

Humboldt
County



RESOURCE
CONSERVATION DISTRICT

Board of Directors Meeting

The mission of the Humboldt County Resource Conservation District is to assist private and public landowners in the planning, design, and implementation of soil, water, and forest resource conservation practices to improve and enhance natural and working lands in Humboldt County

REGULAR MEETING: AGENDA

Thursday, May 14, 2026

8:00 A.M.

(Items marked with * are attached to director packets. Packets may be requested by contacting the HCRCDC at 707-296-3992 or emailing jill@hcrdc.org.)

LOCATION: HUMBOLDT AGRICULTURAL CENTER

5630 South Broadway

Eureka, CA 95503

OR

TELECONFERENCE via ZOOM & TELEPHONE

The public may observe the meeting from a desktop computer, mobile device, or telephone.

Join Zoom Meeting

<https://us02web.zoom.us/j/86840830697>

Passcode: 948229

If accessing from a telephone, you can listen to the meeting live by calling:

1 669 900 6833

Enter Webinar ID: 868 4083 0697 when prompted

Enter Passcode: 948229 when prompted

To mute or unmute yourself on a telephone, press *6

To raise your hand on a telephone, press *9.

When it is time for public comment on the item you wish to speak on, you'll hear a prompt that will indicate your phone is unmuted. Please state your name and the agenda item number you will be commenting on. You will have 3 minutes to comment.

HOW TO SUBMIT PUBLIC COMMENTS:

Before the Meeting: Please email your comments to jill@hcrdc.org before 8am on the day of the meeting, write "Public Comment" in the subject line. In the body of the email, include the agenda item

number and title, as well as your comments. If you would like your comment to be read aloud at the meeting (not to exceed three minutes at staff's cadence), prominently write "Read Aloud at Meeting" at the top of the email.

Contemporaneous Comments: During the meeting, the Board Chair or designee will announce the opportunity to make public comments and identify the cut off time for each attendee. Attendees may also "raise" their hand in Zoom or via telephone by pressing *9 to make comments. The Q&A feature within Zoom will also be monitored for comments submitted during the meeting.

1. **CALL TO ORDER** – Christine Manhart, Chair

2. **ROLL CALL**

3. **ADDITIONS OR CHANGES TO AGENDA** (Gov. Code 54954.2(B))

4. **PUBLIC COMMENT PERIOD**

Any person may address the Board regarding any matter within the Board's jurisdiction that is not on the agenda. Speakers are asked to limit comments to three minutes. Members of the public may also comment on agenda items when they are discussed. (Gov. Code 54954.3(a)).

5. **CONSENT CALENDAR – ACTION**

5.1 Approve Minutes for Regular Meeting of March 12, 2026*

5.2 Approve Minutes for Special Meeting of March 12, 2026*

5.3 Potential action to remove Director Barnwell as signer on HCRCD's Redwood Capital Checking and CalTRUST accounts effective immediately.*

5.4 Review and approve April 2026 Financial Report and Staff Recommendations to approve reserve for payroll and tax liabilities and approve and issue payments for operating expenses and contractor payments as outlined in financial report.*

5.5 Approve amending professional services agreement 181-00 with James L. Able Forestry Consultants, Inc for Registered Professional Forester services associated with the Six Rivers 2022 Lightening Complex Post Fire Disaster Recovery Project for \$175,00.00 and authorize the Executive Director to execute agreement and any subsequent amendments.*

5.6 Approve amending contractor agreement 180-181-04 with Jones Family Tree Service for the Manual Post Fire Restoration Services in Willow Creek Project to increase contract amount \$350,000.*

6. **ITEMS PULLED FROM CONSENT CALENDAR - ACTION**

7. **NEW BUSINESS – ACTION**

7.1 Action to approve Resolution 26-06 of the Humboldt County Resource Conservation District Board Awarding Mercer-Fraser for the Russ Creek & Centerville Slough Restoration Project and Authorizing the Board Chair or Designee to Execute Contract Documents and Related Amendments.*

7.2 Annual Board Organizational Meeting to Take Action to Notify and Fill Vacancies, Elect Officers, and Select Committee Assignments.*

7.3 Review and approve May 2026 Financial Report and Staff Recommendations to approve reserve for payroll and tax liabilities and approve and issue payments for operating expenses and contractor payments as outlined in financial report.

8. **OLD BUSINESS – ACTION**

8.1 Review 2026 Long-Range Plan development to-date and potential action to adopt HCRCD Purpose and Values Statements and Organizational Decision Filters.*

Public Notice: In compliance with the Americans with Disabilities Act and Government Code Section 54954.2, if special assistance is needed to participate in a Board meeting, please contact the RCD at 707-296-3992 or email admin@hcrccd.org. Notification at least 48 hours prior to meeting time will assist staff in assuring that reasonable accommodations can be made to provide accessibility at the meeting.

