

Humboldt  
County



RESOURCE  
CONSERVATION DISTRICT

## Board of Directors Meeting

*The mission of the Humboldt County Resource Conservation District is to assist private and public landowners in the planning, design, and implementation of soil, water, and forest resource conservation practices to improve and enhance natural and working lands in Humboldt County*

### REGULAR MEETING: AGENDA

Thursday, June 8, 2023

8:00 A.M.

(Items marked with \* are attached to director packets. Packets may be requested by contacting the HCRCD at 707-442-6058 x 5 or emailing [jillhcrccd@gmail.com](mailto:jillhcrccd@gmail.com).)

### LOCATION: HUMBOLDT AGRICULTURAL CENTER

5630 South Broadway

Eureka, CA 95503

OR

### TELECONFERENCE via ZOOM & TELEPHONE

The public may observe the meeting from a desktop computer, mobile device, or telephone.

If accessing from a mobile device or desktop computer, click the following link to join the meeting

<https://us02web.zoom.us/j/86397595187?pwd=TnR6dldzVWJ6WUZQdmF1Y0ZuM1lPdZ09>

Meeting ID: 863 9759 5187

Passcode: 1987

If accessing from a **telephone**, you can listen to the meeting live by calling:

1 669 900 6833

Enter Meeting ID: 863 9759 5187 when prompted

Enter Passcode: 1987 when prompted

To mute or unmute yourself on a telephone, press \*6

To raise your hand on a telephone, press \*9

#### HOW TO SUBMIT PUBLIC COMMENTS:

Before the Meeting: Please email your comments to [jillhcrccd@gmail.com](mailto:jillhcrccd@gmail.com) before 8am on the day of the meeting, write "Public Comment" in the subject line. In the body of the email, include the agenda item number and title, as well as your comments. If you would like your comment to be read aloud at the meeting (not to exceed three minutes at staff's cadence), prominently write "Read Aloud at Meeting" at the top of the email.

Contemporaneous Comments: During the meeting, the Board Chair or designee will announce the opportunity to make public comments and identify the cut off time for each attendee. Attendees may also "raise" their hand in Zoom or via telephone by pressing \*9 to make comments. The chat feature within Zoom will also be monitored for comments submitted during the meeting.

1. **CALL TO ORDER** – Christine Manhart, Chair
2. **ROLL CALL**
3. **ADDITIONS OR CHANGES TO AGENDA** (Gov. Code 54954.2(B))
4. **PUBLIC COMMENT PERIOD**  
Any person may address the Board regarding any matter within the Board’s jurisdiction that is not on the agenda. Speakers are asked to limit comments to three minutes. Members of the public may also comment on agenda items when they are discussed. (Gov. Code 54954.3(a))
5. **CONSENT CALENDAR - ACTION**
  - 5.1 Approve Minutes for Regular Meeting of May 11, 2023\*
  - 5.2 Resolution No. 23-08 approving the application for funds from the U.S. Department of Agriculture – Natural Resources Conservation Service (NRCS) for 2023 California Conservation Contribution Agreements to provide technical assistance to NRCS’ Agricultural Conservation Easement Program (ACEP) for the Russ Creek and Centerville Sough Restoration Project, and conditionally accepting grant, if offered.\*
6. **ITEMS PULLED FROM CONSENT CALENDAR - Action**
7. **NEW BUSINESS – Action**
  - 7.1 Approve FY 22/23 Audited Financial Statements\*
  - 7.2 June 2023 Financial Report and Staff Recommendations to approve reserve for payroll and tax liabilities and approve and issue payments for operating expenses and contractor payments as outlined in financial report.\*
8. **OLD BUSINESS – Action**
9. **INFORMATIONAL ITEMS**
  - 9.1 Russ Creek and Centerville Slough Restoration Project Draft Environmental Impact Report (EIR) Public Hearing - The public is invited to comment on the draft EIR pursuant to the provisions of CEQA. The review period is 45 days. The Humboldt Resource Conservation District will consider certification of the EIR at a subsequent meeting, currently scheduled on or after August 10, 2023 at or after 8:00 a.m.
  - 9.2 District Correspondence
  - 9.3 RCD Project Updates and Staff Reports\*
  - 9.4 District Director Updates and Announcements – Directors may provide updates on their activities related to the HCRCD such as other meetings attended and other relevant announcements.
  - 9.5 NRCS Update – *Todd Golder, NRCS District Conservationist*
10. **FUTURE AGENDA ITEMS**
11. **NEXT REGULAR MEETING: Thursday, July 13, 2023 at 8 a.m.**  
Meeting location: Humboldt Agricultural Center and Teleconference
12. **ADJOURNMENT**

*Public Notice: In compliance with the Americans with Disabilities Act and Government Code Section 54954.2, if special assistance is needed to participate in a Board meeting, please contact the RCD at 707-442-6058 x 5 or email hrcrd@yahoo.com. Notification at least 48 hours prior to meeting time will assist staff in assuring that reasonable accommodations can be made to provide accessibility at the meeting.*

