.
 - 6.5. Review January 2023 Financial Report and Staff Recommendations. Motion to accept the financial report and staff recommendation by Director Moore; seconded by Director Cohoon. Roll Call Vote: Russ – Aye; Moore – Aye; Cohoon – Aye; Cahill – Aye; Noes – none. Absent – Director Manhart.
 - 6.6. Review and approve minutes from the December 8, 2022 Board Meeting. Motion to approve minutes by Director Moore; seconded by Director Cohoon. Roll Call Vote: Russ – Aye; Moore – Aye; Cohoon – Aye; Cahill – Aye; Noes – none. Absent – Director Manhart.
 - 6.7. Director Cahill. Roll Call Vote: Rice – Aye; Moore – Aye; Cohoon – Aye; Manhart – Aye; Cahill – Aye; Noes – none. Absent – Director Russ.
 7. Staff Report topics reviewed included: new RCD employees, RCD handbook update, new accountant, and the NRCS-RCPP soil health funding.
 8. Future Agenda Items
 - Board organization
 - CEQA EIR Addendum for Riverside Ranch/Salt River berm modification and public access
 9. Next Regular Meeting: Thursday, February 9, 2023 at 8am
 10. Adjournment of Meeting: 10:33am