9. INFORMATIONAL ITEMS

9.1 District Director Updates and Announcements – Directors may provide updates on their activities related to the HCRCD such as other meetings attended and other relevant announcements.*

9.2 District Correspondence

9.3 HCRCD Informational Reports

9.3.1 Healthy Soils Program Block Grant

9.3.2 Receive informational report on potential agreement with the USDA Forest Service, Six Rivers National Forest to implement fuels reduction treatments in and around the communities of Willow Creek in the Six Rivers 2022 Lightening Complex wildfire footprint.*

9.3.3 Receive informational report on the Buck Mountain/ Butte Creek Project-Specific Analysis and Addendum to California Vegetation Management Program PEIR for the Butte Creek / Buck Mountain Forest Health Project*

9.3.4 HCRCD Staff Reports*

10. FUTURE AGENDA ITEMS

11. NEXT REGULAR MEETING: June 11, 2026 at 8am

Meeting location: Humboldt Agricultural Center

12. ADJOURNMENT

Agenda Item #5.1 (CONSENT)
For Regular Board Meeting of: May 14, 2026

HUMBOLDT COUNTY RESOURCE CONSERVATION DISTRICT
BOARD OF DIRECTORS

TO: Board of Directors
FROM: Jill Demers, Executive Director
SUBJECT: 5.1 Approve Minutes for Regular Meeting of Regular Meeting of March 12, 2026*
AGENDA SECTION: CONSENT

RECOMMENDATION

Approve Minutes for Regular Meeting of Regular Meeting of March 12, 2026

SUMMARY

n/a

FISCAL IMPACT

n/a

ATTACHMENTS

Minutes for Regular Meeting of Regular Meeting of March 12, 2026

Humboldt County Resource Conservation District
Board of Director's Monthly Board Meeting Minutes
Humboldt Agricultural Center, 5630 South Broadway, Eureka, CA 95503
or Teleconference via ZOOM and Telephone
March 12, 2026

1. Call to Order: Christine Manahart, Chair at 8:06am
2. Roll Call
 - HCRCDD Board of Directors: Christine Manhart (Chair), Lane Russ (Vice Chair), Zach Cahill, Jim Cotton, Reid Cody
 - HCRCDD Board of Directors Excused: Dan Cohoon; Lauri Barnwell (Secretary/Treasurer) – resigned effective immediately
 - HCRCDD Staff: Jill Demers (Executive Director), Curtis Ihle (Assistant Executive Director), Anita Hipp, Doreen Hansen, Jake Taulbee, Alex Cunha, Megan Kownurko, Giorgio Zampaglione, Zoë Ziegler, Dabid Garcia, Renata Urbina De la Flor
 - HCRCDD Staff Excused: Katrina Cole, Travis Massey, Olivia Lopes, Matt Settelmayer
 - In-Person Guest: Jennifer Rice (Jen Rice Consulting)
3. Additions or Changes to Agenda – None
4. Public Comment Period – None
5. Consent Calendar
 - 5.1. Approve Minutes for the Regular Board Meeting of February 12, 2026
Motion to approve the Consent Calendar item 5.1 by Director Cotton, Seconded by Director Russ. Ayes: Directors Manhart, Cahill, Cody. Noes: None. Passed Unanimously.
6. Items Pulled from the Consent Calendar: None
7. New Business
 - 7.1. Action to approve Resolution 26-05 authorizing the establishment of a vehicle loan through Redwood Capital Bank and authorizing signers.
Motion to approve item 7.1 by Director Cotton, Seconded by Director Cody. Ayes: Directors Manhart, Russ, Cahill. Noes: None. Passed Unanimously.
 - 7.2. Action to approve March 2026 Financial Report and Staff Recommendations to 1) issue checks for General Operating Expenses, Grant-related Expenses and Contractor Payments at Regular Meeting of the Board on March 12, 2026 (items #1-22); 2) Pay Grant-related Expenses, Contractor Payments, Staff Payroll, Rent and Healthcare payments when due (items #23-27), 3) Pay Contractors as listed on the Accounts Payable Aging Summary upon receiving funds from grant funders. 4) Pay Contractors Whose expenses are reimbursable under Advance Grant Funds when funds are received. 5) Utilize the line of credit if established and reinvest \$110,000 in CalTrust account.

Humboldt County Resource Conservation District
Board of Director's Monthly Board Meeting Minutes
Humboldt Agricultural Center, 5630 South Broadway, Eureka, CA 95503
or Teleconference via ZOOM and Telephone
March 12, 2026

Motion to approve item 7.2 by Director Cody. Seconded by Director Cahill. Ayes:
Directors Manhart, Russ, Cotton. Passed Unanimously.

8. Old Business – None
9. Informational Items
 - 9.1. District Director Updates and Announcements – Lauri Barnwell
(Secretary/Treasurer) resignation tabled until next board meeting.
 - 9.2. District Correspondence – None
 - 9.3. HCRCO Staff Reports – None
10. Future Agenda Items
 - 10.1. District Director Updates and Announcements – Lauri Barnwell
(Secretary/Treasurer) resignation tabled until next board meeting.
11. Next Special Meeting: March 12, 2026 at approximately 8:30am
12. Next Regular Meeting: April 9, 2026 at 8am
13. Adjournment at 8:37am

Agenda Item #5.2 (CONSENT)
For Regular Board Meeting of: May 14, 2026

HUMBOLDT COUNTY RESOURCE CONSERVATION DISTRICT
BOARD OF DIRECTORS

TO: Board of Directors
FROM: Jill Demers, Executive Director
SUBJECT: 5.1 Approve Minutes for the Special Meeting of March 12, 2026*
AGENDA SECTION: CONSENT

RECOMMENDATION

Approve Minutes for Special Meeting of March 12, 2026

SUMMARY

n/a

FISCAL IMPACT

n/a

ATTACHMENTS

Minutes for Special Meeting of March 12, 2026

Humboldt County Resource Conservation District
Board of Director's Special Meeting Minutes
Humboldt Agricultural Center, 5630 South Broadway, Eureka, CA 95503
March 12, 2026