Humboldt County Resource Conservation District  
Board of Directors Monthly Board Meeting Minutes  
Humboldt County Agricultural Center, 5630 South Broadway, Eureka  
and  
Video and Teleconference  
May 11, 2023

1. Call to Order: Vice-Chairman Lane Russ at 8:06am
2. Roll Call-
  - Christine Manhart, HCRCD Chairman- Present (at 8:15am)
  - Lane Russ, HCRCD Vice Chairman- Present
  - Mark Moore, HCRCD Secretary/Treasurer- Present
  - Dan Cohoon, HCRCD Director- Present
  - Zach Cahill, HCRCD Director- Present
  - Jim Cotton, HCRCD Director – Present
  - Reid Cody, HCRCD Director - Absent
  - Jill Demers, HCRCD Executive Director- Present
  - Curtis Ihle, HCRCD Program Director- Present
  - Anita Hipp, HCRCD Office Manager- Present
  - Doreen Hansen, HCRCD Watershed Coordinator- Present
  - Jake Taulbee, HCRCD Project Coordinator- Present
  - Cessair McKinney, Project Assistant – Present
    - Additional Attendees:  
Todd Golder, NRCS  
Kathy Phillis, SRWC  
Jim Regli, SRWC  
Joseph Alexandre, SRWC  
Alex Blessing, TWC
3. Additions or Changes to the Agenda: None
4. Public Comment:
  - Kathy Phillis stated that the February Board of Directors minutes did not record that members public questioned the legality of public access to Riverside Ranch and requested that her statement be recorded in the May 11<sup>th</sup> meeting minutes.
5. Consent Calendar.
  - Director Moore requests that financials are pulled from the consent calendar and that they remain as a regular agenda item in the future in order to allow discussion.
  - Motion to approve the following items on the consent calendar by Director Moore;  
Seconded by Director Cohoon. Ayes: Manhart, Moore, Cohoon, Cahill, Cotton. Noes: None. Abstain: Russ. Absent: Cody. Passed unanimously.

- Approve Minutes for Regular Meeting of April 13, 2023\*
- Resolution 23-07 approving the application for grant funds from the Wildlife Conservation Board for the Russ Creek and Centerville Slough Restoration Project, and conditionally accepting grant, if offered \*

#### 6. Items Pulled From Consent Calendar

- Approve May 2023 Financial Report and Staff Recommendations to approve reserve for payroll and tax liabilities and approve and issue payments for operating expenses and contractor payments as outlined in financial report.\*
- Discussion held about CalCard expenses, CPA budget and scope status, and recommendation on transfer of funds.
- Motion to approve the May 2023 Financial Report by Director Moore; Seconded by Director Russ. Ayes: Manhart, Russ, Moore, Cohoon, Cahill, Cotton, Russ. Noes: None. Absent: Cody. Passed unanimously.

#### 7. Old Business

- Explore partnerships and grant applications to mitigate the negative impacts caused by legacy cannabis cultivation and to assist legal cannabis producers with resource conservation projects.\*
  - Staff presented on CDFW Cannabis grant programs and recommended developing a planning project under the Cleanup, Remediation, and Watershed Enhancement Funding Opportunity. Discussion also included feasibility of water conservation projects in lower Eel River Valley such as irrigation improvements and/or well drilling under this grant.
  - Motion to explore staff recommendation and discuss Eel River valley scenarios with the CDFW Cannabis Grant Program director and for staff to outline potential projects to be brought before the Board at future meetings by Director Cahill; Seconded by Director Cotton. Ayes: Manhart, Russ, Moore, Cohoon, Cahill, Cotton, Russ. Noes: None. Absent: Cody. Passed unanimously.

#### 8. New Business

- None

#### 9. Informational Items

- District correspondence received the past month:
  - Received:
    - LAFCO proposed budget
    - CDFW Elk Management meetings
    - Filing of Salt River CEQA Addendum
- RCD Project Updates and Staff Reports – Staff report included in Board Packet. Discussion involved: Salt River SMA cleanout, FEMA funding SMA cleanout and community support and funding, Board request staff to meet with Walker for Salt River project; open positions at the RCD; partner agencies or organizations requesting access to private lands.
- District Director Updates and Announcements: None

- NRCS Update provided by Todd Golder, District Conservationist. The NRCS field office is onboarding 4 new hire/interns; no building update; EQIP obligation deadline is June 7<sup>th</sup>; EQIP disaster funding for Humboldt deadline is June 16<sup>th</sup>; IRA funding for soil health, forestry, and range.

10. Future Agenda Items

- FY 21/22 Audit
- Soil Health presentation
- Ag enhancement update
- Agency access requests to private lands

11. Next Regular Meeting: Thursday, June 8, 2023 at 8am

12. Adjournment of Meeting: 9:56am