

Humboldt
County



RESOURCE
CONSERVATION DISTRICT

Board of Directors Meeting

The mission of the Humboldt County Resource Conservation District is to assist private and public landowners in the planning, design, and implementation of soil, water, and forest resource conservation practices to improve and enhance natural and working lands in Humboldt County

REGULAR MEETING: AGENDA

Thursday, March 12, 2026

8:00 A.M.

(Items marked with * are attached to director packets. Packets may be requested by contacting the HCRCDC at 707-296-3992 or emailing jill@hcrdc.org.)

LOCATION: HUMBOLDT AGRICULTURAL CENTER

5630 South Broadway

Eureka, CA 95503

OR

TELECONFERENCE via ZOOM & TELEPHONE

The public may observe the meeting from a desktop computer, mobile device, or telephone.

Join Zoom Meeting

<https://us02web.zoom.us/j/86069783509?pwd=zUfmKwubXU5FL7dJ43cgLbBiCithnl.1>

Passcode:098640

If accessing from a telephone, you can listen to the meeting live by calling:

1 669 900 6833

Enter Webinar ID: 860 6978 3509 when prompted

Enter Passcode: 098640 when prompted

To mute or unmute yourself on a telephone, press *6

To raise your hand on a telephone, press *9.

When it is time for public comment on the item you wish to speak on, you'll hear a prompt that will indicate your phone is unmuted. Please state your name and the agenda item number you will be commenting on. You will have 3 minutes to comment.

HOW TO SUBMIT PUBLIC COMMENTS:

Before the Meeting: Please email your comments to jill@hcrdc.org before 8am on the day of the meeting, write "Public Comment" in the subject line. In the body of the email, include the agenda item

number and title, as well as your comments. If you would like your comment to be read aloud at the meeting (not to exceed three minutes at staff's cadence), prominently write "Read Aloud at Meeting" at the top of the email.

Contemporaneous Comments: During the meeting, the Board Chair or designee will announce the opportunity to make public comments and identify the cut off time for each attendee. Attendees may also "raise" their hand in Zoom or via telephone by pressing *9 to make comments. The Q&A feature within Zoom will also be monitored for comments submitted during the meeting.

1. **CALL TO ORDER** – Christine Manhart, Chair
2. **ROLL CALL**
3. **ADDITIONS OR CHANGES TO AGENDA** (Gov. Code 54954.2(B))
4. **PUBLIC COMMENT PERIOD**
Any person may address the Board regarding any matter within the Board's jurisdiction that is not on the agenda. Speakers are asked to limit comments to three minutes. Members of the public may also comment on agenda items when they are discussed. (Gov. Code 54954.3(a)).
5. **CONSENT CALENDAR – ACTION**
 - 5.1 Approve Minutes for Regular Meeting of Feb 12, 2026*
6. **ITEMS PULLED FROM CONSENT CALENDAR - ACTION**
7. **NEW BUSINESS – ACTION**
 - 7.1 Review and potential action to approve Resolution 26-05 authorizing the establishment of a vehicle loan through Redwood Capital Bank and authorizing signers.*
 - 7.2 Review and approve March 2026 Financial Report and Staff Recommendations to approve reserve for payroll and tax liabilities and approve and issue payments for operating expenses and contractor payments as outlined in financial report.*
8. **OLD BUSINESS – ACTION**
9. **INFORMATIONAL ITEMS**
 - 9.1 District Director Updates and Announcements – Directors may provide updates on their activities related to the HCRCDC such as other meetings attended and other relevant announcements.*
 - 9.2 District Correspondence
 - 9.3 HCRCDC Staff Reports*
10. **FUTURE AGENDA ITEMS**
11. **NEXT SPECIAL MEETING: March 12, 2026 at approximately 8:30am**
Meeting location: Humboldt Agricultural Center
12. **NEXT REGULAR MEETING: April 9, 2026 at 8am**
Meeting location: Humboldt Agricultural Center
13. **ADJOURNMENT**

Public Notice: In compliance with the Americans with Disabilities Act and Government Code Section 54954.2, if special assistance is needed to participate in a Board meeting, please contact the RCD at 707-296-3992 or email admin@hcrdc.org. Notification at least 48 hours prior to meeting time will assist staff in assuring that reasonable accommodations can be made to provide accessibility at the meeting.

Agenda Item #5.1 (ACTION)
For Regular Board Meeting of: March 12, 2026

HUMBOLDT COUNTY RESOURCE CONSERVATION DISTRICT
BOARD OF DIRECTORS

TO: Board of Directors

FROM: Jill Demers, Executive Director

SUBJECT: 5.1 Approve Minutes for Regular Meeting of Regular Meeting of February 12, 2026*

AGENDA SECTION: CONSENT

RECOMMENDATION

Approve Minutes for Regular Meeting of Regular Meeting of February 12, 2026

SUMMARY

n/a

FISCAL IMPACT

n/a

ATTACHMENTS

Minutes for Regular Meeting of Regular Meeting of February 12, 2026

Humboldt County Resource Conservation District
Board of Director's Monthly Board Meeting Minutes
Humboldt Agricultural Center, 5630 South Broadway, Eureka, CA 95503
or Teleconference via ZOOM and Telephone
February 12, 2026