1. Call to Order: Christine Manhart, Chair at 8:45am
2. Roll Call
 - HCRC D Board of Directors: Christine Manhart (Chair), Lane Russ (Vice Chair), Zach Cahill, Jim Cotton, Reid Cody
 - HCRC D Board of Directors Excused: Dan Cohoon; Lauri Barnwell (Secretary/Treasurer) – resigned
 - HCRC D Staff: Jill Demers (Executive Director), Curtis Ihle (Assistant Executive Director), Anita Hipp, Doreen Hansen, Jake Taulbee, Alex Cunha, Megan Kownurko, Giorgio Zampaglione, Zoë Ziegler, Dabid Garcia, Renata Urbina De la Flor, Katrina Cole, Travis Massey, Olivia Lopes, Matt Settelmayer
 - In-Person Guest: Jennifer Rice (Jen Rice Consulting)
3. Additions or Changes to Agenda - none
4. Public Comment Period - none
5. Long-Range Planning Meeting

The Board and Staff engaged in a working session facilitated by Jen Rice Consults to develop draft long-range goals and strategies for District operations. Outcomes will be presented / noticed for approval at future board meetings.
6. Next Regular Meeting: April 9, 2026 at 8am, Humboldt Agricultural Center and Zoom

HUMBOLDT COUNTY RESOURCE CONSERVATION DISTRICT
BOARD OF DIRECTORS

TO: Board of Directors

FROM: Jill Demers, Executive Director

SUBJECT: Agenda Item 5.3 – Potential action to remove Director Barnwell as signer on HCRCDD's Redwood Capital Checking and CalTRUST accounts effective immediately.*

AGENDA SECTION: NEW BUSINESS

RECOMMENDATION

Act to remove to remove former Director Lauri Barnwell as signer on HCRCDD's Redwood Capital Checking and CalTRUST accounts effective immediately.

SUMMARY

Secretary/Treasurer Lauri Barnwell resigned in early March 2026. She is listed as a signer on HCRCDD's Redwood Capital Checking and CalTRUST accounts.

The HCRCDD holds the following accounts:

- Redwood Capital Bank General Checking – ending 7366
- Redwood Capital Bank Project Checking – ending 2745
- Redwood Capital Bank – Insured Cash Sweep (ICS) account
- CalTrust Liquidity Fund – ending 9450

FISCAL IMPACT

n/a

ATTACHMENTS

n/a

HUMBOLDT COUNTY RESOURCE CONSERVATION DISTRICT
BOARD OF DIRECTORS

TO: Board of Directors

FROM: Jill Demers, Executive Director

SUBJECT: Agenda item 5.4 – Review and approve April 2026 Financial Report and Staff Recommendations to approve reserve for payroll and tax liabilities and approve and issue payments for operating expenses and contractor payments as outlined in financial report.*

AGENDA SECTION: CONSENT

RECOMMENDATION

Approve April Financial Report and staff recommendations.

SUMMARY

The Regular Meeting of the HCRCD Board of Directors on April 9, 2026 was cancelled. HCRCD staff developed and reviewed the April financials.

In April, HCRCD staff issued checks for general operating expenses, grant-related expenses, and contractors payment on 4/9/2026 (items #1-30); paid grant-related expenses, contractors, payment staff payroll, liabilities, rent, and healthcare payments when due (items #31-35); paid contractors as listed on the accounts payable aging summary upon receiving funds from grant funders; and paid contractors whose expenses are reimbursable under advanced grant funds when funds were received.

