

Humboldt
County



RESOURCE
CONSERVATION DISTRICT

Board of Directors Meeting

The mission of the Humboldt County Resource Conservation District is to assist private and public landowners in the planning, design, and implementation of soil, water, and forest resource conservation practices to improve and enhance natural and working lands in Humboldt County

REGULAR MEETING: AGENDA

Thursday, January 9, 2024

8:00 A.M.

(Items marked with * are attached to director packets. Packets may be requested by contacting the HCRCDC at 707-296-3992 or emailing jill@hcrdc.org.)

LOCATION: HUMBOLDT AGRICULTURAL CENTER

5630 South Broadway

Eureka, CA 95503

OR

TELECONFERENCE via ZOOM & TELEPHONE

The public may observe the meeting from a desktop computer, mobile device, or telephone.

Join Zoom Meeting

<https://us02web.zoom.us/j/85362576963?pwd=OPdwgbeBvCRLadC7cbKHN3qoLNkGQN.1>

Meeting ID: 853 6257 6963

Passcode: 825874

If accessing from a **telephone**, you can listen to the meeting live by calling:

1 669 900 6833

Enter Meeting ID: 853 6257 6963 when prompted

Enter Passcode: 825874 when prompted

To mute or unmute yourself on a telephone, press *6

To raise your hand on a telephone, press *9

HOW TO SUBMIT PUBLIC COMMENTS:

Before the Meeting: Please email your comments to jill@hcrdc.org before 8am on the day of the meeting, write "Public Comment" in the subject line. In the body of the email, include the agenda item number and title, as well as your comments. If you would like your comment to be read aloud at the meeting (not to exceed three minutes at staff's cadence), prominently write "Read Aloud at Meeting" at the top of the email.

Contemporaneous Comments: During the meeting, the Board Chair or designee will announce the opportunity to make public comments and identify the cut off time for each attendee. Attendees may also "raise" their hand in Zoom or via telephone by pressing *9 to make comments. The chat feature within Zoom will also be monitored for comments submitted during the meeting.

1. **CALL TO ORDER** – Christine Manhart, Chair
2. **ROLL CALL**
3. **ADDITIONS OR CHANGES TO AGENDA** (Gov. Code 54954.2(B))
4. **PUBLIC COMMENT PERIOD**
Any person may address the Board regarding any matter within the Board’s jurisdiction that is not on the agenda. Speakers are asked to limit comments to three minutes. Members of the public may also comment on agenda items when they are discussed. (Gov. Code 54954.3(a)).
5. **CONSENT CALENDAR – ACTION**
 - 5.1 Approve Minutes for Regular Meeting of December 12, 2024*
 - 5.2 Approve Resolution 25-01 approving the application for and/or execution of grant funds from the Ocean Protection Council under the Safe Drinking Water, Water Quality and Supply, Flood Control, River and Coastal Protection Bond Act of 2006 (Proposition 84), Prop 68, Environmental License Plate Funds, Once Through Cooling, Greenhouse Gas Reduction Fund, or General Funds.*
 - 5.3 Authorize the Executive Director to amend contractor agreement 143-07 for Forestscapes LLC (Contractor) for the Manual Fuels Reduction Services in the Pecwan Watershed Project to increase the contract amount to greater than \$150,000.*
6. **ITEMS PULLED FROM CONSENT CALENDAR - ACTION**
7. **NEW BUSINESS – ACTION**
 - 7.1 Resolution 25-02 approving funding from the Forest Health Grant Program as provided through the California Climate Investments for the Southern Humboldt Forest Health and Wildfire Resilience Program.*
 - 7.2 Resolution 25-03 Approving the Project Specific Analysis and Addendum to California Vegetation Management Program PEIR for the McKinleyville Vegetation Treatment Project and establishing a partnership between the District, McKinleyville Community Service District, and Green Diamond Resource Company for cooperatively implementing the Project.*
 - 7.3 Resolution 25-04 approving funding from the Forest Health Grant Program as provided through the California Climate Investments for the McKinleyville Vegetation Treatment Project, Phase 1.*
 - 7.4 Review and approve January 2025 Financial Report and Staff Recommendations to approve reserve for payroll and tax liabilities and approve and issue payments for operating expenses and contractor payments as outlined in financial report.
8. **OLD BUSINESS – ACTION**
9. **INFORMATIONAL ITEMS**
 - 9.1 District Director Updates and Announcements – Directors may provide updates on their activities related to the HCRCD such as other meetings attended and other relevant announcements.
 - 9.2 District Correspondence
 - 9.3 NRCS Update – Todd Golder, NRCS Eureka Field Office District Conservationist
 - 9.4 HCRCD Staff Reports* – Jill Demers, Executive Director
10. **FUTURE AGENDA ITEMS –**
11. **NEXT REGULAR MEETING: February 13, 2025**
Meeting location: Humboldt Agricultural Center
12. **ADJOURNMENT**

