

Humboldt
County



RESOURCE
CONSERVATION DISTRICT

Board of Directors Meeting

The mission of the Humboldt County Resource Conservation District is to assist private and public landowners in the planning, design, and implementation of soil, water, and forest resource conservation practices to improve and enhance natural and working lands in Humboldt County

REGULAR MEETING: AGENDA

Thursday, August 10, 2023

8:00 A.M.

(Items marked with * are attached to director packets. Packets may be requested by contacting the HCRCD at 707-442-6058 x 5 or emailing jillhcrccd@gmail.com.)

LOCATION: HUMBOLDT AGRICULTURAL CENTER

5630 South Broadway

Eureka, CA 95503

OR

TELECONFERENCE via ZOOM & TELEPHONE

The public may observe the meeting from a desktop computer, mobile device, or telephone.

If accessing from a mobile device or desktop computer, click the following link to join the meeting

<https://us02web.zoom.us/j/86397595187?pwd=TnR6dldzVWJ6WUZQdmF1Y0ZuM1IPdz09>

Meeting ID: 863 9759 5187

Passcode: 1987

If accessing from a **telephone**, you can listen to the meeting live by calling:

1 669 900 6833

Enter Meeting ID: 863 9759 5187 when prompted

Enter Passcode: 1987 when prompted

To mute or unmute yourself on a telephone, press *6

To raise your hand on a telephone, press *9

HOW TO SUBMIT PUBLIC COMMENTS:

Before the Meeting: Please email your comments to jillhcrccd@gmail.com before 8am on the day of the meeting, write "Public Comment" in the subject line. In the body of the email, include the agenda item number and title, as well as your comments. If you would like your comment to be read aloud at the meeting (not to exceed three minutes at staff's cadence), prominently write "Read Aloud at Meeting" at the top of the email.

Contemporaneous Comments: During the meeting, the Board Chair or designee will announce the opportunity to make public comments and identify the cut off time for each attendee. Attendees may also "raise" their hand in Zoom or via telephone by pressing *9 to make comments. The chat feature within Zoom will also be monitored for comments submitted during the meeting.

1. **CALL TO ORDER** – Christine Manhart, Chair
2. **ROLL CALL**
3. **ADDITIONS OR CHANGES TO AGENDA** (Gov. Code 54954.2(B))
4. **PUBLIC COMMENT PERIOD**
Any person may address the Board regarding any matter within the Board’s jurisdiction that is not on the agenda. Speakers are asked to limit comments to three minutes. Members of the public may also comment on agenda items when they are discussed. (Gov. Code 54954.3(a))
5. **INFORMATIONAL ITEMS**
 - 5.1 District Director Updates and Announcements – Directors may provide updates on their activities related to the HCRCD such as other meetings attended and other relevant announcements.
 - 5.2 District Correspondence
 - 5.3 NRCS Update – *Adrienne Martin, NRCS Soil Conservationist*
 - 5.4 California Department of Fish and Wildlife Department (CDFW), Coastal Conservation Humboldt/Del Norte Update – *Michael van Hattem, Senior Environmental Scientist Supervisor*
 - 5.5 Carbon Farm and Soil Health Planning Technical Assistance Application and Technical Advisory Committee Update – *Jake Taulbee, HCRCD*
 - 5.6 HCRCD Project Updates and Staff Reports*
6. **CONSENT CALENDAR - ACTION**
 - 6.1 Approve Minutes for Regular Meeting of July 10, 2023*
 - 6.2 Approve Minutes for Regular Executive Committee & Finance Committee meeting of July 26, 2023*
 - 6.3 Resolution 23-10 endorsing the application to California Department of Food and Agriculture to provide technical assistance to the applicants of Climate Smart Agriculture Programs.*
7. **ITEMS PULLED FROM CONSENT CALENDAR - Action**
8. **NEW BUSINESS – Action**
 - 8.1 Resolution 23-11 approving the Project Specific Analysis and Addendum to California Vegetation Management Program Programmatic EIR for the Marshall Ranch Prescribed Burn Project.*
 - 8.2 Resolution 23-12 approving the Russ Creek and Centerville Slough Project Final EIR.*
 - 8.3 Establish Ad Hoc Committee for policy review – HCRCD Executive Committee recommends an Ad Hoc Committee to review and recommend edits to current policies or development of new policies to bring before Board at future meeting.
 - 8.4 Meeting schedule – discuss upcoming special meetings and possible action to cancel the Regular Meeting of September 14, 2023.
 - 8.5 August 2023 Financial Report and Staff Recommendations to approve reserve for payroll and tax liabilities and approve and issue payments for operating expenses and contractor payments as outlined in financial report.
9. **OLD BUSINESS – Action**

Public Notice: In compliance with the Americans with Disabilities Act and Government Code Section 54954.2, if special assistance is needed to participate in a Board meeting, please contact the RCD at 707-442-6058 x 5 or email hcrcd@yahoo.com. Notification at least 48 hours prior to meeting time will assist staff in assuring that reasonable accommodations can be made to provide accessibility at the meeting.