FISCAL IMPACT

n/a

ATTACHMENTS

April 2026 Financial Report

**Humboldt County Resource Conservation District
Board of Director's Financial Report
3/11/2026 to 4/6/2026**

Redwood Capital Bank General Checking

Date	Ref No.	Payee	Memo	Payment	Deposit	Balance
						Balance Forward
						\$ 129,320.27
2/23/2026	12136	Stop Payment Fee	Jen Rice Consulting 2-12-2026	\$ 25.00		\$ 129,295.27
2/28/2026	EFT	CalTrans	208-1.5 Bear Pen		\$ 1,526.71	\$ 130,821.98
03/11/2026	62-313684	California Dept of Fish & Wildlife	195-8 Wilson Creek		\$ 53,202.95	\$ 184,024.93
03/11/2026	62-329036	CalTrans	202-3 Forest Health Southern Humboldt		\$ 28,162.85	\$ 212,187.78
03/11/2026	EFT	California Association of RCD's	167-14 CalFire Block Grant		\$ 15,899.07	\$ 228,086.85
03/12/2026	12188	US Bank Corporate	CalCard	\$ 14,034.07		\$ 214,052.78
03/12/2026	12189	DE LAGE LANDEN PUBLIC FINANCE	Silverado Payment	\$ 1,247.37		\$ 212,805.41
03/12/2026	12190	Ferndale Tech	IT Support	\$ 417.87		\$ 212,387.54
03/12/2026	12191	Optimum	McKinleyville Office Internet	\$ 241.30		\$ 212,146.24
03/12/2026	12192	Petty Cash	Miscellaneous Receipts	\$ 54.41		\$ 212,091.83
03/12/2026	12193	PG&E	McKinleyville Office Utility	\$ 422.91		\$ 211,668.92
03/12/2026	12194	Restif Cleaning Service	McKinleyville Office Cleaning	\$ 133.00		\$ 211,535.92
03/12/2026	12195	Starting Line Advisory	Advisory Services	\$ 1,794.85		\$ 209,741.07
03/12/2026	12196	Verizon Business	Cell Service	\$ 769.00		\$ 208,972.07
03/12/2026	12197	WEX Bank	Fuel	\$ 631.28		\$ 208,340.79
03/12/2026	12198	Alex Cunha	Reimbursement	\$ 60.00		\$ 208,280.79
03/12/2026	12199	Anita Hipp	Reimbursement	\$ 60.88		\$ 208,219.91
03/12/2026	12200	Appraisal Associates	Ambrosini Property Report	\$ 4,000.00		\$ 204,219.91
03/12/2026	12201	Doreen Hansen	Reimbursement	\$ 90.16		\$ 204,129.75
03/12/2026	12202	Humboldt Land Title	196 CLTA Standard Coverage Owners Policy	\$ 1,500.00		\$ 202,629.75
03/12/2026	12203	Jarvis Fay LLP	Legal Services	\$ 912.50		\$ 201,717.25
03/12/2026	12204	Jill Demers	Reimbursement	\$ 50.00		\$ 201,667.25
03/12/2026	12205	Kyle Keegan	203-4 NRCP Forest Health Mail Ridge	\$ 2,190.00		\$ 199,477.25
03/12/2026	12206	Megan Kownurko	Reimbursement	\$ 60.18		\$ 199,417.07
03/12/2026	12207	North Valley Labor Compliance	Ford Logging Certified Payroll	\$ 600.00		\$ 198,817.07
03/12/2026	12208	Olivia Lopes	Reimbursement	\$ 30.74		\$ 198,786.33
03/12/2026	12209	State Lands Commission	Permit Fees	\$ 48.41		\$ 198,737.92
03/13/2026	62-371572	State Coastal Conservancy	173-12 Mail Ridge Planning		\$ 17,196.21	\$ 215,934.13
03/13/2026	12212	Dabid Z. Garcia	Final Check - PTO	\$ 773.37		\$ 215,160.76
03/13/2026	12211	Dabid Z. Garcia	Final Check - PP 03/01/2026-03/15/2026	\$ 1,884.70		\$ 213,276.06
03/16/2026	12215	James L Able Forestry Consultants, Inc.	167-14 CARCD CalFire Block Grant	\$ 7,854.00		\$ 205,422.06
03/16/2026	12216	Roscoe & Associates, LLC	202-3 CalFire Forest Health So Humboldt	\$ 32,712.56		\$ 172,709.50
03/16/2026	12217	Stillwater Sciences	195-8 CDFW Wilson Creek Planning	\$ 52,442.08		\$ 120,267.42
03/16/2026	12218	Timberland Resource Consultants	167-14 CARCD CalFire Block Grant	\$ 4,522.00		\$ 115,745.42
03/16/2026	12219	Trees Foundation	173 Retention Balance	\$ 486.37		\$ 115,259.05
03/16/2026	EFT	QuickBooks Payroll	Tax withdrawal	\$ 814.48		\$ 114,444.57
03/18/2026	05-908055	CalTrans	201-6 Fortuna		\$ 1,795.07	\$ 116,239.64
03/18/2026	05-908102	CalTrans	197-7 Samoa HBAM		\$ 3,119.77	\$ 119,359.41

