

Humboldt
County



RESOURCE
CONSERVATION DISTRICT

Board of Directors Meeting

The mission of the Humboldt County Resource Conservation District is to assist private and public landowners in the planning, design, and implementation of soil, water, and forest resource conservation practices to improve and enhance natural and working lands in Humboldt County

EXECUTIVE COMMITTEE & FINANCE COMMITTEE REGULAR MEETINGS AGENDA

Tuesday, January 30, 2024

3:30 P.M.

(Items marked with * are attached to director packets. Packets may be requested by contacting the HCRCD at 707-442-6058 x 5 or emailing jill@hcrd.org.)

**LOCATION: Humboldt Agricultural Center,
5630 South Broadway, Eureka**

1. **CALL TO ORDER** – Christine Manhart, Chair
2. **ROLL CALL**
3. **ADDITIONS OR CHANGES TO AGENDA** (Gov. Code 54954.2(B))
4. **PUBLIC COMMENT PERIOD**
Any person may address the Board regarding any matter within the Board's jurisdiction that is not on the agenda. Speakers are asked to limit comments to three minutes. Members of the public may also comment on agenda items when are discussed. (Gov. Code 54954.3(a))
5. **INFORMATIONAL**
 - 5.1 Update on NRCS Local Working Group meetings for 2024
 - 5.2 Status update on FY 22/23 Audit and Indirect Cost Allocation Rate Study
 - 5.3 Status update on required financial filings (State Controller's Office Financial Transaction Report and W-2 and 1099 filings)
6. **NEW BUSINESS - ACTION**
 - 6.1 Review, provide direction, and take possible action regarding financial staff job descriptions and hiring plan*
 - 6.2 Review and take possible action to approve YTD budget vs actuals*
 - 6.3 Review and take possible action to approve North Coast Soil Hub Memorandum of Agreement and designate Executive Director as signatory*

6.4 Review and take possible action to recommend slate of Officers and Committee Assignments for Board of Directors consideration during Annual Organizational Meeting of February 8, 2024*

6.5 Review and take possible action to modify draft agenda for February 8, 2024 Board of Directors Meeting*

7. ADJOURNMENT

Public Notice: In compliance with the Americans with Disabilities Act and Government Code Section 54954.2, if special assistance is needed to participate in a Board meeting, please contact the RCD at 707-442-6058 x 5 or email jill@hcrd.org. Notification at least 48 hours prior to meeting time will assist staff in assuring that reasonable accommodations can be made to provide accessibility at the meeting.