10. FUTURE AGENDA ITEMS

11. NEXT REGULAR MEETING: TBA

Meeting location: Humboldt Agricultural Center and Teleconference

12. ADJOURNMENT

Humboldt County Resource Conservation District
Board of Director's Monthly Board Meeting Minutes
Humboldt County Agriculture Center, 5630 South Broadway, Eureka, CA
Video & Teleconference
July 13, 2023

1. Call to Order: Chair Christine Manhart at 8:02am
2. Roll Call
 - HCRCD Board: Christine Manhart (Chair), Mark Moore (Secretary), Jim Cotton and Reid Cody. Zach Cahill (via Zoom for informational items only)
 - HCRCD Directors Excused: Lane Russ (Vice Chair) and Dan Cohoon
 - HCRCD Staff: Jill Demers (Executive Director), Curtis Ihle, Anita Hipp, Jake Taulbee, Katrina Henderson, Cessair McKinney, Katherine Rynearson and Alyssa Owens. Doreen Hansen (Excused)
 - Guests: In-Person: Kate Howard (NRCS), Todd Golder (NRCS)
Virtual: Emillie Winfield (North Coast Soil Health Hub), Sara Vroom (Mattole Restoration Council), Alicia Lopez, Kathy Phillis, Thomas Stratton.
3. Additions or Changes to the Agenda: None
4. Public Comment: None
5. Consent Calendar:
 - 5.1 Approve Minutes for Regular Meeting June 8, 2023. Motion to approve the items on the Consent Calendar by Director Cotton; Seconded by Director Cody. Ayes: Directors Manhart, Moore, Cotton and Cody. Noes: None. Abstain: None. Absent: Directors Russ and Cohoon. Passed unanimously.
6. Items pulled from Consent Calendar: None
7. New Business:
 - 7.1 July 2023 Financial Report – Motion to accept the Financial Report and Staff Recommendations by Director Moore; Seconded by Director Cotton. Ayes: Directors Manhart, Moore, Cotton and Cody. Noes: None. Abstain: None. Absent: Directors Russ and Cohoon. Passed unanimously.
 - 7.2 Resolution No. 23-09 approving the Project Specific Analysis and Addendum to California Vegetation Management Program Programmatic EIR for the Mattole Forest Health and Wildfire Resilience Project.
Executive Director Demers presented an EIR project specific report.
Motion to approve Resolution No. 23-09 by Director Moore; Seconded by Director Cody. Ayes: Directors Manhart, Moore, Cotton and Cody. Noes: None. Abstain: None. Absent: Directors Russ and Cohoon. Passed unanimously.
8. Old Business: None
9. Informational Items
 - 9.1 Presentation HCRCD's *Agricultural Enhancement Program* Update:
 - 9.1.1 HCRCD's Agricultural Enhancement Program Overview – Executive Director Demers gave an overview of the program.
 - 9.1.2 North Coast Soil Health Hub (Marin RCD) Director Emillie Winfield gave a presentation regarding a Regional collaboration to achieve shared challenges, opportunities and goals. She identified the need for core activities to inspire, advise and educate local producers.

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9.1.3 Conversation & Carbon Farm and Soil Health Management Plan Development and Implementation Opportunities by HCRCD's Project Coordinator Jacob Taulbee and Project Assistant Cessair McKinney. They highlighted the practices of sequestering carbon and improving soil health on farms and ranches through Carbon Farm Planning. A new program offered by HCRCD, in partnership with Chico State, NRCS and state funders, will allow land managers to apply for planning and technical assistance. Applications are anticipated to open August 1, 2023.

9.2 District Correspondence: None

9.3 RCD Project Updates and Staff Reports

9.3.1 Administrative update – FY 23/34 budget and staffing – Executive Director Demers welcomed and introduced the three new staff members that were onboarded in June.

9.3.2 Project Updates – Executive Director Demers gave an update on our new computer systems networking company, Ferndale Tech. The new tech company has started networking our system and making sure the HCRCD is in compliance with all legal licenses. ED Demers also gave an update on Eide Bailly's work on the Retention accounts.

9.4 District Director Updates and Announcements – None

9.5 NRCS Update provided by Todd Golder, District Conservationist. Todd Golder gave an update on the NRCS obligations with 16 contracts within Humboldt County, 12 contracts within Del Norte County, 2 Tribal contracts and 2 Conservation Stewardship Program (CSP) contracts. Reviewed Salt River National Water Quality Initiative obligations. The building update included that modifications need to be made due to budget cost issues.

10. Future Agenda Items

- Todd Golder, NRCS District Conservationist has offered to give a presentation on CSP and the Inflation Reduction Act (IRA) programs. These programs have large amounts of funding available.

11. Next Regular Meeting: Thursday, August 10, 2023 at 8:00am

12. Adjournment of Meeting: 9:38am

Humboldt County Resource Conservation District
EXECUTIVE COMMITTEE & FINANCE COMMITTEE
REGULAR MEETINGS AGENDA

Wednesday, July 26, 2023 at 3:30 P.M.

LOCATION: LACO Associates Conference Room, 21 W 4th St, Eureka, CA

1. CALL TO ORDER: Chair Christine Manhart at 3:30pm
2. ROLL CALL
 - Christine Manhart, HCRCO Chair- Present
 - Lane Russ, HCRCO Vice Chair- Present
 - Mark Moore, HCRCO Secretary/Treasurer - Present
 - Jill Demers, HCRCO Executive Director – Present
3. ADDITIONS OR CHANGES TO THE AGENDA: None
4. PUBLIC COMMENTS: None received.
5. NEW BUSINESS - ACTION
 - 5.1 Policies - Discuss current policies. Unanimous vote to 1) direct staff to develop new or edit current policies and 2) recommend to Board of Directors to establish an Ad Hoc Committee for Policy Review and Modification.
 - 5.2 FY 22/23 Audit – discussion regarding auditor selection process and current auditor history. Unanimous vote to direct Executive Director to release RFP for audit services.
6. INFORMATIONAL
 - 6.1 Financial Documents Review – discussed presentation by Eide Bailly for full board
 - 6.2 FY 23/24 Budget Preparation Update – for approval at October 1 meeting
 - 6.3 Review draft agenda for August 10th Board of Directors meeting - reviewed
 - 6.4 Staffing and project updates
7. ADJOURNMENT – by Chair Christine Manhart at: 4:58pm