

Humboldt
County



RESOURCE
CONSERVATION DISTRICT

Board of Directors Meeting

The mission of the Humboldt County Resource Conservation District is to assist private and public landowners in the planning, design, and implementation of soil, water, and forest resource conservation practices to improve and enhance natural and working lands in Humboldt County

REGULAR MEETING: AGENDA

Thursday, July 9, 2026

8:00 A.M.

(Items marked with * are attached to director packets. Packets may be requested by contacting the HCRCDC at 707-296-3992 or emailing jill@hcrdc.org.)

LOCATION: HUMBOLDT AGRICULTURAL CENTER

5630 South Broadway

Eureka, CA 95503

OR

TELECONFERENCE via ZOOM & TELEPHONE

The public may observe the meeting from a desktop computer, mobile device, or telephone.

Join Zoom Meeting

<https://us02web.zoom.us/j/86840830697?pwd=Zov6o4tIKyTaN1ona5qjFT4fLhSXHa.1>

Passcode:948229

If accessing from a telephone, you can listen to the meeting live by calling:

1 669 900 6833

Enter Webinar ID: 868 4083 0697 when prompted

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To mute or unmute yourself on a telephone, press *6

To raise your hand on a telephone, press *9.

When it is time for public comment on the item you wish to speak on, you'll hear a prompt that will indicate your phone is unmuted. Please state your name and the agenda item number you will be commenting on. You will have 3 minutes to comment.

HOW TO SUBMIT PUBLIC COMMENTS:

Before the Meeting: Please email your comments to jill@hcrdc.org before 8am on the day of the meeting, write "Public Comment" in the subject line. In the body of the email, include the agenda item

number and title, as well as your comments. If you would like your comment to be read aloud at the meeting (not to exceed three minutes at staff's cadence), prominently write "Read Aloud at Meeting" at the top of the email.

Contemporaneous Comments: During the meeting, the Board Chair or designee will announce the opportunity to make public comments and identify the cut off time for each attendee. Attendees may also "raise" their hand in Zoom or via telephone by pressing *9 to make comments. The Q&A feature within Zoom will also be monitored for comments submitted during the meeting.

1. **CALL TO ORDER** – Christine Manhart, Chair
2. **ROLL CALL**
3. **ADDITIONS OR CHANGES TO AGENDA** (Gov. Code 54954.2(B))
4. **PUBLIC COMMENT PERIOD**
Any person may address the Board regarding any matter within the Board's jurisdiction that is not on the agenda. Speakers are asked to limit comments to three minutes. Members of the public may also comment on agenda items when they are discussed. (Gov. Code 54954.3(a)).
5. **CONSENT CALENDAR – ACTION**
 - 5.1 Approve Minutes for Regular Meeting of June 11, 2026*
6. **ITEMS PULLED FROM CONSENT CALENDAR - ACTION**
7. **NEW BUSINESS – ACTION**
 - 7.1 Receive staff report on the status of the Russ Creek & Centerville Slough Restoration Project and potential action to authorize contract modifications.*
 - 7.2 Review and potential action to approve HCRCD Annual Budget and Fund Balance for Fiscal Year 26/27.*
 - 7.3 Review and potential action approve July 2026 Financial Report and Staff Recommendations to approve reserve for payroll and tax liabilities and approve and issue payments for operating expenses and contractor payments as outlined in financial report.
8. **OLD BUSINESS – ACTION**
 - 8.1 Review 2026 Long-Range Plan development to-date, provide feedback and staff direction, and potential action to adopt portions of the plan.*
9. **INFORMATIONAL ITEMS**
 - 9.1 District Director Updates and Announcements – Directors may provide updates on their activities related to the HCRCD such as other meetings attended and other relevant announcements.
 - 9.2 District Correspondence
 - 9.3 NRCS Report
 - 9.4 HCRCD Staff Reports*
10. **FUTURE AGENDA ITEMS**
11. **CLOSED SESSION – PUBLIC EMPLOYEE PERFORMANCE EVALUATION** (Gov. Code section 54957(b)(1).)
12. **RECONVENE IN OPEN SESSION** – Report any action taken in closed session (Gov. Code section 54957(1).)
13. **NEXT REGULAR MEETING: August 13, 2026 at 8am**
Meeting location: Humboldt Agricultural Center
14. **ADJOURNMENT**

Public Notice: In compliance with the Americans with Disabilities Act and Government Code Section 54954.2, if special assistance is needed to participate in a Board meeting, please contact the RCD at 707-296-3992 or email admin@hcrsd.org. Notification at least 48 hours prior to meeting time will assist staff in assuring that reasonable accommodations can be made to provide accessibility at the meeting.

Agenda Item #5.1 (CONSENT)
For Regular Board Meeting of: July 9, 2026

HUMBOLDT COUNTY RESOURCE CONSERVATION DISTRICT
BOARD OF DIRECTORS

TO: Board of Directors
FROM: Jill Demers, Executive Director
SUBJECT: 5.1 Approve Minutes for Regular Meeting of June 11, 2026*
AGENDA SECTION: CONSENT

RECOMMENDATION

Approve Minutes for Regular Meeting of June 11, 2026

SUMMARY

n/a

FISCAL IMPACT

n/a

ATTACHMENTS

Minutes for Regular Meeting of June 11, 2026

Humboldt County Resource Conservation District
Board of Director's Monthly Board Meeting Minutes
Humboldt Agricultural Center, 5630 South Broadway, Eureka, CA 95503
or Teleconference via ZOOM and Telephone
June 11, 2026