Public Notice: In compliance with the Americans with Disabilities Act and Government Code Section 54954.2, if special assistance is needed to participate in a Board meeting, please contact the RCD at 707-296-3992 or email admin@hcr cd.org. Notification at least 48 hours prior to meeting time will assist staff in assuring that reasonable accommodations can be made to provide accessibility at the meeting.

Agenda Item #5.1 (CONSENT)
For Regular Board Meeting of: January 9, 2025

HUMBOLDT COUNTY RESOURCE CONSERVATION DISTRICT
BOARD OF DIRECTORS

TO: Board of Directors
FROM: Jill Demers, Executive Director
SUBJECT: 5.1 Approve Minutes for Regular Meeting of December 12, 2024*
AGENDA SECTION: CONSENT

RECOMMENDATION

Approve Minutes for Regular Meeting of December 12, 2024.

SUMMARY

n/a

FISCAL IMPACT

n/a

ATTACHMENTS

Minutes for Regular Meeting of December 12, 2024.

Humboldt County Resource Conservation District
Board of Director's Monthly Board Meeting Minutes
Humboldt Agricultural Center, 5630 South Broadway, Eureka, CA 95503
or Teleconference via ZOOM and Telephone
December 12, 2024

1. Call to Order: Chair Christine Manhart 8:01am
 2. Roll Call
 - HCRC Board: Lauri Barnwell (Secretary/Treasurer) Dan Cohoon, Jim Cotton, Reid Cody
 - HCRC Directors – Virtual: Christine Manhart (Chair)
 - HCRC Directors Excused: Lane Russ (Vice Chair), Zach Cahill
 - HCRC Staff: Curtis Ihle (Assistant Executive Director), Anita Hipp, Doreen Hansen, Katrina Henderson, Travis Massey
 - HCRC Staff – Virtual: Jill Demers (Executive Director)
 - HCRC Staff Excused: Jake Taulbee, Alex Cunha, Charlotte Favre, Megan Kownurko, Katherine Rynearson, Kristin Cooper-Flipowich, Petra Engstrom (GrizzlyCorp Fellow)
 - Virtual Guest: Damien Roomets (Trees Foundation), Kai Ostrow (Briceland Fire), Sequoyah Hudson (8 Mile Family Farm)
 - In-Person Guests: Kathy Phillis (Salt River Watershed Council), Shawn Fresz (CDFW Lands and Wildlife Program Supervisor), Brian Bertolli (CDFW)
 3. Remote Participation of Director via AB 2449
 - Christine Manhart (Chair) traveled on HCRC business during the Regular Meeting of the Board under AB 2449 under “just cause” which allowed her to attend the meeting remotely.
 4. Additions or Changes to the Agenda – None
 5. Public Comment – None
 6. The Humboldt County Board of Supervisors acted on November 5, 2024, to reappoint Christine Manhart, Lane Russ and Jim Cotton and appoint Lauri Barnwell to the HCRC Board of Directors. HCRC Executive Director Demers read the Oath of Office to reappoint Jim Cotton and appoint Lauri Barnwell.
 7. Consent Calendar
 - 7.1. Approve Minutes for Regular Meeting of November 14, 2024.
 - 7.2. Approve Contractor agreement(s)
 - Contract #143-08 with Coleman Environmental Engineering Inc. in the amount of \$300,000.
 - Contract #143-09 with Jones Family Tree LLC on the amount of \$300,000.
 - 7.3. Designate Director Lauri Barnwell as Board Secretary/Treasurer
- Motion to accept the Consent Calendar (items 7.1, 7.2, 7.3) by Director Cotton, Seconded by Director Cohoon. Ayes: Directors Manhart, Barnwell, Cody. Noes: None. Excused: Directors Russ, Cahill.
8. Items Pulled from the Consent Calendar – None
 9. New Business
 - 9.1. Approve December 2024 Financial Report and Staff Recommendations