03/19/2026	EFT	California Association of RCD's	180-16 Knob Post-Fire		\$	55,519.90	\$	174,879.31
03/19/2026	EFT	California Association of RCD's	180-19 Knob Post-Fire		\$	2,572.78	\$	177,452.09
03/19/2026	EFT	California Association of RCD's	181-17 Six Rivers Post Fire 2022		\$	36,782.94	\$	214,235.03
03/19/2026	EFT	California Association of RCD's	181-20 Six Rivers Post Fire 2022		\$	31,857.77	\$	246,092.80
03/19/2026	12241	Redwood Capital Bank	Line of Credit \$500,000. - Loan Fees		\$	2,750.00	\$	243,342.80
03/19/2026	12240	Harvey Harper Company	Kia Sportage - Loan Fees		\$	300.00	\$	243,042.80
03/20/2026	DD	Zoë J. Ziegler	Payroll		\$	1,735.62	\$	241,307.18
03/20/2026	DD	Katrina I. Cole	Payroll		\$	1,075.03	\$	240,232.15
03/20/2026	DD	Matthew J Settelmayer	Payroll		\$	1,796.55	\$	238,435.60
03/20/2026	DD	Mavis D Hansen	Payroll		\$	2,474.86	\$	235,960.74
03/20/2026	DD	Travis R Massey	Payroll		\$	1,592.50	\$	234,368.24
03/20/2026	DD	Giorgio G Zampaglione	Payroll		\$	1,858.64	\$	232,509.60
03/20/2026	DD	Jacob T Taulbee	Payroll		\$	2,158.65	\$	230,350.95
03/20/2026	DD	Curtis B Ihle	Payroll		\$	1,811.33	\$	228,539.62
03/20/2026	DD	Alexander J Cunha	Payroll		\$	2,498.12	\$	226,041.50
03/20/2026	DD	Anita Hipp	Payroll		\$	2,300.92	\$	223,740.58
03/20/2026	DD	Megan R Kownurko	Payroll		\$	1,670.84	\$	222,069.74
03/20/2026	DD	Jill D Demers	Payroll		\$	2,809.41	\$	219,260.33
03/20/2026	DD	Olivia C. Lopes	Payroll		\$	1,998.43	\$	217,261.90
03/20/2026	12120	Dabid Z. Garcia	Voided check replaced on 3/13 ch# 12211		\$	1,842.11	\$	215,419.79
03/20/2026	12213	CalPERS-VOYA 457	Retirement & Match Deposit		\$	2,629.66	\$	212,790.13
03/20/2026	EFT	United States Forest Service	184-26 CWDG Willow Creek		\$	15,371.60	\$	228,161.73
03/20/2026	EFT	National Association of Conservation Districts	196-2 Supply Correction		\$	114.34	\$	228,047.39
03/20/2026	EFT	QuickBooks Payroll	Payroll Tax withdrawal		\$	11,031.42	\$	217,015.97
03/20/2026	12120	Dabid Z. Garcia	Voided check		\$	1,842.11	\$	218,858.08
03/23/2026	12220	ForestScapes, LLC	CARCD 180-16 ~ 181-20		\$	17,101.60	\$	201,756.48
03/23/2026	12221	Harvey M. Harper Company	Kia Sportage (\$42,049.15-\$37,844. financed)		\$	4,205.15	\$	197,551.33
03/23/2026	12222	Hohman & Associates	CARCD 180-16 ~ 180-18 ~ 180-19		\$	3,534.60	\$	194,016.73
03/23/2026	12223	James L Able Forestry Consultants, Inc.	CARCD 181-18 ~ 181-19 ~ 181-20 ~ USFS 184-26		\$	17,435.95	\$	176,580.78
03/23/2026	12224	Karl Benemann Contracting	181-20 CARCD Six Rivers Post Fire 2022		\$	3,705.00	\$	172,875.78
03/23/2026	12225	Trinity County RCD	CARCD 181-18 181-20 ~ USFS 184-26		\$	25,450.90	\$	147,424.88
03/23/2026	12226	VS Const-Shinn	180-18 CARCD Knob Post-Fire		\$	59,020.84	\$	88,404.04
03/23/2026	12227	Willow Creek Fire Safe Council	184-26 USFS CWDG Willow Creek		\$	4,361.33	\$	84,042.71
03/23/2026	12228	National Association of Conservation Districts	196 Double Payment		\$	17,616.51	\$	66,426.20
03/23/2026	EFT	National Association of Conservation Districts	196 Double Payment		\$	17,616.51	\$	84,042.71
03/24/2026	EFT	211 CalTrans	211-1 SF Eel River Advance		\$	17,906.88	\$	101,949.59
03/24/2026	12231	GHD Inc.	187-6 SCC Wadulh Lagoon		\$	11,631.40	\$	90,318.19
03/24/2026	12232	Humboldt Property Management	McKinleyville Office Rent		\$	1,295.00	\$	89,023.19
03/24/2026	12233	Pacific Earthscape	187-6 SCC Wadulh Lagoon PP #1		\$	159,384.96	\$	(70,361.77)
03/24/2026	12234	Stillwater Sciences	195-9 CDFW Wilson Creek		\$	55,485.54	\$	(125,847.31)
03/24/2026	05-912369	CalTrans	201-7 Fortuna		\$	2,240.20	\$	(123,607.11)
03/24/2026	62-447562	California Dept of Fish & Wildlife	195-9 Wilson Creek		\$	57,398.41	\$	(66,208.70)
03/24/2026	62-461322	State Coastal Conservancy	187-6 Wadulh Lagoon		\$	186,030.82	\$	119,822.12
03/25/2026	EFT	CalTrans	211-1.1 SF Eel River		\$	4,859.73	\$	124,681.85
03/25/2026	EFT	CalTrans	211-1 SF Eel River Advance		\$	17,906.88	\$	106,774.97