1. Call to Order: Christine Manhart, Chair at 8:02am
2. Roll Call
 - HCRCDC Board of Directors: Christine Manhart (Chair), Lane Russ (Vice Chair), Reid Cody (Interim Secretary Treasurer), Dan Cohoon, Zach Cahill, Jim Cotton
 - HCRCDC Staff: Jill Demers (Executive Director), Curtis Ihle (Assistant Executive Director), Anita Hipp, Doreen Hansen, Travis Massey, Megan Kownurko, Giorgio Zampaglione, Olivia Lopes, Matt Settelmayer, Paige Quinn, Renata Urbina De la Flor
 - HCRCDC Staff Excused: Jake Taulbee, Katrina Cole, Alex Cunha, Zoe Ziegler
 - In-Person Guests: Dan Mar (Cal Poly Humboldt), Shayne Green (Green Consulting), Wes Moore, Adrienne Martin (NRCS Acting District Conservationist)
 - Virtual Guest: Michael Miller
3. Additions or Changes to Agenda
4. Public Comment Period
 - 4.1. Dan Mar, Cal Poly Humboldt provided Public Comment on opening a direct line of communication between HCRCDC and Cal Poly Humboldt Cannabis Studies Lab.
5. Consent Calendar
 - 5.1. Approve Minutes for Regular Board Meeting of May 14, 2026
 - 5.2. Approve contractor agreement 208-08 with Native Ecosystems, Inc. for the Humboldt Redwoods State Park Salmon-Canoe Unit Forest Health-Mechanical and Manual Services Project in the amount of \$798,900.00 and authorize the Executive Director to execute necessary amendments as needed to complete the project.
 - 5.3. Approve Resolution 26-07 to approve the application of funds to the U.S. Department of Commerce National Oceanic and Atmospheric Administration (NOAA) Pacific Coastal Salmon Recovery Fund for the Russ Creek and Centerville Slough Restoration Project and conditionally accepting grant, if offered.

Executive Director Demers requested item 5.3 be removed from the Consent Calendar and discussed during item #6 below. Motion to accept the remaining

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Consent Calendar (items 5.1, 5.2) by Director Russ, Seconded by Director Cohoon.
Ayes: Directors Manhart, Cahill, Cotton, Cody. Noes: None. Passed Unanimously

6. Items Pulled from the Consent Calendar

6.1. Approve Resolution 26-07 to approve the application of funds to the U.S. Department of Commerce National Oceanic and Atmospheric Administration (NOAA) Pacific Coastal Salmon Recovery Fund for the Russ Creek and Centerville Slough Restoration Project and conditionally accepting grant, if offered.

Executive Director recommended no action as HCRCDC is not eligible to submit to this grant application. No Action Taken.

7. New Business

7.1. Action to approve Resolution 26-08 to establish a partnership with project proponent Cottrell Ranch, LLC and certify that the Butte Creek – Buck Mountain Project Specific Analysis (PSA) and Addendum to California Vegetation Management Program (CALVTP) Program EIR complies with CEQA and State CEQA Guidelines and adopt the CEQA Findings and Statement of Overriding Considerations for the project.

Executive Director Demers and Project Coordinator Lopes reviewed the scope of the project. Motion to approve (item 7.1) by Director Cody, Seconded by Director Cahill. Ayes: Directors Manhart, Russ, Cohoon, Cotton. Noes: None. Passed Unanimously.

7.2. Action to authorize Christine Manhart, Board Chair to select a candidate for Humboldt LAFCo Special District Regular Member on behalf of the Humboldt County Resource Conservation District.

Motion to approve (item 7.2) by Director Russ, Seconded by Director Cotton. Ayes: Directors Manhart, Cohoon, Cahill, Cody. Noes: None. Passed Unanimously.

7.3. Action to approve HCRCDC Annual Budget and Fund Balance for Fiscal Year 26/27. Executive Director Demers reviewed the scope of the FY 26/27 Annual Budget.

Director Russ requested more time to review the budget and made a motion to form an Ad Hoc Committee that includes Directors Manhart, Russ, and Cody by Director Cahill. Seconded by Director Cohoon. Ayes: Directors Manhart, Russ, Cotton, Cody. Noes: None. Passed Unanimously.

7.4. Approve June 2026 Financial Report and Staff Recommendations to approve reserve for payroll and tax liabilities and approve and issue payments for

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operating expenses and contractor payments as outlined in the financial report.

Motion to approve June 2026 Financial Report and Staff Recommendations by Director Cotton, Seconded by Director Cody. Ayes: Directors Manhart, Russ, Cohoon, Cahill. Noes: None. Passed Unanimously

Chair Manhart excused herself at 9:55am; Vice Chair Russ then led the meeting.

8. Old Business

8.1. 2026 Long-Range Plan development to-date. Provide feedback and staff direction, and potential action to adopt portions of the plan. Executive Director Demers reviewed the scope of the 2026 Long-Range Plan. Discussions on the Purpose, Values, and Decision Filters ending in agreement that the filters need a little work. Discussions on how to move forward with public and private land clean-up of cannabis and dump site impacts. Executive Director Demers will bring the next version back for discussion.

9. Informational Items

9.1. District Director Updates and Announcements – None

9.2. District Correspondence – None

9.3. NRCS Updates – Adrienne Martin, Acting District Conservationist NRCS introduced herself and said she will be back to give NRCS Updates

9.4. HCRCDD Staff Reports

10. Future Agenda Items

7.3. HCRCDD Annual Budget and Fund Balance for Fiscal Year 26/27

11. Next Regular Meeting: July 9, 2026, at 8am

12. Adjournment at 10:12am