Humboldt County Resource Conservation District
Board of Director's Monthly Board Meeting Minutes
Humboldt Agricultural Center, 5630 South Broadway, Eureka, CA 95503
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December 12, 2024

Motion to accept the New Business (item 9.1) by Director Barnwell, Seconded by Director Reid.

Ayes: Directors Manhart, Cohoon, Cotton. Noes: None. Excused: Directors Russ, Cahill.

10. Old Business: None

11. Informational Items

11.1. District Director Updates and Announcements – Director Cody noted that Elicia Goldsworth (Green Diamond Resources Company) was appointed to the California Board of Forestry.

11.2. District Correspondence: CA Dept of Fish and Wildlife has selected the proposed project, Restoration Planning in Wilson Creek for funding under the Cannabis Restoration Grant Program, Cleanup Remediation and Watershed Enhancement (CRWE).

11.3. Forest Health and Wildfire Resilience Program update by HCRCDC Program Manager Katrina Henderson. Damien Roomets (Trees Foundation) and Kai Ostrow (Briceland Fire Dept) took a few questions and continued the discussion.

11.4. Riverside Ranch and Salt River Flood Performance update by HCRCDC Program Manager Doreen Hansen.

11.5. NRCS Update – no update.

11.6. CA Dept of Fish and Wildlife updates from Shawn Fresz (Lands and Wildlife Program Supervisor) and Brian Bertolli (CDFW) on the Wildlife Study on Elk, Bear and Deer.

11.7. HCRCDC Staff Reports update by Executive Director Demers

12. Future Agenda Items

12.1 Board Organizational meeting – Officers & Committee Assignments

13. Next Regular Meeting: January 9, 2025

14. Adjourned at 10:04am

HUMBOLDT COUNTY RESOURCE CONSERVATION DISTRICT
BOARD OF DIRECTORS

TO: Board of Directors

FROM: Jill Demers, Executive Director

SUBJECT: Agenda Item 5.2 – Approve Resolution 25-01 approving the application for and/or execution of grant funds from the Ocean Protection Council under the Safe Drinking Water, Water Quality and Supply, Flood Control, River and Coastal Protection Bond Act of 2006 (Proposition 84), Prop 68, Environmental License Plate Funds, Once Through Cooling, Greenhouse Gas Reduction Fund, or General Funds.*

AGENDA SECTION: CONSENT

RECOMMENDATION

Approve Resolution 25-01.

SUMMARY

The HCRCB Board of Directors previously approved Resolution 24-16 for the application of funds from the Ocean Protection Council (OPC) for the Sea Level Rise Community Visioning & Vulnerability Assessment in the Eel River Estuary Project, and conditionally accepting grant, if offered. The project proposed by HCRCB to OPC aims to enhance local understanding of SLR impacts through robust community and landowner engagement and outreach, data collection, and a vulnerability assessment that will model tidal and fluvial flood hazards and groundwater salination, resulting in scenario mapping, and was developed in coordination with County of Humboldt and NRCS.

Since then, the OPC has awarded HCRCB the grant and requests that a resolution is provided on their approved template (see Resolution 25-01), necessitating board action.

FISCAL IMPACT

The grant request is \$677,610 over two years. Costs will be almost entirely covered by the grant source, however, indirect costs are limited to 25%, which is below current rate (FY24-25) of 34.12%.