03/26/2026	EFT	CalFire	161-22 Trf #2 Mattole & Salmon Creek		\$ 148,159.23	\$ 254,934.20
03/27/2026	12236	Ameritas	March Dental & Vision Premiums	\$ 808.68		\$ 254,125.52
03/27/2026	12237	United Ag	March Healthcare Premium	\$ 7,261.26		\$ 246,864.26
03/30/2026	EFT	Wildlife Conservation Board	176-14 Russ Creek & Centerville Slough	\$ 11,047.42		\$ 257,911.68
03/30/2026	EFT	Ocean Protection Council	200-5 Trf #2 SB-1 Sea Level Rise Eel Estuary	\$ 12,188.03		\$ 270,099.71
03/30/2026	EFT	State Coastal Conservancy	186-11 Trf #3 Wildfire Block Grant	\$ 72,832.00		\$ 342,931.71
03/31/2026	EFT	CalFire SoHum Phase 1	202-4 Forest Health So Hum Phase 1	\$ 212,266.00		\$ 555,197.71
03/31/2026	EFT	QuickBooks Payroll	Payroll Tax withdrawal	\$ 0.03		\$ 555,197.68
04/02/2026	EFT	California Association of RCD's	170-19 WCB CFP	\$ 9,762.82		\$ 564,960.50
4/3/2026	EFT	CalFire	202-4 Advance Transfer to ICS Account	\$ 212,266.00		\$ 352,694.50
04/06/2026	DD	Mavis D Hansen	Payroll	\$ 2,474.86		\$ 350,219.64
04/06/2026	DD	Katrina I. Cole	Payroll	\$ 708.43		\$ 349,511.21
04/06/2026	DD	Anita Hipp	Payroll	\$ 2,300.93		\$ 347,210.28
04/06/2026	DD	Jacob T Taulbee	Payroll	\$ 2,158.65		\$ 345,051.63
04/06/2026	DD	Matthew J Settelmayer	Payroll	\$ 2,129.80		\$ 342,921.83
04/06/2026	DD	Giorgio G Zampaglione	Payroll	\$ 2,156.67		\$ 340,765.16
04/06/2026	DD	Alexander J Cunha	Payroll	\$ 2,498.13		\$ 338,267.03
04/06/2026	DD	Jill D Demers	Payroll	\$ 2,809.42		\$ 335,457.61
04/06/2026	DD	Olivia C. Lopes	Payroll	\$ 2,362.07		\$ 333,095.54
04/06/2026	DD	Megan R Kownurko	Payroll	\$ 2,084.36		\$ 331,011.18
04/06/2026	DD	Travis R Massey	Payroll	\$ 2,009.24		\$ 329,001.94
04/06/2026	DD	Curtis B Ihle	Payroll	\$ 1,811.34		\$ 327,190.60
04/06/2026	DD	Zoë J. Ziegler	Payroll	\$ 2,019.58		\$ 325,171.02
04/06/2026	12238	CalPERS-VOYA 457	Retirement & Match Deposit	\$ 2,679.05		\$ 322,491.97
04/06/2026	EFT	QuickBooks Payroll	Payroll Tax withdrawal	\$ 12,092.98		\$ 310,398.99

Total Funds Received

\$ 1,017,157.78

Payments & Transfers Presented for Approval

\$ 370,921.22

1	US Bank	CalCard	\$ 14,100.14	\$ 296,298.85
2	De Lage Landen Public Finance	Silverado Truck Payment	\$ 1,247.37	\$ 295,051.48
3	Ferndale Tech	IT Consulting & Support	\$ 1,508.00	\$ 293,543.48
4	Optimum	McKinleyville Office Internet	\$ 301.31	\$ 293,242.17
5	PG&E	McKinleyville Office Utilities	\$ 300.98	\$ 292,941.19
6	Restif	McKinleyville Office Cleaning Service	\$ 133.00	\$ 292,808.19
7	Starting Line	CPA Consulting Services	\$ 1,936.60	\$ 290,871.59
8	Verizon	Cell Service	\$ 1,400.91	\$ 289,470.68
9	WEX Bank	Fuel	\$ 837.19	\$ 288,633.49
10	Petty Cash	Misc Receipts	\$ 14.97	\$ 288,618.52
11	Shute, Mihaly & Weinberger	Framework Agreement	\$ 6,077.80	\$ 282,540.72
12	State Lands Commission	Permit Fees	\$ 96.83	\$ 282,443.89
13	Jarvis Fay	Legal Services	\$ 985.50	\$ 281,458.39
14	US Regents	GrizzlyCorp Fellow ~ Renata Urbina de La Flor	\$ 7,250.00	\$ 274,208.39
15	Times-Standard	Legal Notice - Bids for Russ Creek & Centerville Slough	\$ 1,349.20	\$ 272,859.19

16	SDRMA	Property/Liability Certificates & Vehicle	\$	915.76	\$	271,943.43
17	Jill Demers	Reimbursement	\$	50.00	\$	271,893.43
18	Anita Hipp	Reimbursement	\$	88.08	\$	271,805.35
19	Doreen Hansen	Reimbursement	\$	72.98	\$	271,732.37
20	Olivia Lopes	Reimbursement	\$	49.51	\$	271,682.86
21	Alex Cunha	Reimbursement	\$	180.35	\$	271,502.51
22	Biswell Forestry	Log Revenue Payout	\$	7,599.90	\$	263,902.61
23	Mattole Restoration Council	161-22 (due 4/26)	\$	157,457.80	\$	106,444.81
24	GHD	200-5 (due 4/30)	\$	12,188.03	\$	94,256.78
25	Trinity County RCD	186-11 (due 4/30)	\$	2,410.00	\$	91,846.78
26	Lake County RCD	186-11 (due 4/30)	\$	4,149.18	\$	87,697.60
27	Siskiyou RCD	186-11 (due 4/30)	\$	11,365.13	\$	76,332.47
28	Shasta Valley RCD	186-11 (due 4/30)	\$	24,179.90	\$	52,152.57
29	Del Norte RCD	186-11 (due 4/30)	\$	9,240.00	\$	42,912.57
30	Wild Goose Farms	170-19 (due 5/2)	\$	3,665.63	\$	39,246.94
31	Staff Payroll & Liabilities - April 20th		\$	45,000.00	\$	(5,753.06)
32	Humboldt Property Mgmt	McKinleyville Office Rent (due 5/1)	\$	1,295.00	\$	(7,048.06)
33	Ameritas	Dental \$595.44 - Vision \$79.24 (due 5/1)	\$	674.68	\$	(7,722.74)
34	UnitedAg	Healthcare (due 5/1)	\$	7,799.49	\$	(15,522.23)
35	Staff Payroll & Liabilities - May 5th		\$	45,000.00	\$	(60,522.23)

