



Humboldt County Resource Conservation District

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Request for Proposals

California Rapid Assessment Method (CRAM) Initial Wetland Condition Assessment

Release Date: May 2, 2023

Closing Date: May 31, 2023

INTRODUCTION

The Humboldt County Resource Conservation District (HCRCD) is a Special District established in the County of Humboldt by popular vote in 1987. The District's function is to assist landowners in voluntary planning, design, and in the implementation of natural resource conservation practices in Humboldt County.

The HCRCD is partnering with the Humboldt Bay National Wildlife Refuge (HBNWR) to restore a 78-acre parcel on Mad River Slough in Humboldt Bay, known as the Mad River Slough Wadulh Lagoon Restoration Project. Currently the parcel is a fallow agricultural field that is bound on the east side by a failing dike and the Mad River Slough, on the west side by dunes and dune forests, on the north by Lanphere Road, and on the south by an emergency dike that was erected in 2019. This site is currently covered by non-native invasive plant species and non-native grasses with some native freshwater riparian species present along the fringe of the agricultural field. Restoration will include re-establishment of tidal channels, eelgrass beds, and salt marsh. These components will provide significant off-channel and nursery habitat. Overall, the project will restore historical wetland types, increase adaptation to sea level rise, and provide habitat and wildlife protection in perpetuity under Refuge ownership and management. The project will assist the recovery of those threatened and endangered fish species, as well as special status bird, amphibian, and plant species. The project also supports state and federal goals for restoring and conserving 30% of coastal waters by 2030.

HCRCD is requesting proposals from qualified individuals or firms (Contractor) to conduct an initial wetland condition assessment using the California Rapid Assessment Method (CRAM). The Contractor will perform field and office work in connection with goals of the project that include performing a CRAM field assessment, developing a report, and uploading the data into EcoAtlas.

Funding is provided through a State Coastal Conservancy Grant Agreement held by the HCRCD. HCRCD anticipates contracting with one firm or an individual to provide the described services on a time and materials basis for a 7-month contract term, which may be extended upon mutual agreement of the Contractor and the HCRCD, and pending availability of grant funding. It is HCRCD's intent to select a qualified firm or individual to provide the described services based on an evaluation of the firm's or individual's past performance, project team resumes, appropriate references, experience, cost, as well as the criteria that will be used in evaluating the qualifications of firms and or individuals submitting proposals.

Deadline for submissions: May 31, 2023 5:00pm

SCOPE OF SERVICES

- Attend a reconnaissance site visit with HCRCO staff to determine access to the site and consider environmental conditions (tidal fluctuations and vegetation)
- Conduct an initial CRAM wetlands condition assessment at Wadulh Lagoon (approximately 78 acres)
- Analyze collected data
- Develop a CRAM wetlands assessment results report by **October 31, 2023**

MINIMUM QUALIFICATIONS

- Experience conducting CRAM assessments and writing reports.
- Ability to work under adverse conditions, such as in inclement weather
- Ability to provide timely services, and to stay within budget and schedule
- Hold a valid California Driver's License
- Have and maintain appropriate level of insurance for the duration of the contract

POINT-OF-CONTACT

HCRCO requests that potential respondents to this Request for Proposal (RFP) restrict all contact and questions regarding this RFP to: Jill Demers at 707-832-5594 or jillhcrco@gmail.com

PROPOSAL REQUIREMENTS

If you or your firm is interested in this opportunity, please provide the following information:

- Contractor Name, Address, Telephone Number, Email Address, and Website address.
- Qualifications, Licenses, Certifications, Specialized Training and Educational/Professional Resume of all persons that would provide services under any resulting contract.
- A description of capabilities to satisfy the requirements of this RFP; including any previous experience or services provided to HCRCO similar in scope and size.
- Provide a minimum of two (2) references for *similar* services only, who can attest to the Contractor's knowledge, quality of work, timeliness, diligence, and professionalism. Contractor must include names, contact persons, and phone numbers for all references.
- Other factors or special considerations you feel would influence your selection.
- Estimated total cost to complete project as described in this RFP and the fee schedule and billing rates for staff/staff positions performing work activities. Any billing rate increases anticipated during term shall be clearly outlined in the proposal.
- Estimated work schedule to meet the goals and objectives of this RFP.
- Additional information required to address evaluation criteria. The following criteria will be used by HCRCO to evaluate the Proposals:
 - General qualifications of the candidate for the position and key support personnel (up to 30 points)
 - Experience conducting topographic surveys within estuary or marine influenced environments (up to 35 points)
 - Estimated Project cost (up to 15 points)
 - Project References (up to 15 points)

- Compliance with this Request for Proposals (up to 5 points)

OTHER TERMS AND CONDITIONS

HCRCDD reserves the right to reject any or all responses. HCRCDD reserves the right to waive any variances from the original Request for Proposal's specifications in cases where the variances are considered to be, in the sole discretion of HCRCDD, in the best interests of HCRCDD.