ATTACHMENTS

- Resolution 25-01

OCEAN PROTECTION COUNCIL – RESOLUTION TEMPLATE

Resolution No: _____

RESOLUTION BY _____
APPROVING THE APPLICATION FOR AND/OR EXECUTION OF GRANT FUNDS FROM THE OCEAN PROTECTION COUNCIL UNDER THE SAFE DRINKING WATER, WATER QUALITY AND SUPPLY, FLOOD CONTROL, RIVER AND COASTAL PROTECTION BOND ACT OF 2006 (Proposition 84), Prop 68, ENVIRONMENTAL LICENSE PLATE FUNDS, ONCE THROUGH COOLING , GREENHOUSE GAS REDUCTION FUND, OR GENERAL FUNDS

WHEREAS, the Legislature and Governor of the State of California have provided funds for the program shown above; and

WHEREAS, the California Natural Resources Agency has been delegated the responsibility for the administration of this grant program, establishing necessary procedures; and

WHEREAS, said procedures established by the California Natural Resources Agency require a resolution certifying the approval by the potential grantee’s governing board either before submission of said application(s) to the State or prior to execution of the grant agreement; and

WHEREAS, the Applicant/Grantee, if selected, will enter into an agreement with the State of California to carry out the project

NOW, THEREFORE, BE IT RESOLVED that the _____

1. If applicable, approves the filing of an application for the _____; to be funded by _____.
2. If applicable, certifies that Applicant or title holder will have sufficient funds to operate and maintain the project(s) consistent with the land tenure requirements; or will secure the resources to do so;
3. Certifies that the project will comply with any laws and regulations including, but not limited to, the *California Environmental Quality Act* (CEQA), legal requirements for building codes, health and safety codes, the California Labor Code, disabled access laws, and, that prior to commencement of the project, all applicable permits will have been obtained; and,
4. Certifies that the Applicant/Grantee will work towards the State Planning Priorities intended to promote equity, strengthen the economy, protect the environment, and promote public health and safety as included in Government Code Section 65041.1, and,
5. Appoints the _____, or designee, as agent to conduct all negotiations, execute and submit all documents including, but not limited to applications, agreements, payment requests and so on, which may be necessary for the completion of the aforementioned project(s).

Approved and adopted the _____ day of _____ 20____. I, the undersigned, hereby certify that the foregoing Resolution Number _____ was duly adopted by the _____.

Following Roll Call Vote:

Ayes:	_____
Nos:	_____
Absent:	_____

_____, _____
 (Signature) (Title)

HUMBOLDT COUNTY RESOURCE CONSERVATION DISTRICT
BOARD OF DIRECTORS

TO: Board of Directors

FROM: Jill Demers, Executive Director

SUBJECT: Agenda Item 5.3 – Authorize the Executive Director to amend contractor agreement 143-07 for Forestscapes LLC (Contractor) for the Manual Fuels Reduction Services in the Pecwan Watershed Project to increase contract amount to greater than \$150,000.*

AGENDA SECTION: CONSENT

RECOMMENDATION

Consistent with HCRCD's Procurement and Subaward Policy, the Executive Director authorizes to increase the contract amount for Forestscapes LLC for the Manual Fuels Reduction Services in the Pecwan Watershed Project.

SUMMARY

HCRCD is administering a CAL FIRE Forest Health to support fuels reduction work in the Yurok Salmon Sanctuary, in partnership with the Yurok Tribe and Western Rivers Conservancy. HCRCD recently released a [Request for Qualifications \("RFQ"\) for the Manual Fuels Reduction in the Pecwan Watershed Project](#) to identify a pool of experienced and qualified contractors ("Pool") to perform fuel treatment services in the watershed. The RFQ was released on Friday, November 8, 2024 and the contractors' Statement of Qualifications were due Thursday, November 14, 2024. The HCRCD received Qualifications from 3 contractors. HCRCD's Procurement and Subaward Policy establishes HCRCD's requirements for subawards and the procurement of services and materials and supplies. In the case of this RFQ, contractors were ranked by HCRCD and partners based on pre-established criteria, including budget, demonstrated experience and competence, and social benefit and employment of local residents. Using these criteria, HCRCD selected all 3 firms for the Pool, and due to availability, weather conditions, and the grant closing date of March 31, 2025, moved forward contracting with all three firms.

Based on information presented to HCRCD at the time of contracting, Forestscape LLC's contract was initially awarded at under \$150,000, and therefore was subject to the Executive Director's approval and did not require Board approval. Additional funds may be available for Forestscapes to complete additional work, thus requiring Board approval.

FISCAL IMPACT

None to general fund; contracts are to be fully funded through CAL FIRE Forest Health Grant (#143).

ATTACHMENTS

- none