Staff Recommendations

- 1 Issue checks for General Operating Expenses, Grant-related Expenses, and Contractor Payments on April 9, 2026 (items #1-30)
- 2 Pay Grant-related Expenses, Contractors, Payment Staff Payroll, Liabilities, Rent, and Healthcare payments when due (items #31-35)
- 3 Pay Contractors as listed on the Accounts Payable Aging Summary upon receiving funds from grant funders
- 4 Pay Contractors whose expenses are reimbursable under Advanced Grant Funds when funds are received.
- 5 Transfer \$110,000 from General Checking to CalTrust account
- 6 Utilize the line of credit at Redwood Capital Bank for up to \$155,000

Outstanding Invoices

\$ 276,597.43

161-22	CalFire - Mattole & Salmon Creek	3/26/2026	\$	10,406.61
162-13	North Coast Resource Partnership - Trinity County RCD	2/9/2026	\$	9,401.00
162-14	North Coast Resource Partnership - Trinity County RCD	2/16/2026	\$	7,266.25
167-15	CA Association of RCD's - CalFire Block Grant	1/16/2026	\$	13,920.99
167-16	CA Association of RCD's - CalFire Block Grant	3/6/2026	\$	8,213.50
170-20	CA Association of RCD's - WCB CFP	2/20/2026	\$	42,933.21
170-21	CA Association of RCD's - WCB CFP	3/17/2026	\$	8,027.46
173-13	State Coastal Conservancy - Mail Ridge Planning	3/19/2026	\$	4,212.12
173-14	State Coastal Conservancy - Mail Ridge Planning	3/19/2026	\$	5,531.62
176-14	Wildlife Conservation Board - Russ Creek & Centerville Slough	3/30/2026	\$	52,604.17
180-20	CA Association of RCD's - Knob Post-Fire	3/11/2026	\$	7,374.07
181-21	CA Association of RCD's - Six Rivers Post-Fire 2022	3/13/2026	\$	13,716.45
187-7	State Coastal Conservancy - Wadulh Lagoon	3/26/2026	\$	13,031.26
193-3	Gold Ridge RCD - NRCS Grazing Soil Hub	10/15/2025	\$	41.21
193-4	Gold Ridge RCD - NRCS Grazing Soil Hub	1/14/2026	\$	128.59

	194-1	CalOES 2024-23 SMA (\$7,265.03 partial payment \$4,903.90)	8/22/2025	\$	2,361.13
	195-10	California Dept of Fish & Wildlife - Wilson Creek	3/26/2026	\$	1,443.96
	197-8	CalTrans Samoa HBAM	3/14/2026	\$	7,920.67
	198-4	CalTrans SHaRP LER	12/26/2025	\$	29,144.75
	198-5	CalTrans SHaRP LER	1/19/2026	\$	18,030.74
	201-8	CalTrans - Fortuna	3/13/2026	\$	1,648.73
	205-2	CalFire - Butte Creek/Buck Mountain	3/31/2026	\$	2,070.75
	207-1	United States Forest Service - Landscape Scale Restoration	3/3/2026	\$	3,994.96
	207-2	United States Forest Service - Landscape Scale Restoration	3/26/2026	\$	5,426.15
Advance	209-1	CalTrans - Myers Flat Permanent Restoration Project	2/17/2026	\$	7,747.08

CalTRUST Liquidity Fund

				HCRCO Balance Forward	\$ 216,103.85
3/31/2026		Interest Income		\$ 960.93	\$ 217,064.78
3/31/2026				FEMA 174 Balance Forward	\$ 85,000.00
					\$ 302,064.78

Redwood Capital Account - ICS Interest Account

176 Wildlife Conservation Board - Russ Creek & Centerville Slough

				Balance Forward	\$ 11,101.14
3/30/2026	176-14	Funds Transfer	\$ 11,047.42		\$ 53.72
3/31/2026		Interest Income	\$ 12.12		\$ 65.84

186 State Coastal Conservancy - Wildfire Block Grant

				Balance Forward	\$ 800,121.91
3/30/2026	186-11 Trf #3	Funds Transfer	\$ 72,832.00		\$ 727,289.91
3/31/2026		Interest Income	\$ 1,666.24		\$ 728,956.15

187 State Coastal Conservancy - Wadulh Lagoon Implementation

				Balance Forward	\$ 657,747.59
3/31/2026		Interest Income	\$ 1,435.22		\$ 659,182.81

194 CalOES 2024-03 SMA

				Balance Forward	\$ 37,421.08
3/31/2026		Interest Income	\$ 81.65		\$ 37,502.73

200 Ocean Protection Council - SB-1 Sea Level Rise Eel River Estuary

				Balance Forward	\$ 118,164.26
3/30/2026	200-5 Trf #2	Funds Transfer ~ Contractor's only	\$ 12,188.03		\$ 105,976.23
3/31/2026		Interest Income	\$ 244.51		\$ 106,220.74

202 CalFire Forest Health - Southern Humboldt

				Balance Forward	\$ 10.09
3/31/2026		Interest Income	\$ 0.03		\$ 10.12
4/3/2026	202-4	Advance	\$ 212,266.00		\$ 212,276.12

Redwood Capital Bank - Project Checking

184 US Forest Service - Community Wildfire Defense Program-Willow Creek

				Balance Forward	\$ 85,352.78
3/20/2026	184-26	Transfer #2	\$ 15,371.60		\$ 69,981.18