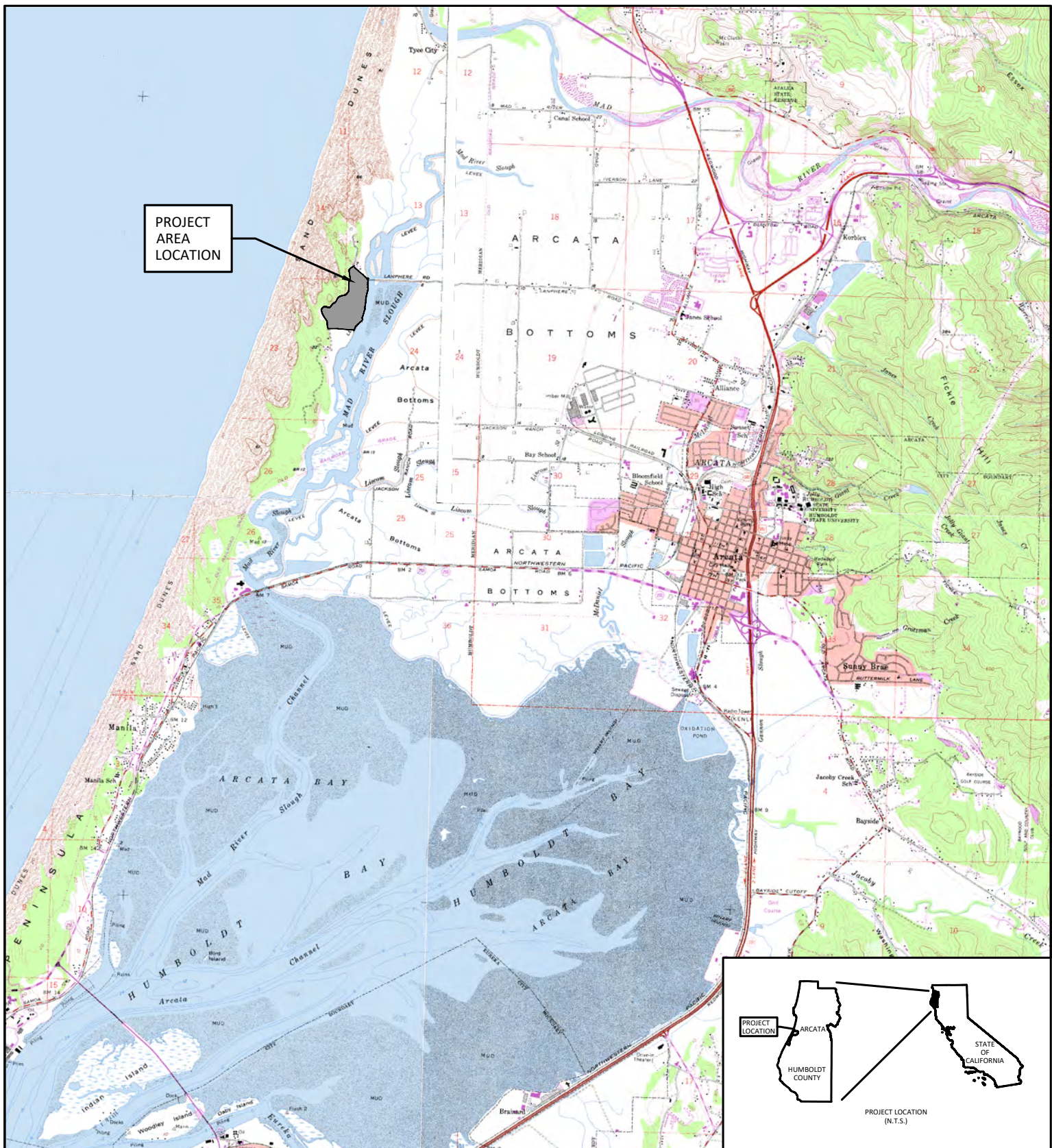
Contract(s) shall be awarded to the applicant(s) determined to be the best qualified to meet HCRCDD's needs, with a mutually agreeable start date.

SUBMITTAL

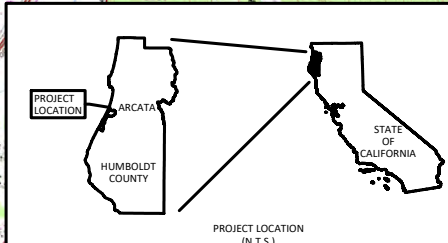
Please submit proposal via email to Jill Demers at jillhcrdd@gmail.com, including "**Mad River Slough Wadulh Lagoon CRAM**" in the email subject line.

SUBMISSION DEADLINE

All proposals must be received no later than **May 31, 2023 5:00pm**



PROJECT AREA LOCATION



MAD RIVER SLOUGH - WADULH LAGOON RESTORATION CONCEPT PLANS
 PROJECT LOCATION - GENERAL
 MAP SOURCE: USGS 7-1/2" QUADRANGLES: ARCATA NORTH, ARCATA SOUTH,
 TYEE CITY, AND EUREKA