

Humboldt
County



RESOURCE
CONSERVATION DISTRICT

Board of Directors Meeting

The mission of the Humboldt County Resource Conservation District is to assist private and public landowners in the planning, design, and implementation of soil, water, and forest resource conservation practices to improve and enhance natural and working lands in Humboldt County

REGULAR MEETING: AGENDA

Thursday, April 13, 2023

8:00 A.M.

(Items marked with * are attached to director packets. Packets may be requested by contacting the HCRCD at 707-442-6058 x 5 or emailing jillhcrccd@gmail.com.)

LOCATION: HUMBOLDT AGRICULTURAL CENTER

5630 South Broadway

Eureka, CA 95503

OR

TELECONFERENCE via ZOOM & TELEPHONE

The public may observe the meeting from a desktop computer, mobile device, or telephone.

If accessing from a mobile device or desktop computer, click the following link to join the meeting

<https://us02web.zoom.us/j/86397595187?pwd=TnR6dldzVWJ6WUZQdmF1Y0ZuM1IPdz09>

Meeting ID: 863 9759 5187

Passcode: 1987

If accessing from a **telephone**, you can listen to the meeting live by calling:

1 669 900 6833

Enter Meeting ID: 863 9759 5187 when prompted

Enter Passcode: 1987 when prompted

To mute or unmute yourself on a telephone, press *6

To raise your hand on a telephone, press *9

HOW TO SUBMIT PUBLIC COMMENTS:

Before the Meeting: Please email your comments to jillhcrccd@gmail.com before 8am on the day of the meeting, write "Public Comment" in the subject line. In the body of the email, include the agenda item number and title, as well as your comments. If you would like your comment to be read aloud at the meeting (not to exceed three minutes at staff's cadence), prominently write "Read Aloud at Meeting" at the top of the email.

Contemporaneous Comments: During the meeting, the Board Chair or designee will announce the opportunity to make public comments and identify the cut off time for each attendee. Attendees may also "raise" their hand in Zoom or via telephone by pressing *9 to make comments. The chat feature within Zoom will also be monitored for comments submitted during the meeting.

1. **CALL TO ORDER** – Christine Manhart, Chair
2. **ROLL CALL**
3. **ADDITIONS OR CHANGES TO AGENDA** (Gov. Code 54954.2(B))
4. **PUBLIC COMMENT PERIOD**
Any person may address the Board regarding any matter within the Board’s jurisdiction that is not on the agenda. Speakers are asked to limit comments to three minutes. Members of the public may also comment on agenda items when they are discussed. (Gov. Code 54954.3(a))
5. **CONSENT CALENDAR - ACTION**
 - 5.1 Approve Minutes for Regular Meeting of March 9, 2023*
 - 5.2 Approve Minutes for Executive Committee Meeting of March 29, 2023*
 - 5.3 Resolution No. 23-06 approving the application for grant funds from the State Coastal Conservancy for the Wildfire Resiliency Planning for Mail Ridge Project, and conditionally accepting grant if offered.*
6. **ITEMS PULLED FROM CONSENT CALENDAR - ACTION**
7. **OLD BUSINESS - ACTION**
8. **NEW BUSINESS – ACTION**
 - 8.1 Oath of Office for Appointed Directors - The Humboldt County Board of Supervisors acted on April 4, 2023 to appoint Reid Cody to the vacant Director position.
 - 8.2 Approve April 2023 Financial Report and Staff Recommendations to approve reserve for payroll and tax liabilities and approve and issue payments for operating expenses and contractor payments as outlined in financial report.*
 - 8.3 Discuss and potential action to explore partnerships and grant applications to mitigate the negative impacts caused by legacy cannabis cultivation and to assist legal cannabis producers with resource conservation projects.*
9. **INFORMATIONAL ITEMS**
 - 9.1 District Correspondence
 - 9.2 RCD Project Updates and Staff Reports*
 - 9.3 District Director Updates and Announcements – Directors may provide updates on their activities related to the HCRCD such as other meetings attended and other relevant announcements.
 - 9.4 NRCS Update – *Todd Golder, NRCS District Conservationist*
10. **FUTURE AGENDA ITEMS**
11. **NEXT REGULAR MEETING: Thursday, May 11, 2023 at 8 a.m.**
Meeting location: Humboldt Agricultural Center and Teleconference
12. **ADJOURNMENT**

Humboldt County Resource Conservation District
Board of Directors Monthly Board Meeting Minutes
Humboldt County Agricultural Center, 5630 South Broadway, Eureka
and
Video and Teleconference
March 9, 2023

1. CALL TO ORDER: Vice-Chairman Lane Russ at 8:00am

2. ROLL CALL

- Lane Russ, HCRCO Vice Chairman- Present
- Mark Moore, HCRCO Secretary/Treasurer- Absent
- Dan Cohoon, HCRCO Director- Present
- Zach Cahill, HCRCO Director- Absent
- Christine Manhart, HCRCO Director- Present
- Jim Cotton, Director - Present
- Jill Demers, HCRCO Executive Director- Present
- Curtis Ihle, HCRCO Program Director- Present
- Anita Hipp, HCRCO Office Manager- Present
- Doreen Hansen, HCRCO Watershed Coordinator- Present (remote)
- Jake Taulbee, HCRCO Project Coordinator- Absent
- Cessair McKinney, Project Assistant – Absent
- Ellie Higgins, Project Assistant – Absent

Additional Attendees:

- Todd Golder, NRCS
- Chris Ramey, CAL FIRE (remote)
- Reid Cody

3. ADDITIONS OR CHANGES TO THE AGENDA

None

4. PUBLIC COMMENT

No public comments received.