196 National Assoc. of Conservation Districts - Coastal Ag Support

				Balance Forward	\$ 38,552.49
3/20/2026	196-2	Correction	\$ 114.34		\$ 38,666.83

3/23/2026	196	Double Payment Reimbursement		\$	17,616.51		\$	21,050.32
197 CalTrans - Samoa HBAM								
<hr/>								
3/31/2026		No Activity					\$	-
201 CalTrans - Fortuna								
<hr/>								
3/31/2026		No Activity					\$	-
208 CalTrans Bear Pen								
<hr/>								
2/28/2026	208-1.5	Transfer		\$	1,527.71		\$	6,194.65
211 CalTrans SF Eel River								
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3/25/2026	211-1	Advance				\$	17,906.88	\$ 17,906.88
3/25/2026	211-1.1	Transfer		\$	4,859.73		\$	13,047.15
161 CalFire Mattole & Salmon Creek Project Interest Checking								
<hr/>								
2/28/2026		Transfer to keep account open				\$	1.00	\$ 148,160.23
3/26/202	161-22	Transfer		\$	148,159.23		\$	1.00
3/31/2026		Interest				\$	10.15	\$ 11.15

HUMBOLDT COUNTY RESOURCE CONSERVATION DISTRICT
BOARD OF DIRECTORS

TO: Board of Directors

FROM: Jill Demers, Executive Director

SUBJECT: Agenda Item 5.5 – Approve amending professional services agreement 181-00 with James L. Able Forestry Consultants, Inc for Registered Professional Forester services associated with the Six Rivers 2022 Lightening Complex Post Fire Disaster Recovery Project for \$175,00.00 and authorize the Executive Director to execute agreement and any subsequent amendments*

AGENDA SECTION: CONSENT

RECOMMENDATION

Consistent with HCRCD's Procurement Policies, authorize the Executive Director to increase the contract amount for James L. Able Forestry Consultants, Inc. for the Post Fire Disaster Recovery Project.

SUMMARY

HCRCD is subcontracted by CARCD to administer a U.S. Forest Service Disaster Recovery grant to support post fire restoration in the Six Rivers Lightning Complex 2022 wildfire footprint near Willow Creek, CA. HCRCD previously released a Request for Proposals ("RFP") for the [Post Fire Disaster Recovery – RPF Services](#) to identify experienced and qualified contractors to perform Registered Professional Forester services in the Willow Creek area. The RFP was released on December 1, 2023 and the contractors' Proposals were due January 10, 2024. The HCRCD received Proposals from 4 contractors. HCRCD's Procurement Policy for Federal Awards and Federal Contract Code and previous Procurement Policies establishes HCRCD's requirements for federal subawards and the procurement of services and materials and supplies. In the case of this RFP, contractors' Proposals were ranked by HCRCD based on pre-established criteria, including budget and demonstrated experience and competence.

Based on information presented to HCRCD at the time of contracting, James L. Able Forestry Consultants, Inc.'s contract was initially awarded at under \$150,000 and therefore was subject to the Executive Director's approval and did not require Board approval. Additional funds are available for James L. Able Forestry Consultants, Inc. to complete additional work and this work is required to continue project activities, thus requiring Board approval.

FISCAL IMPACT

None to general fund; contracts are to be fully funded through USFS Disaster Recovery Post Fire (#181).

ATTACHMENTS

- none

HUMBOLDT COUNTY RESOURCE CONSERVATION DISTRICT
BOARD OF DIRECTORS

TO: Board of Directors

FROM: Jill Demers, Executive Director

SUBJECT: Agenda Item 5.6 – Approve amending contractor agreement 180-181-04 with Jones Family Tree Service for the Manual Post Fire Restoration Services in Willow Creek Project to increase contract amount \$350,000 and authorize the Executive Director to execute agreement and any subsequent amendments.*

AGENDA SECTION: CONSENT

RECOMMENDATION

Consistent with HCRCD's Procurement Policies, authorize the Executive Director authorizes to increase the contract amount for Jones Family Tree Service for the Manual Post Fire Restoration Services in Willow Creek Project.

SUMMARY

HCRCD is subcontracted by CARCD to administer a USFS Disaster Recovery grant to support post fire restoration in the Six Rivers Lightning Complex 2022 and Knob 2021 wildfire footprints near Willow Creek, CA. HCRCD previously released a Request for Proposals ("RFP") for the [Manual Post Fire Restoration Services in Willow Creek Project](#) to identify an experienced and qualified contractor to perform a range of post fire restoration services on privately owned lands in the Willow Creek area. The RFP was released on Monday, June 9, 2025 and the contractors' Proposals were due Monday, June 23, 2025. The HCRCD received Proposals from 4 contractors. HCRCD's Procurement Policy for Federal Awards and Federal Contract Code establishes HCRCD's requirements for federal subawards and the procurement of services and materials and supplies. In the case of this RFP, contractors' Proposals were ranked by HCRCD based on pre-established criteria, including budget and demonstrated experience and competence.

Based on information presented to HCRCD at the time of contracting, Jones Family Tree Service's contract was initially awarded at under \$150,000 and therefore was subject to the Executive Director's approval and did not require Board approval. Additional funds are available for Jones Family Tree Service to complete additional work, and this work is required to continue project activities, thus requiring Board approval.

FISCAL IMPACT

None to general fund; contracts are to be fully funded through USFS Disaster Recovery Post Fire (#181).

ATTACHMENTS

- none