1. Call to Order: Christine Manhart, Chair at 8:02am
 2. Roll Call
 - HCRC D Board of Directors; in-person: Lane Russ (Vice Chair), Lauri Barnwell (Secretary/Treasurer), Dan Cohoon, Jim Cotton
 - HCRC D Board of Directors; remote: Christine Manhart (Chair)
Chair Christine Manhart attended remotely pursuant to Cal. Gov't Code § 54953.8.3(c)(4).
 - HCRC D Board of Directors Excused: Zach Cahill, Reid Cody
 - HCRC D Staff: Jill Demers (Executive Director), Curtis Ihle (Assistant Executive Director), Anita Hipp, Doreen Hansen, Jake Taulbee, Alex Cunha, Travis Massey, Megan Kownurko, Giorgio Zampaglione, Olivia Lopes, Zoë Ziegler, Matt Settelmayer, Renata Urbina De la Flor, Dabid Garcia
 - HCRC D Staff Excused: Katrina Henderson
 - In-Person Guests: Sue Pearce (Montrose Environmental), April Newlander (Sanctuary Forest)
 3. Additions or Changes to Agenda – None
 4. Public Comment Period – None
 5. Consent Calendar
 - 5.1. Approve Minutes for the Regular Meeting of January 8, 2026
 - 5.2. Accept HCRC D Single Audit Report for the year ended June 30, 2025
 - 5.3. Approve Resolution 26-01 the application of funds from the U.S. Department of Agriculture – Natural Resources Conservation Service (NRCS) for Strongs Creek National Water Quality Initiative Watershed Assessment Project and conditionally accept grant, if offered.
 - 5.4. Approve Resolution 26-02 the application of funds from the California Department of Fish and Wildlife and conditionally accepting grant, if offered.
 - 5.5. Approval of ballot responses in the election of CARCD Board members, Bylaws and Resolutions.
- Motion to approve the Consent Calendar (items 5.1, 5.2, 5.3, 5.4, 5.5) by Director Russ, Seconded by Director Cotton. Ayes: Directors Manhart, Barnwell, Cohoon. Noes: None. Passed Unanimously
6. Items pulled from the Consent Calendar: None
 7. New Business

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- 7.1. Action to approve Resolution 26-03 to approving the [Vanauken Creek Fuel Break Project Specific Analysis \(PSA\) and Addendum](#) to the California Vegetation Management Program (CalVTP) Program EIR and adopting the CEQA Findings and Statement of Overriding Considerations for the Project.

Program Manager Cunha led a presentation with added information from April Newlander (Sanctuary Forest) and Sue Pearce (Montrose Environmental).

Motion to approve item 7.1 by Director Cotton, Seconded by Director Barnwell.
Ayes: Directors Manhart, Russ, Cohoon. Noes: None. Passed Unanimously.

- 7.2. Action to receive staff report on the emergency actions associated with January 2, 2026 levee breach at the Wadulh Lagoon Tidal Wetland Enhancement Project site and authorize the Executive Director to approval change orders exceeding \$100,000 to an existing public works contract for Wadulh Lagoon Tidal Wetland Enhancement Project with prime contractor Pacific Earthscape.*

Motion to approve item 7.2 by Director Russ, Seconded by Director Cohoon. Ayes: Directors Manhart, Barnwell, Cotton. Noes: None. Passed Unanimously.

- 7.3. Action to approve Resolution 26-04 authorizing the opening of a line of credit through Redwood Capital Bank and authorizing signers.

Motion to approve item 7.3 by Director Barnwell, Seconded by Director Cotton.
Ayes: Directors Manhart, Russ, Cohoon. Noes: Mone. Passed Unanimously.

- 7.4. Action to approve February 2026 Financial Report and Staff Recommendations to 1) issue checks for general operating expenses, grant-related expenses, and contractor payments at regular meeting of the board on February 12, 2026 (items #1-38); 2) pay grant-related expenses, contractors, payment staff payroll, liabilities, rent, and healthcare payments when due (items #39-43); 3) pay contractors as listed on the accounts payable aging summary upon receiving funds from grant funders; 4) pay contractors whose expenses are reimbursable under advance grant funds when funds are received; and 5) pull on line of credit if established and reinvest \$110,000 in CalTrust account.

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Motion to approve item 7.4 by Director Barnwell, Seconded by Director Cotton.
Ayes: Directors Manhart, Russ, Cohoon. Noes: None. Passed Unanimously.

9:18am Christine Manhart (Chair) leaves meeting. Director Russ (Vice Chair) takes over meeting.

8. Old Business – None

9. Informational Items

9.1. Received Conflict of Interest Code, Statements of Economic Interests – Form 700, and information regarding AB1234 Ethics Training. Form 700 due to Board of Supervisors by April 1, 2026. Ethics Training is due every two years.

9.2. District Director Updates and Announcements – None

9.3. District Correspondence – The Great Train Heist, The California SMART Taxpayer Rip-off by Michael J. Coffino received and distributed,.

9.4. HCRCD Staff Reports – Executive Director Demers gave program updates and an informational report and discussed updates on the Salt River activities.

9.5. NRCS Report – None

10. Future Agenda Items – None

11. Next Regular Meeting: March 12, 2026

12. Adjournment at 9:49am