5. CONSENT CALENDAR - ACTION

Request to pull 5.6 HCRCO Employee Handbook to 6. ITEMS PULLED FROM CONSENT CALENDAR
Motion to approve the following items on the consent calendar by Director Manhart; Seconded by
Director Cotton. Ayes: Manhart, Cohoon, Cotton, Russ. Noes: None. Passed unanimously.

5.1 Approve Minutes for Regular Meeting of February 9, 2023*

5.2 Approve Minutes for Special Meeting of February 9, 2023*

5.3 Approve Minutes for Executive Committee Meeting of March 2, 2023*

5.4 Recommend Appointment of Reid Cody to fill HCRCO Board Vacancy*

5.5 Resolution 23-04 approving the grant of funds from the State Coastal Conservancy for the Mad River Slough Wadulh Lagoon Restoration Project*

5.6 Approve 2023 Board Officers and Committee Assignments

Board Officers – Slate:

- Chair: Christine Manhart
- Vice-Chair: Lane Russ
- Secretary/Treasurer: Mark Moore

Committee Assignments –one-year term

2023 Standing Committees Slate:

- Executive Committee – Manhart (Chair), Russ, Moore
- Finance Committee – Moore (Chair), Russ, Manhart
- Soil Health Committee – Cahill (Chair), Golder NRCS, Stackhouse UCCE, Tanner UCCE
- Dairy Committee - Director Cahill (Chair), Martin NRCS
- Forestry Committee - Cohoon (Chair), Moore, Cotton

2023 Ad Hoc Committees Slate:

- Salt River Implementation & Adaptive Management Committee – Cohoon (Chair), Russ, Manhart
- Riverside Ranch Committee – Russ (Chair), Cahill, Manhart

6. ITEMS PULLED FROM CONSENT CALENDAR - ACTION

2023 Employee Handbook Discussion and Action – HCRCD’s Employee Handbook update was completed by HR consultant and Executive Director and reviewed by the Executive Committee of the Board of Directors. Motion to approve the 2023 HCRCD Employee Handbook by Director Russ; Seconded by Director Cohoon. Ayes: Manhart, Cohoon, Cotton, Russ. Noes: None. Passed unanimously.

7. OLD BUSINESS - ACTION

7.1 Discuss end of COVID-19 State of Emergency and options for Teleconferencing of HCRCD Board of Directors Meeting*

The Governor’s state-of-emergency proclamation related to COVID-19 terminated at the end of February 2023. Remote meetings based on AB 361 may no longer occur. Meetings following AB 2449 allow for remote meetings in certain circumstances. No action taken.

8. NEW BUSINESS - ACTION

8.1 Approve March 2023 Financial Report and Staff Recommendations to approve reserve for payroll and tax liabilities and approve and issue payments for operating expenses and contractor payments as outlined in financial report.

Motion to approve the March 2023 Financial Report and staff recommendation by Director Cohoon; Seconded by Director Cotton. Ayes: Manhart, Cohoon, Cotton, Russ. Noes: None. Passed unanimously.

8.2 Resolution 23-05 approving entering into a contract with the California Association of Resource Conservation Districts for Habitat Restoration and Carbon Farm Plan Implementation*
Motion to approve Resolution 23-05 by Director Cotton; Seconded by Director Cohoon. Ayes: Manhart, Cohoon, Cotton, Russ. Noes: None. Passed unanimously.

9. INFORMATIONAL ITEMS

9.1 District Correspondence

None

9.2 RCD Project Updates and Staff Reports

Staff report included in Board Packet. Discussion involved: audit, employee handbook, Salt River and Williams Creek final planning, Riverside Ranch setback berm and public access funding proposal awarded, Riverside Ranch regulatory outreach, Salt River long term maintenance funding, Redway shaded fuel break, Yurok forest health project, Mattole and Salmon Creek forest health project, and County wildfire prevention efforts.

9.3 District Director Updates and Announcements

None

9.4 CAL FIRE Humboldt-Del Norte Update provided by Chris Ramey, Battalion Chief, Pre-Fire Planning.

CalFire participated in the County's OES "hay drop" where 176 bales of hay were dropped in isolated ranch lands due to snow, efforts will continue; CAL FIRE working with HCRCD on various projects; additional work is planned or implemented near Shively and Willow Creek.

9.5 NRCS Update proved by Todd Golder, District Conservationist.

The NRCS field office is processing funding applications for a variety of programs for forestry, rangeland, and tribal. New building construction is delayed; possible move-in date is the end of 2023. NRCS representatives would like to meet with RCD directors and encourage to attend area meetings.

10. FUTURE AGENDA ITEMS

- BOS appointment of Reid Cody anticipated prior to next meeting; Oath of Office to be administered during April meeting.

11. NEXT REGULAR MEETING: Thursday, April 13, 2023 at 8am

12. ADJOURNMENT OF MEETING: 9:51am